



Polk County Board of County Commissioners

Meeting Agenda

August 4, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)

INVOCATION

1. Rev. Terri Lynn Mattocks, Alliance of Divine Love, Lake Wales

PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Recognition of the Accomplishments of Ben Hill Griffin III.
3. Dave Carter, P.E. Chairman of the Stormwater Technical Advisory Committee, to provide an update on Committee activities.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

4. Comments.

D. APPROVE CONSENT AGENDA

5. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

6. Disbursements.
7. Approve Minutes of Regular Board Meeting held on July 21, 2020.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

POLK COUNTY SUPERVISOR OF ELECTIONS

8. Approve transfer from Special Revenue Reserves to establish a budget for the Coronavirus Aid, Relief and Economic Security (CARES) Act (Public Law 116-136) Department of State, Division of Elections, MOA #2020-001. (\$598,311 one-time revenue; \$119,662 required local match)

G. COUNTY ATTORNEY (MICHAEL CRAIG)

H. COUNTY MANAGER (BILL BEASLEY)

9. Approve the Fourth Amendment to the Interlocal Agreement between the Water Cooperative of Central Florida and Reedy Creek Improvement District relating to the Cypress Lake Wellfield. (\$786,000 not-to-exceed, one-time expense)
10. Approve construction contract with Douglas N. Higgins, Inc. for the Lake Parker Regional Drainage System Phase IV Project (\$752,841.60 one-time expense)
11. Approve Modification No. 2 to the Consultant Services Authorization with Jacobs Engineering Group, Inc. to provide professional engineering, design and permitting services for the Tillery Road/Clubhouse Road Drainage Improvements Project. (\$158,950.27 one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

12. Appoint Robert Beltran as Member (Seat 1) of the Polk County Planning Commission for the three-year term, September 1, 2020 through August 31, 2023.
13. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

14. Reappoint Sean Harper as a Member (Seat 2) of the Planning Commission, for the three-year term, September 1, 2020 through August 31, 2023.
15. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

16. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

17. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)

18. Reappoint Becky Troutman as a Member (Seat 3) of the Planning Commission, for the three-year term, September 1, 2020 through August 31, 2023.
19. Chairman Braswell Comments.

N. LAY BOARD APPOINTMENTS

*****RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.*****

O. PUBLIC HEARINGS

* County Attorney opening comments

20. Public Hearing (LDCPAL 2020-1 Bella Citta ES 20 CPA) (Adoption Public Hearing) to consider a Large Scale Comprehensive Plan Amendment to change the Future Land Use designation on 20.15 +/- acres from Town Center-X (TCX) and Residential Medium-X (RMX) to Residential Low-X (RL-X) in the Transit Supportive Development Area (TSDA) and in the North US 27 Selected Area Plan (SAP).
21. Public Hearing to consider adoption of a resolution to vacate a portion of a platted sanitary sewer easement and accept Polk County Utilities Easements from Reunion DHC, LLC and Luther Wayne Cave. (To be continued to September 15, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
22. Public Hearing to consider adoption of a resolution to vacate portions of platted unmaintained right-of-way, as shown on the plat of J. A. Snively & Co's Subdivision and a portion of deeded and unmaintained right-of-way.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

23. Removal of equipment from inventory as listed on Blanket Removal Form 2104.
24. Appoint Property Custodian for Parks and Natural Resources Division/Natural Resources Sections.
25. Proposed Fiscal Year 2020-2021 budgets for the Saddle Creek Preserve, Scenic Highway, VillaMar and Westridge Community Development Districts.
26. Accept list of Lands Available from Tax Deed Sale on July 16, 2020.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

27. Accept 7-Eleven at Duff Road potable water and wastewater utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
28. Accept a one year warranty and surety in the amount of \$6,995 in the form of a cash surety for 7-Eleven at Duff Road. (No fiscal Impact)

29. Approve the release of a surety in the form of Performance Bond No. SU1160127 in the amount of \$1,002,597.56 for Festival Phase 3. (No fiscal impact)
30. SET HEARING (LDCT-2020-5 Model Homes Amendment) to consider the adoption of a County-initiated ordinance amending the Land Development Code. (Suggested hearing dates are August 18, 2020 at 9:30 a.m. or immediately following the Regular Agenda and September 1, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
31. SET HEARING (LDCU-2020-12 Polk County North Central Landfill) to consider a request for a Major Modification of CU 05-12M for a Solid Waste Management Facility in the Institutional-2 (INST-2) land use district on approximately 562± acres. (Suggested hearing date is August 18, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
32. Accept a five year warranty and surety in the amount of \$28,390.03 in the form of Maintenance Bond No. SU1163788 for Festival Phase 3 storm water system. (No fiscal Impact)
33. Accept Festival Phase 3 potable water, wastewater and reclaim water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
34. Accept a one year warranty and surety in the amount of \$62,226.89 in the form of Maintenance Bond No. SU1163779 for Festival Phase 3 Utilities. (No fiscal Impact)
35. SET HEARING (LDDA-2020-1 US 98 Clubhouse Road Development Agreement Modification) to consider a modification to an approved Development Agreement (LDDA-2919-3) between MLM Properties of Polk, LLC, Rogers Brothers, LLLP, Grand Reserve Nashville/Antioch, LLC, and Polk County. (Suggested hearing date is August 18, 2020 at 9:30 a.m. or immediately following the Regular Agenda)

