



Polk County Board of County Commissioners

Meeting Agenda

August 18, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)

INVOCATION

1. Rev. Dr. James G. Moyer, Ed. D., Warner University, Lake Wales

PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Video presentation of service awards for employees with 20 or more years of service to Polk County.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

3. Valerie Ramos, representing the Santa Cruz Homeowners Association, to discuss concerns relating to speeding and traffic calming.
4. Comments.

D. APPROVE CONSENT AGENDA

5. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

6. Disbursements.
7. Approve Minutes of Regular Board Meeting held on August 4, 2020.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

8. Approve Right-of-Way Agreement for Parcels 101, 801, and 802, in conjunction with Sunset Trail Stormwater Quality Improvement Project. (\$253,000 one-time expense)
9. Annual Financial Audit Report for the Highland Meadows Community Development District.

H. COUNTY MANAGER (BILL BEASLEY)

10. Approve agreement with Burgess & Niple, Inc. for professional engineering services for the Wabash Ave multi-use trail design. (\$329,922.63 one-time expense)
11. Approve Modification No. 1 to the Consultant Services Authorization with NV5, Inc. for the Chestnut Road Sidewalk Project. (\$257,750 one-time expense)
12. Approve Lake Wilson Road Widening Project Amendment 3 with Jacobs Engineering Group, Inc. (\$133,068.07 one-time expense)
13. Approve a Consultant Services Authorization with Wright-Pierce, Inc. to provide professional engineering services for the Upgrade Lift Station No. 253 (Providence) project. (\$191,455 not-to-exceed, one-time expense)
14. Approve a first amendment to the contract with We Care of Central Florida, Inc. for transportation services to health care. (total amount not to exceed \$346,349)
15. Approve a second amendment to the contract with ElderPoint Ministries of Greater Lakeland, Inc. for transportation to health care related services. (total amount not to exceed \$150,000)
16. Approve a first amendment to the contract with Tri-County Human Services, Inc. for men's JASA "Jail Alternatives to Substance Abuse" Program. (\$174,100 not-to-exceed annual expense)
17. Approve piggyback agreement with Applications Software Technology. (\$9,271,412 five year expense)
18. Approve a Transportation Infrastructure Improvement Agreement between KRPC East Johnson, LLC and Polk County.

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

19. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

20. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

21. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

22. Reappoint Angela Buchanan to serve as a member of the Housing Finance Authority for the four-year term, March 1, 2020 through February 29, 2024.

23. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)

24. Appoint Franklin "Ed" Shoemaker, PhD, as a member of the Housing Finance Authority for the remainder of the term ending November 30, 2020.

25. Reappoint Jonathan Fleming as an Alternate Member of the Planning Commission, for the three-year term, July 2, 2020 through July 1, 2023.

26. Chairman Braswell Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

* County Attorney opening comments

27. Public Hearing (LDDA-2020-1 US 98 Clubhouse Road Development Agreement Modification) (Adoption Public Hearing) to consider a modification to an approved Development Agreement (LDDA-2019-3) between MLM Properties of Polk, LLC, Rogers Brothers, LLLP, Grand Reserve Nashville/Antioch, LLC, and Polk County.

28. Public Hearing (LDCT-2020-5 Model Homes Amendment) (First Public Hearing - No Action) to consider the adoption of a County-initiated ordinance amending the Land Development Code.

29. Public Hearing (LDCU-2020-12 Polk County North Central Landfill Vertical Expansion) to consider a request to vertically expand the 593.87-acre Polk County North Central Landfill up to 380 feet above adjacent grade.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

30. Removal of equipment from inventory as listed on Blanket Removal Form 2105.

31. Annual Financial Audit Report for the Westridge Community Development District.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

