



Polk County Board of County Commissioners

Meeting Agenda

April 6, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)

INVOCATION

1. Tim Mitchell, Executive Director, Parker Street Ministries, Lakeland

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

2. Alma White requests the Board waive Planning Commission Level 3 Review fees for both application and advertising. (Cost not to exceed \$600.00)
3. Comments.

D. APPROVE CONSENT AGENDA

4. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

5. Disbursements.
6. Approve Minutes of Regular Board Meeting held on March 16, 2021.
7. Recognize the Third Accreditation for the Clerk's Department of Inspector General.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

8. Accept Bowen Road to Ernie Caldwell Boulevard Utility Improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
9. Approve the release of a surety in the form of Performance Surety Bond No. 70NGP184846 for Highland Meadows Phase 7 in the amount of \$437,559.69. (No fiscal impact)
10. Approve the release of Performance Surety Bond No. 70NGP184847 for Summerview Crossing in the amount of \$153,553.13. (No fiscal impact)

H. COUNTY MANAGER (BILL BEASLEY)

11. Approve CentralSquare Software Solutions Agreement with CentralSquare Technologies, LLC (\$236,438 one-time expense and \$84,624 estimated recurring annual expense)
12. Approve Computerized Maintenance and Management System Agreement with Cardno, Inc. (not to exceed \$1,624,870 five-year expense)
13. Approve agreement to provide Project Management Services for Utilities Asset Management Software Implementation with Sanjay Puranik, LLC. (\$457,000 one-time expense)
14. Approve a grant agreement between the State of Florida Department of Environmental Protection and Polk County for the Bone Valley Connection Construction project. (\$1,000,000 one-time grant revenue; \$200,000 County match)
15. Approve construction contract with Cobb Site Development, Inc. for the Inwood multi-use path construction project. (\$1,186,921.49 one-time expense)
16. Approve construction contract with CM Engineering Services Florida, PLLC for the Ariana Street sidewalk construction project. (\$864,140.27 one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

17. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

18. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

19. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

20. Appoint Stephen Kalogridis to serve as a member of the Housing Finance Authority for the remainder of the term ending February 29, 2024.
21. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)

22. Appoint Daniel O. Haight, MD, FACP, as a member of the Citizens HealthCare Oversight Committee, representing Primary Care Physician, for the four-year term, April 6, 2021 through April 5, 2025.

23. Chairman Wilson Comments.

N. LAY BOARD APPOINTMENTS

24. Appoint Jaquis McCullough to Housing and Neighborhood Development's Affordable Housing Advisory Committee (AHAC) for the three-year term, April 6, 2021 through April 5, 2024.
25. Reappoint Mark Bennett to Housing and Neighborhood Development's Affordable Housing Advisory Committee (AHAC) for the three-year term, April 6, 2021 through April 5, 2024.
26. Reappoint Mark Piburn to Housing and Neighborhood Development's Affordable Housing Advisory Committee (AHAC) for the three-year term, April 6, 2021 through April 5, 2024.
27. Reappoint Bradley T. Dantzler as a member of the Tourist Development Council for the four-year term, April 1, 2021 through March 31, 2025.

O. PUBLIC HEARINGS

* County Attorney opening comments

28. Public Hearing to consider adoption of a Resolution allowing for the installation of five traffic calming devices (speed humps) on Cutrone Road, near Winter Haven. (\$25,000 estimated one-time expense)
29. Public Hearing to consider adoption of a Resolution allowing for the installation of three traffic calming devices (speed humps) on Fairway Avenue, near Lakeland. (\$15,000 estimated one-time expense)
30. Public Hearing to consider adoption of a Resolution allowing for the installation of five traffic calming devices (speed humps) on Gull Drive, near Poinciana. (\$25,000 estimated one-time expense)
31. Public Hearing to consider adoption of a Resolution allowing for the installation of three traffic calming devices (speed humps) on Illinois Avenue, near Lakeland. (\$15,000 estimated one-time expense)
32. Public Hearing to consider adoption of a Resolution allowing for the installation of five traffic calming devices (speed humps) on Iowa Road, near Lakeland. (\$25,000 estimated one-time expense)
33. Public Hearing to consider adoption of a Resolution allowing for the installation of five traffic calming devices (speed humps) on Patterson Road, near Haines City. (\$25,000 estimated one-time expense)
34. Public Hearing to consider a request from Mosaic Fertilizer LLC, applicant/owner, for a two-year operating permit renewal from April 1, 2021 to March 31, 2023.
35. Public Hearing (LDCDD-2021-2) Astonia CDD expansion) to consider the adoption of an applicant-initiated ordinance to expand the boundary of an existing Community Development District (CDD) in the unincorporated area of the county.