DEPUTY COUNTY MANAGER

PROCUREMENT

36. Approve selection committee's recommendation to authorize staff to enter into negotiations with Digitech of Lakeland, Inc. DBA Digitech Graphics Group, for RFP 20-502 Graphic Design. (No fiscal impact)
37. Approve an agreement with Boring Business Systems Inc. for RFP 20-364, Managed Print Services. (\$92,000 approximate recurring expense)
38. Approve selection committee's recommendation to authorize staff to negotiate a contract with Aetna for RFP 20-711, Group Pharmacy Benefit Management Services. (No fiscal impact)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

39. Adopt Resolution approving the Coronavirus Relief Fund (CRF) Subrecipient Agreement. (\$1,890,943 one-time revenue)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

40. Approve Community Investment Program (CIP) Amendment and Budget Transfer for renovations to the existing Sheriff's Boot Camp facility. (\$4,000,000 one-time expense)

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

41. Adopt resolution for the 2020 Polk County Local Mitigation Strategy.
42. Approve Federal (State managed) Emergency Management Performance Grant, COVID-19 Supplemental (EMPG-S) Agreement. (Cash match \$34,272.79, one time reserve adjustment \$68,545.58)

ROADS & DRAINAGE

43. Adopt a Resolution setting parking restrictions on Taylor Road, near Winter Haven. (\$232.61 one-time expense)
44. Adopt a Resolution setting parking restrictions within Unmaintained Right-of-Way in Golf View Park Subdivision, near Lake Wales. (\$409.66 one-time expense)

UTILITIES

45. Approve Work Authorization No. 42 to Agreement 16-049 with Curry Controls Company to provide Supervisory Control and Data Acquisition services for the Turner Road Water Production Facility. (\$37,010 lump sum expense)

WASTE & RECYCLING

46. Approve a Non-Exclusive Commercial Franchise for FY2019-20 with Florida Roll Off Solutions. (No fiscal impact)
47. Approve Non-Exclusive Commercial Franchise for FY2019-20 with JJ's Waste & Recycling LLC. (No fiscal impact)

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

48. Accept Report of Discounts, Errors, Double Assessments & Insolvencies.

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

49. Accept Special Warranty Deed from MFG US LLC, for additional right-of-way along William Van Fleet Road. (No fiscal impact)

50. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Christensen, Hesson, and Leadbeter parcels. (\$4,500 one-time expense)

51. Subordination Agreement for Affordable Housing Impact Fee Lien (No fiscal impact)

52. Approve Right-of-Way Agreement for Parcel 158 in conjunction with the West Pipkin Road Improvement Project. (\$10,293 one-time expense)

53. Adopt a Resolution requesting the transfer of property owned by the State of Florida, Department of Transportation (hereinafter "FDOT) to the County and accept the subsequent public purpose Quit Claim Deed from FDOT, all in in conjunction with the West Pipkin Road project. (No fiscal impact)

54. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact).

55. Accept Quit Claim Deed from Circle K Stores, Inc., for additional right-of-way along Wabash Avenue North and ratify Sidewalk Easement from Dennis T. Munday and Richard Michael Munday, Trustees, as requested through the development review process. (No fiscal impact)

56. Accept instruments for additional right-of-way for Old Lake Wilson Road, as requested through the Development Review Process. (No fiscal impact)

57. Ratify and approve Polk Cares 2020 Funding Program and all activities carried out thereunder.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, August 4, 2020 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Multi-Purpose Room, Room 413.

- Wednesday, August 5, 2020 - 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.

- Wednesday, August 5, 2020 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.

- Wednesday, August 5, 2020 - 12:00 p.m. – Central Florida Development Council Board Advance will be held at Polk State College, Lakeland Campus, LTB Auditorium – Room 1100, 3425 Winter Lake Road, Lakeland.

- Thursday, August 6, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Monday, August 10, 2020 - 2:00 p.m. – Board/Staff Work Session to discuss the FY 2021-2025 Community Investment Program, will be held in the County Commission Boardroom.

- Wednesday, August 12, 2020 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.

- Thursday, August 13, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, August 13, 2020 - 9:00 a.m. – Polk Transportation Planning Organization (TPO) Board Meeting will be held in the County Commission Boardroom.

- Thursday, August 13, 2020 - 9:30 a.m. (or immediately following the Polk TPO Board meeting) – Polk Transit Authority Board meeting will be held in the County Commission Boardroom.

- Thursday, August 13, 2020 - 5:30 p.m. – Contractor Licensing Board will meet in the County Commission Boardroom.

- Friday, August 14, 2020 - 1:30 p.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.

- Monday, August 17, 2020 - 6:00 p.m. – Eloise Community Redevelopment Agency (CRA) Advisory Committee will meet at the Johnny and Freda Brooks Resource Center (formerly known as the Eloise Resource Center), 710 Snively Avenue, Eloise.