



Polk County Board of County Commissioners

Meeting Agenda

April 7, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)

INVOCATION

1. Joe Lemmons, Senior Pastor, Lake Shipp Baptist Church, Winter Haven

PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

2. Comments.

D. APPROVE CONSENT AGENDA

3. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

4. Disbursements.

5. Approve Minutes of Regular Board Meeting held on March 17, 2020.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

H. COUNTY MANAGER (BILL BEASLEY)

6. Approve agreement with Kraus Associates Inc. dba AK Associates. (\$293,000 recurring expense)

7. Approve Modification No. 1 to the Consultant Services Authorization with HDR Engineering, Inc. for the Banana Road Sidewalk Project. (\$102,548.56 one-time expense)
8. Approve a Consultant Services Authorization with HDR Engineering, Inc. for the US 27 @ Four Corners Boulevard Intersection Improvements Project. (\$152,175 one-time expense)
9. Approve a Community Investment Program (CIP) amendment increasing the Lake Gwyn Design and Development CIP project by \$550,000 and a transfer from Leisure Services MSTU reserves in the amount of \$350,000. (one time cost of \$350,000)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

10. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

11. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

12. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

13. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)

14. Chairman Braswell Comments.

N. LAY BOARD APPOINTMENTS

*****RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.*****

O. PUBLIC HEARINGS

* County Attorney opening comments

15. Public Hearing to consider adoption of an ordinance amending Ordinance 19-054, the Economic Development Ad Valorem Tax Exemption for Dispenser Packaging, Inc.
16. Public Hearing to consider (LDCT-2019-15 Shepherd Road Storage LDC Text Amendment) (First Public Hearing - No Action) to consider an Land Development Code text amendment to Appendix E to add Development Standards related to LDGPAS-2019-18 which is a Future Land Use amendment on 8.62 +/- acres from Residential Medium to Community Activity Center (CAC).
17. Public Hearing (LDGPAS 2019-15 Willow Oak Baptist Church CPA) to consider adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Residential Suburban (RS) to Institutional (INST) in the Suburban Development Area (SDA).

18. Public Hearing (LDCPAS 2019-16 Phillips CPA) to consider adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Residential Low-4 (RL-4) to High-Impact Commercial Center (HIC) on 0.78 +/- acres in the Transit Supportive Development Area (TSDA).
19. Public Hearing (LDCPAS 2019-17 North Frontage Road CPA) to consider adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Institutional (INST) to Business Park Center (BPC) in the Transit Supportive Development Area (TSDA). The case is related to LDCD 2019-12.
20. Public Hearing (LDCD 2019-12 North Frontage Road) to consider a Subdistrict Map Change from Business Park Center-1 (BPC-1) to Business Park Center-2 (BPC-2) in the Transit Supportive Development Area (TSDA) on seven (7) +/- acres. The case is related to LDCPAS 2019-17.
21. Public Hearing (LDCDD-2020-1 Sandmine Road CDD) to consider an applicant initiated request to adopt an ordinance establishing a Community Development District (CDD) in unincorporated Polk County.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

22. Minutes of the CareerSource Polk meeting dated August 22, 2019, and November 21, 2019.
23. Removal of equipment as listed on Blanket Removal Form 2096
24. Appoint Property Custodian for Infrastructure Management, Utilities Division Customer Service Section
25. Accept list of Lands Available from Tax Deed Sale on March 19, 2020

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

26. Approve recommended changes to the functional classification of select Polk County roads. (No fiscal impact)
27. Accept Azur Resort for Conditional Approval. (No fiscal impact)

28. Accept Eagle Landing Phase I plat for conditional approval. (No fiscal impact)
29. Festival Phase 2 Plat for Conditional Approval. (No fiscal impact)
30. Accept Tivoli Reserve Phase 2 for Conditional Approval. (No fiscal impact)
31. Approve the release of a surety in the form of Performance Bond No. 41K000374 in the amount of \$164,565.68 for Lake Deer. (No fiscal impact)
32. Approve the release of a surety in the form of a Performance Bond No. 41K000375 in the amount of \$95,175.85 for Estates at English Creek. (No fiscal impact)
33. Accept Estates at English Creek onsite and offsite potable water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
34. Accept a one year warranty and surety in the amount of \$28,625.60 in the form of Maintenance Bond No. 41K00383 for Estates at English Creek. (No fiscal Impact)
35. SET HEARING (LDCPAL-2019-19 Old Kissimmee Road CPA) to consider a Large Scale Comprehensive Plan Map Amendment (CPA) on 13.83 +/- acres from Residential Low-4X (RL-4X) to Residential Medium-X (RMX) in the Transit Supportive Development Area (TSDA) and the Ronald Reagan Selected Area Plan (SAP). (Suggested hearing dates are May 5, 2020 at 9:30 a.m. or immediately following the Regular Agenda and July 7, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
36. SET HEARING (LDCPAS 2019-18 Shepherd Road CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Residential Medium (RM) to Community Activity Center (CAC) in the Transit Supportive Development Area (TSDA). This case is related to LDCT-2019-15. (Suggested hearing date is April 21, 2020 at 1:30 p.m.)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

37. Approve distribution of funds from the driver education trust fund to the Polk County School Board and the Vanguard School for use in their driver education safety program. (\$319,797.96 recurring revenue)

PROCUREMENT

COMMUNICATIONS

38. Proclaim April 2020 as Parental Alienation Awareness Month.
39. Proclaim April 2020 as iBuild Central Florida Month.
40. Proclaim April 2020 as Water Conservation Month.