36. Public Hearing (LDCDD-2021-4 Hammock Reserve CDD expansion) to consider the adoption of Resolution of Support for the city of Haines City in expanding the boundary of an existing Community Development District (CDD) in the unincorporated area of the county.
37. Public Hearing (LDCPAL 2020-20 Albertsons RMX CPA) (Adoption Hearing) to consider the adoption of a Large Scale Comprehensive Plan Amendment and associated ordinance on approximately 58 +/- acres to change the Future Land Use designation from Regional Activity Center "X" to Residential Medium "X" (RMX) in the Transit Supportive Development Area (TSDA) in the Ronald Reagan Selected Area Plan (SAP).
38. Public Hearing (LDCPAS 2020-15 Poinciana 1.17 CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment to change the Future Land Use designation on 1.17 +/- acres from Pre-Development of Regional Impact (Pre-DRI) to Institutional (INST) in the Utility Enclave Area (UEA).
39. Public Hearing (LDCPAS 2020-16 Poinciana 9.85 CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment to change the Future Land Use designation on 9.85 +/- acres from Pre-Development of Regional Impact (Pre-DRI) to Institutional (INST) in the Utility Enclave Area (UEA).
40. Public Hearing (LDCPAL 2020-19 Poinciana CPA) (Adoption Hearing) to consider the adoption of a Large Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Pre-Development of Regional Impact (DRI) #1 Poinciana in the Rural Development Area (RDA) to Residential Low (RL) in the Utility Enclave Area (UEA) on approximately 150.43 +/- acres. This case is related to LDCD-2020-7.
41. Public Hearing (LDCD-2020-7 Poinciana) to consider the request to change to the Land Use Sub-District Map designation on approximately +/- 150.43 acres from Residential Low-1 (RL-1) to Residential Low-4 (RL-4). This case is related to LDCPAL 2020-19.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

42. Removal of equipment from inventory as listed on Blanket Removal Form 2120.

43. Lakeland Community Redevelopment Agency budget and capital improvement plan for Downtown, Midtown and Dixieland Community Redevelopment Areas for Fiscal Year 2021.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

44. SET HEARING (Auburndale JPA) to consider adoption of Amendment #2 of a Joint Planning Area and Interlocal Agreement between the City of Auburndale and Polk County. (Suggested hearing date is April 20, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
45. SET HEARING (LDCPAS 2020-14 Southsee Corp) (Adoption Hearing) to consider a Small Scale Comprehensive Plan Amendment to change the Future Land Use designation on 4.52 +/- acres from Residential Suburban (RS) in the Suburban Development Area (SDA) to Leisure Recreation (L/R) in the Transit Supportive Development Area (TSDA). (Suggested hearing date is April 20, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
46. Approve the release of a surety in the form of Performance Bond No. K40150390 in the amount of \$2,488,951.54 Meadow Walk Phase 1. (No fiscal impact)
47. Accept Meadow Walk Phase 1 (aka Four Corners) potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
48. Accept a one-year warranty and surety in the amount of \$208,560.73 in the form of Maintenance Bond No. 1085059 for Meadow Walk Phase 1 (aka Four Corners). (No fiscal impact)
49. Accept a one-year warranty and surety in the amount of \$153,112.15 in the form of Maintenance Bond No. 30111215 for North Ridge Trail and Four Corners Boulevard Phase 1. (No fiscal impact)
50. Accept North Ridge Trail and Four Corners Boulevard Phase 1 potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
51. Approve the release of a surety in the form of Performance Bond No. 72BSBIC2960 in the amount of \$137,501.25 Preservation Pointe Phase 2. (No fiscal impact)
52. Accept Preservation Pointe Phase 2 potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
53. Accept a one-year warranty and surety in the amount of \$75,187.20 in the form of Maintenance Bond No. 024251046 Preservation Pointe Phase 2. (No fiscal impact)
54. Accept a one-year warranty and cash surety in the amount of \$5,527.59 for Reunion Tire Store at Ovation. (No fiscal impact)
55. Accept Reunion Tire Store at Ovation potable water and wastewater water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
56. Approve the release of a warranty and surety in the amount of \$233,902.70 in the form of Maintenance Bond No. 483008S for Sereno Village Phase IV. (No fiscal impact)

57. Accept Reserve at Aviana (aka Aviana Phase 2) potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
58. Approve the release of a surety in the form of Performance Bond No. US00101659SU20A in the amount of \$1,223,077.23 for Reserve at Aviana (aka Aviana Phase 2). (No fiscal impact)
59. Accept a one-year warranty and surety in the amount of \$75,081.73 in the form of Maintenance Bond No. US00105958US21A for Reserve at Aviana (aka Aviana Phase 2). (No fiscal Impact)
60. Approve the release of a surety in the form of Performance Bond No. BOCFL047 in the amount of \$48,250 for Suttton Ridge (aka Sutton Road). (No fiscal impact)
61. Accept a one-year warranty and surety in the amount of \$23,377 in the form of Maintenance Bond No. E617166 for Sutton Ridge (aka Sutton Road). (No fiscal Impact)
62. Accept Tuscan Meadows (aka Tierra Del Sol West Ph 2B) potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
63. Accept a one-year warranty and surety in the amount of \$22,961.85 in the form of Maintenance Bond No. 7901052411 for Tuscan Meadows (aka Tierra Del Sol West Ph 2B). (No fiscal Impact)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

64. Approve distribution of funds from the Driver Education Trust Fund to the Polk County School Board for use in their driver education safety program. (\$231,680.43 recurring revenue)

