



Polk County Board of County Commissioners

Meeting Agenda

December 1, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)

INVOCATION

1. Rev. Michael Tanner Cline, Associate Reformed Presbyterian Church, Bartow

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

2. Comments.

D. APPROVE CONSENT AGENDA

3. Approve Consent Agenda.

E. COUNTY COMPROLLER (STACY M. BUTTERFIELD, CPA)

4. Disbursements.

5. Approve Minutes of Regular Board Meeting held on November 17, 2020.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

H. COUNTY MANAGER (BILL BEASLEY)

6. Approve Interlocal Agreement with the City of Auburndale for road improvements for the Lake Ariana Resurfacing Group. (\$221,028.44 initial estimated one-time expense)

7. Approve construction contract with Metro Equipment Service, Inc. for the Gibson Oaks Offsite Pipeline Improvements (\$4,189,124.57 one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

8. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

9. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

10. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

11. Appoint Cannon Kirby to the Polk County Lakes Access Advisory Committee for the three-year term, November 17, 2020 through November 16, 2023.

12. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)

13. Appoint Adam Strang Bass as a member of the Lakes Access Advisory Committee for the three-year term, November 17, 2020 through November 16, 2023.

14. Ratification of BoCC Member & Liaison Assignments, effective January 1, 2021.

15. Chairman Wilson Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

* County Attorney opening comments

16. Public Hearing (LDCDD-2020-3 North Power Line Road CDD Expansion) to consider the adoption of an applicant initiated ordinance to expand an existing Community Development District (CDD) located partially in both Davenport and the unincorporated areas of the County.

17. Public Hearing (LDPD-2020-29 Swiss Village Estates MHP) (Adoption Hearing) to consider a Planned Development request for a 42-unit Mobile Home Park with amenities on approximately 10 acres in a Residential Low-4 (RL-4) district.

18. Public Hearing (LDCPAL-2020-16 10th Street CPA) (Transmittal Hearing) to consider a Large Scale Comprehensive Plan Text Amendment (CPA) change the Future Land Use designation on 10.56 +/- acres from Residential-Low 4 (RL-4) to Residential High (RH).

19. Public Hearing (LDSPD-2020-4 English Creek SPD De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDSPD-2020-4.

20. Public Hearing (LDCPAL-2020-15 Wetland Density Transfer CPA) (Adoption Hearing) to consider a Large Scale Comprehensive Plan Text Amendment (CPA) to change the text of the Comprehensive Plan as part of the Biennial Amendments to clarify the wetland density transfer to uplands. This is related to LDCT-2020-7.
21. Public Hearing (LDCT-2020-7 Wetland Density Transfer LDC Text Amendment) (Adoption Hearing) to consider the adoption of a County-initiated ordinance amending the Land Development Code. This case is related to LDCPA-2020-15.
22. Public Hearing to consider adoption of a resolution providing notice of intent to utilize the uniform method for the levy, collection and enforcement of non-ad valorem assessments.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

23. Removal of equipment from inventory as listed on Blanket Removal Form 2112.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

24. Approve the release of a surety in the form of Performance Bond No. EACX209000008 in the amount of \$293,479.45 for Taylor Hills. (No fiscal impact)
25. Accept The Preserve at ChampionsGate Apartments potable water, wastewater and reclaim water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
26. Accept a one year warranty and surety in the amount of \$16,179.58 in the form of Maintenance Bond No. PB01626000161 for The Preserve at ChampionsGate Apartments. (No fiscal Impact)
27. Greenfield Village Phase II plat for Conditional Approval. (No fiscal impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

28. Approve Agreements with Henkelman Construction, Inc. Miller Construction Management, Inc., Nujak Companies, Vogel Bros. Building, Inc., SEMCO Construction, Inc. and Rodda Construction, Inc. to provide construction manager at risk services.

29. Approve selection committee's recommendation to authorize staff to negotiate an agreement with Straugh Trout Architects, Furr Wegman & Banks Architects, P.A., The Lunz Group, Heery Design a SLAM Studio / KCI, Curtis Mundy Hunnicutt Associates Architects, Clemons, Rutherford & Associates, and Borrelli & Partners for architectural & engineer continuing services.
30. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with AshBritt, Inc., Crowder Gulf Joint Venture and Ceres Environmental Services for disaster debris removal services. (No fiscal impact)
31. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with Tetra Tech, Inc., Thompson Consulting Services, LLC, and Debris Tech, LLC for disaster debris monitoring services. (No fiscal impact)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

32. Approve removal of Uncollectible Accounts from the Rohr Home's Active Accounts Receivable. (No fiscal impact)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

33. Approve a grant agreement with U.S. Fish and Wildlife Service Partners for Fish and Wildlife Program to conduct a habitat restoration project at Hickory Lake Scrub; and a budget transfer from the Special Revenue Fund reserves. (\$82,000 one-time revenue)
34. Adopt the Crooked Lake West Management plan for acquisition and management of the Crooked Lake West project.