32. Approve the release of a surety in the form of Performance Bond No. 41K000378 in the amount of \$590,420.13 for Campbell Crossing. (No fiscal impact)
33. Accept Campbell Crossing potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
34. Accept a one year warranty and surety in the amount of \$35,145.80 in the form of Maintenance Bond No. 41K000389 for Campbell Crossing. (No fiscal Impact)
35. Approve the release of a surety in the form of a cash surety in the amount of \$4,950 for Delphi Addition. (No fiscal impact)
36. Approve the release of a surety in the form of cash in the amount of \$14,630 for Delphi. (No fiscal impact)
37. Granite Davenport I plat for Conditional Approval. (No fiscal impact)
38. Sedgewick Trails plat for Conditional Approval. (No fiscal impact)
39. Accept Solterra Phase 2C-2 potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
40. Accept a one year warranty and surety in the amount of \$52,963.48 in the form of Maintenance Bond No.LICX1177891 for Solterra Phase 2C-2. (No fiscal Impact)
41. Approve the release of a surety in the form of Performance Bond No. LICX1167090 in the amount of \$582,598.26 for Solterra Phase 2C-2. (No fiscal impact)
42. Accept Performance Surety Bond No. EACX209000008 for Taylor Hills in the amount of \$293,479.45. (No fiscal impact)
43. Accept Tuscan Meadows Phase 1 potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
44. Accept a one year warranty and surety in the amount of \$57,805.32 in the form of Maintenance Bond No.30100686 for Tuscan Meadows Phase 1. (No fiscal Impact)
45. SET HEARING (LDCPAL 2020-5 CIE Annual Update) to review the Capital Improvements Element and reference the adopted five-year schedule of Capital Improvements, to reflect the timing and funding of capital projects to meet or maintain adopted Level-Of-Service (LOS) standards for certain public facilities; reference the adopted Transportation Improvement Program (TIP) Five-Year Study and the adopted Polk County School Board Five-Year Work Plan. (Suggested hearing date is September 1, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
46. Approve Camden Park at Providence – Phase 3 plat for Conditional Approval. (No fiscal impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

47. Approve selection committee's recommendation to authorize staff to negotiate an agreement with Rodda Construction, Inc., Miller Construction, Inc., SEMCO Construction, Inc., Henkelman Construction, Inc., Vogel Bros. Building, and Nujak Companies for Construction Manager at Risk (CMAR) continuing services.
48. Approve agreement with Rodda Construction, Inc. to provide Pre-Construction Manager at Risk (CMAR) services for the Northeast Regional Park (NERP) baseball complex expansion. (\$63,250 one-time expense)

COMMUNICATIONS

49. Proclaim August 2020 as National Spinal Muscular Atrophy Awareness Month.

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

50. Accept Retired and Senior Volunteer Program (RSVP Polk) grant from the Corporation for National and Community Service (CNCS). (\$93,244 one-time revenue, \$39,014 cash match, \$49,996 in kind match)
51. Approve a contract with The Haley Center, Inc. to provide primary and specialty care services to eligible low income county residents. (\$285,665 not-to-exceed annual expense)
52. Approve a contract with Talbot House Ministries of Lakeland, Inc. to provide primary and specialty care services to eligible low income county residents. (\$175,238 not-to-exceed annual expense)
53. Approve a contract with Parkview Outreach Community Center, Inc. to provide primary and specialty care services to eligible low income county residents. (\$175,238 not-to-exceed annual expense)
54. Approve a contract with Lakeland Volunteers In Medicine, Inc. to provide primary and specialty care services to eligible low income county residents. (\$312,405 not-to-exceed annual expense)
55. Approve a contract with Lake Wales Care Center, Inc. to provide primary and specialty care services at the Lake Wales Free Clinic to eligible low income county residents. (\$140,190 not-to-exceed annual expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

56. Adopt Resolution setting truck restrictions on Saddle Creek Farm Road South (near Lakeland). (\$116.31 one-time expense)
57. Adopt a Resolution setting parking restrictions on Aldridge Lane, Andover Drive and Kettering Road, within the Retreat at Legacy Park Subdivision, near Davenport. (\$2,009.58 one-time expense)
58. Adopt a Resolution setting parking restrictions on Bay Leaf Lane, Forest View Court, Forest View Drive, Pine Ridge Drive, Sand Ridge Drive and Willow View Drive, within the Windwood Bay Phases I and II Subdivisions, near Davenport. (\$2,602.11 one-time expense)
59. Adopt a Resolution setting parking restrictions on Forest View Court, Pine Ridge Drive, Sand Ridge Drive and Willow View Drive, within the Windwood Bay Phases I and II Subdivisions, near Davenport. (\$716.01 one-time expense)
60. Adopt a Resolution setting parking restrictions on Lake Thomas Drive, near Winter Haven. (\$209.67 one-time expense)
61. Adopt a Resolution setting speed limits on Rena Drive, Rona Lane and Sonja Circle, within the Santa Cruz Phases I and II Subdivisions, near Davenport. (\$176.74 one-time expense)