PROCUREMENT

65. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with Everside Health for RFP 21-233, Onsite Clinic Services. (No fiscal impact)
66. Approve master service agreements with Jones Edmunds and Associates, Pennoni, and SCS Engineers for professional engineering services for Waste & Recycling. (No fiscal impact)
67. Approve master agreement for Water Utilities Financial Planning and Analysis Services with Raftelis Financial Consultants, Inc. (\$40,000 estimated annual expense)
68. Report of Fiscal Year 2019/2020 Emergency purchase orders and Sole Source purchase orders exceeding \$50,000. (No fiscal impact)
69. Approve master service agreements with Straughn Trout Architects, Furr Wegman & Banks Architects, P.A., The Lunz Group, Heery Design a SLAM Studio / KCI, Curtis Mundy Hunnicutt Associates Architects, Clemons, Rutherford & Associates, and Borrelli & Partners for architectural & engineer services for Facilities Management.

70. Approve selection committee's recommendation to authorize staff to enter contract negotiations with Presort Plus, Inc. for Printing and Direct Mail Services. (No fiscal impact)

COMMUNICATIONS

71. Water Conservation Month Proclamation
72. Proclaim April 2021 as Parental Alienation Awareness Month.
73. Proclaim April 2021 as Child Abuse Prevention Month.

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

74. Approve Community Development Block Grant (CDBG) Program homeowner assistance agreements for property located in Lake Hamilton, FL for Case RC21-CDBG-003. (\$126,940.20 one-time expense)
75. Approve State Housing Initiative Partnership (SHIP) program subordination agreement for Case S17-DP-0047.(No Fiscal Impact)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

76. Approve a Consultant Services Authorization with Kisinger Campo & Associates, Corp. for professional engineering services to complete the Inventory and Analysis Assessment for Peace River Restoration Study. (\$106,271 not-to-exceed one-time expense)

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

77. Adopt a Resolution setting parking restrictions on Palm Drive Northeast, near Winter Haven. (\$455.54 one-time expense)

78. Adopt Resolution setting truck restrictions on Twenty-First Street Northwest, near Winter Haven. (\$232.61 one-time expense)

UTILITIES

79. Approve the 2020 Polk County Utility Code updates (Reference Manuals) by way of adopting a formal resolution consistent with requirements stated within Utilities Ordinance No 10-081.

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

80. Approve Law Enforcement Trust Fund request. (\$10,000 one-time expense)

POLK COUNTY SUPERVISOR OF ELECTIONS

81. Approve CARES Act Relief Grant from the Department of State, Division of Elections, MOA #2020-001. (\$126,000 one-time revenue; \$25,200 local match)

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

82. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact)
83. Accept Drainage Easement from Carlos A. Tejera, Jr. in conjunction with Parker Road drainage improvements. (No fiscal impact)
84. Accept Quit Claim Deed from Ben Hill Griffin, Inc., for right-of-way associated with County Road 630. (No fiscal impact)
85. Accept Special Warranty Deed from Pulte Home Company, LLC for a proposed well site in conjunction with the Holly Hill Water Production Facility. (No fiscal impact)
86. Approve a Satisfaction and Release of First Down Mortgage Lien for Case FD-0012, Audric S. Cann. (\$9,000 one-time revenue)
87. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Fowler parcel. (\$1,500 one-time expense)
88. Authorize a Temporary Easement to Duke Energy Florida, LLC, in conjunction with the Frostproof Fire Station Facility. (No fiscal impact)

89. Approve Right-of-Way Agreement between J.L. Hollon and Christine Schamp Hollon and Polk County in conjunction with the Galloway Road at Sleepy Hill Road Intersection Improvement Project, Parcel 100. (\$24,500 one-time expense)
90. Accept Quit Claim Deed from representatives of the Estate of Esther M. Chicola, deceased, for property being donated for conservation preservation. (No fiscal impact)

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, April 6, 2021 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Multi-Purpose Room, Room 413.
- Wednesday, April 7, 2021 - 8:15 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, April 7, 2021 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, April 8, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, April 8, 2021 - 9:00 a.m. – Transportation Planning Organization Board Meeting will be held in Conference Room A at the AdventHealth Field House, 210 Cypress Gardens Blvd., Winter Haven.
- Tuesday, April 13, 2021 - 8:30 a.m. – Lakeland Area Mass Transit District Board Retreat will be held at Circle B Bar Reserve, 4399 Winter Lake Road, Lakeland.

- Tuesday, April 13, 2021 - 1:30 p.m. – Lakeland Area Mass Transit District Board Meeting will be held at Circle B Bar Reserve, 4399 Winter Lake Road, Lakeland.

- Wednesday, April 14, 2021 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Wednesday, April 14, 2021 - 3:00 p.m. – Central Florida Development Council Board meeting will be held at Adams Estate, 2222 Lake Alfred Road, Lake Alfred.

- Wednesday, April 14, 2021 - 4:00 p.m. – Central Florida Development Council Investor Meeting will be held at Adams Estate, 2222 Lake Alfred Road, Lake Alfred.

- Thursday, April 15, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, April 15, 2021 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Friday, April 16, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.