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

41. Adopt Resolution approving the 2020-2021, 2021-2022, 2022-2023 Local Housing Assistance Plan (LHAP) for the State Housing Initiatives Partnership (SHIP) Program. (No fiscal impact)
42. Approve Modification of HOME Investment Partnership (HOME) rehabilitation/replacement homeowner assistance agreements for Case RC 18 H010. (\$10,004 one-time expense)
43. Approve Modification of State Housing Initiatives Partnership (SHIP) rehabilitation/replacement homeowner assistance agreements for Case RC 19 S 003. (\$10,004 one-time expense)
44. Approve modification to the State Housing Initiatives Partnership (SHIP) rehabilitation/replacement homeowner assistance agreements for Case RC 19 S 007. (\$973 one-time expense)
45. Approve modification to the State Housing Initiatives Partnership (SHIP) rehabilitation/replacement homeowner assistance agreements for Case RC 19 S 008. (\$973 one-time expense)
46. Approve modification to the State Housing Initiatives Partnership (SHIP) rehabilitation/replacement program homeowner assistance agreements for Case RC 19 S 006. (\$973 one-time expense)
47. Approve modification to the HOME Investment Partnership (HOME) rehabilitation/replacement program homeowner assistance agreements for Case RC18H 011. (\$1,068 one-time expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

48. Approve the subcontract with the University Area Community Development Corporation, Inc. to provide Prodigy Cultural Arts Programming and approve a \$47,352 budget transfer from Reserves. (\$47,352 one-time expected reimbursement)

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

49. Adopt Resolutions Setting Speed Limit on Atlantic Avenue, near Lakeland. (\$93.21 one-time expense)
50. Adopt Resolutions Setting Speed Limit on Fletcher Avenue, near Lakeland. (\$93.21 one-time expense)
51. Adopt Resolutions Setting Speed Limit on Iowa Road, near Lakeland. (\$93.21 one-time expense)
52. Adopt Resolutions Setting Speed Limit on Woodstock Avenue, near Lakeland. (\$93.21 one-time expense)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

53. Approve Release of Lien related to an Affordable Housing Impact Fee Waiver. (No fiscal impact)
54. Approve Release of Lien related to a Workforce Housing Impact Fee Mitigation. (No fiscal impact)
55. Approve Satisfaction and Release of First Down Mortgage Lien for Case FD-0011, Latoya Goodwine. (\$9,000 one-time revenue)
56. Release of Lien upon payment of \$4160 to satisfy an Affordable Housing Impact Fee Exemption lien. (\$4160 one-time revenue)
57. Accept instrument for additional right-of-way for Fitzgerald Road and unnamed road, as requested through the Development Review Process. (No fiscal impact)
58. Approve Agreement for Parcels 801 and 701 in conjunction with the Gibson Oaks Water Production Facility Project. (\$84,000 one-time expense)
59. Approve Agreement for Parcels 800 and 700 in conjunction with the Gibson Oaks Water Production Facility Project. (\$100,000 one-time expense)

60. Approve Right-of-Way Agreement between Jennifer A. Lerosé and Polk County in conjunction with the County Road 557 Improvement Project. (\$36,500 one-time expense)
61. Approve Right-of-Way Agreement between Alan H. Baker and Amy S. Baker and Polk County in conjunction with the County Road 557 Improvement Project. (\$385,000 one-time expense)
62. Approve Right-of-Way Agreement for Parcel 147 in conjunction with the WestPipkin Road Improvement Project. (55,000 one-time expense)
63. Approve Right-of-Way Agreement for Parcel 131 in conjunction with the WestPipkin Road Improvement Project. (75,000 one-time expense)
64. Approve Right-of-Way Agreement for Parcels 123 and 723 in conjunction with the West Pipkin Road Improvement Project. (\$127,000 one-time expense)
65. Approve Right-of-Way Agreement for Parcel 774 in conjunction with the WestPipkin Road Improvement Project. (\$12,000 one-time expense)
66. Approve Agreement between Boyd Von Leue and Polk County in conjunction with the Citrus Woods Outfall Improvement Project. (\$1,500 one-time expense)
67. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Glass parcel. (\$1,000 one-time expense)
68. Accept an Access Easement from Oakmont Grove Community Development District in conjunction with Lift Station 297 (Oakmont). (No fiscal impact)
69. Release of Lien related to an Affordable Housing Impact Fee Waiver - J Fort (No fiscal impact).
70. Approve Resolution adopting Emergency Rules for Public Meetings conducted through Communications Media Technology.
71. Adopt Resolution Approving Fire Department Burn Ban 20-01
72. Approve Extensions to Declaration of State of Local Emergency 20-01.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Thursday, April 9, 2020 - 9:00 a.m. – Polk Transportation Planning Organization Board Meeting will be held in the County Commission Boardroom.
- Tuesday, April 14, 2020 - 9:00 a.m. – Finance & Audit Committee Meeting will be

held in the County Commission Boardroom.

- Tuesday, April 14, 2020 - 10:00 a.m. (or immediately following the Finance & Audit Committee Meeting) – Board/Staff Work Session will be held in the County Commission Boardroom.

- Friday, April 17, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.