UTILITIES

62. Approve an Infrastructure Agreement with Racetrac Petroleum, Inc. to relocate potable water and wastewater mains located in the Dunson Road right-of-way to accommodate lane additions required by Polk County and the Florida Department of Transportation (FDOT). (\$48,293.86 one-time expense)

WASTE & RECYCLING

63. Approve a Non-Exclusive Commercial Franchise Agreement for FY19-20 with FCC Environmental Services Florida, LLC. (No fiscal impact)

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

64. Approve Right-of-Way Agreement for Parcels 110/710 in conjunction with the West Pipkin Road Improvement Project. (\$35,992 one-time expense)
65. Approve Right-of-Way Agreement for Parcel 105 in conjunction with the West Pipkin Road Improvement Project. (\$1,100 one-time expense)
66. Approve Right-of-Way Agreement between Therese A. Schick, individually and as Trustee of the David H. Schick and Therese A. Schick Revocable Trust and Polk County in conjunction with the County Road 557 Improvement Project. (\$287,500 one-time expense)
67. Reappoint David Maldonado, Esquire as an Alternate Appellate Code Enforcement Special Magistrate and Approve the Alternate Appellate Code Enforcement Special Magistrate Agreement with The Maldonado Law Firm P.A. ("Law Firm")
68. Approve Fourth Amendment to Lease Agreement No. 330, Extension Agreement between Polk County and Tri-County Human Services, Inc. (No fiscal impact)
69. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact)
70. Accept Drainage Easement from Auburndale Parks, Inc., a Florida Corporation to Polk County in conjunction the Bridgers Avenue Drainage Improvement project. (No fiscal impact)
71. Accept Drainage Easements from the City of Auburndale, Mark Speck and Amee Bailey, and Kevin Ingram and Terri Newberry, in conjunction with drainage improvements to Kristina Court. (No fiscal impact)
72. Accept a Polk County Utilities Easement from Hanover Preserve Point, LLC, as requested through the Development Review Process. (No fiscal impact)
73. Approve Resolution amending the Polk County Incentive Programs.
74. Approve Agreement for Traffic Control on Private Roads for Highlands Grace Property Owners' Association, Inc. (No fiscal impact)
75. SET HEARING to consider the adoption of an ordinance amending Ordinance No. 2018-073 entitled "The Polk County Government's Retiree Insurance Benefits Ordinance." (Suggested hearing date is September 1, 2020 at 9:30 a.m. or immediately following the Regular Agenda)

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, August 17, 2020 - 6:00 p.m. – Eloise Community Redevelopment Agency (CRA) Advisory Committee will meet at the Johnny and Freda Brooks Resource Center (formerly known as the Eloise Resource Center), 710 Snively Avenue, Eloise.

- Wednesday, August 19, 2020 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Thursday, August 20, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, August 20, 2020 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Friday, August 21, 2020 - 8:30 a.m. – Citizens HealthCare Oversight Committee will meet in the County Commission Boardroom.

- Monday, August 24, 2020 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.

- Wednesday, August 26, 2020 - 2:30 p.m. – Historical Commission and Marker Committee will meet in the County Commission Boardroom.

- Thursday, August 27, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, August 27, 2020 - 9:00 a.m. – Tourist Development Council Committee meeting will be held at 2701 Lake Myrtle Park Road, Auburndale and via Zoom

meeting. For additional information, please visit our website at www.visitcentralflorida.org.

- Thursday, August 27, 2020 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.

- Friday, August 28, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.