FIRE RESCUE

35. Approve the EMS County Grant Application and Resolution. (\$84,148 one-time revenue; no match required)

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

UTILITIES

WASTE & RECYCLING

36. Approve renewal of a Non-Exclusive Commercial Franchise Agreement for FY 20/21 with Johnson's Excavation.
37. Approve a Non-Exclusive Commercial Franchise Agreement Application for FY 20/21 with Russo and Sons, LLC dba Orion Waste Solutions.
38. Approve a renewal of a Non-Exclusive Commercial Franchise Agreement Renewal with Republic Services of Florida, L.P. for FY20-21.

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

39. Approve satisfaction and release of First Down Mortgage Lien for Case FD-0015 - Hernandez. (\$7,000 one-time revenue)
40. Approve release of lien upon payment of \$4160 to satisfy an Affordable Housing Impact Fee Exemption lien. (\$4160 one-time revenue)
41. Approve release of lien related to a Workforce Housing Impact Fee Mitigation upon payment to the County of \$2080. (\$2080 one-time revenue)
42. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact).
43. Approve Lease Agreement between Polk County and Seniors First, Inc. and adopt a resolution authorizing the lease of the associated property. (No fiscal impact)
44. Accept utility easements from CDP Reunion, LLC, and STOF Holdings, LLC, as requested through the Development Review Process. (No fiscal impact)
45. Ratify Quit Claim Deed for additional right-of-way along Circle Four Drive, as requested through the Development Review Process. (No fiscal impact)

46. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Georgeen Clark, Trustee parcel. (\$1,000 one-time expense)
47. Accept Utility Easement from Standard Sand and Silica Company. (No Fiscal Impact)
48. Approve Encroachment Agreement between Polk County and Superior Holdings Group, LLC (No fiscal impact)
49. Release of Lien related to an Affordable Housing Impact Fee Waiver (Galvan) (No Fiscal Impact)
50. SET HEARING to consider the adoption of an ordinance setting the yearly salary of Commissioners in accordance with Section 2.5 of the Polk County Charter. (Suggested hearing date is December 15, 2020 at 9:30 a.m. or soon thereafter)

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, November 30, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda, TPO Board meeting and any other matters that may come before the Board will be held in the County Commission Boardroom.
- Wednesday, December 2, 2020 – Friday, December 4, 2020 – Florida Association of Counties Legislative Conference will be held at the Hyatt Regency Jacksonville, 225 E. Coastline Drive, Jacksonville.
- Wednesday, December 2, 2020 - 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, December 2, 2020 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Wednesday, December 2, 2020 - 9:00 a.m. – Value Adjustment Board will hold

hearing virtually. For more details, contact Jennifer Leiding at JenniferLeiding@polk-county.net.

- Wednesday, December 2, 2020 - 4:00 p.m. – Central Florida Development Council Board of Directors meeting will be held at Central Florida Development Council, 1725 Bartow Road, Lakeland.
- Thursday, December 3, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, December 3, 2020 - 9:00 a.m. – Value Adjustment Board will hold hearing virtually. For more details, contact Jennifer Leiding at JenniferLeiding@polk-county.net.
- Thursday, December 3, 2020 - 9:30 a.m. – Technical Advisory Committee will meet in the County Commission Boardroom.
- Monday, December 7, 2020 - 6:00 p.m. – Eloise Community Redevelopment Agency (CRA) Advisory Committee will meet at the Johnny and Freda Brooks Resource Center (formerly known as the Eloise Resource Center), 710 Snively Avenue, Eloise.
- Tuesday, December 8, 2020 - 9:00 a.m. – Finance & Audit Committee meeting will be held in the County Commission Boardroom.
- Tuesday, December 8, 2020 - 9:00 a.m. – Value Adjustment Board will hold hearing virtually. For more details, contact Jennifer Leiding at JenniferLeiding@polk-county.net.

- Wednesday, December 9, 2020 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.
- Wednesday, December 9, 2020 - 9:00 a.m. – Value Adjustment Board will hold hearing virtually. For more details, contact Jennifer Leiding at JenniferLeiding@polk-county.net.
- Wednesday, December 9, 2020 - 10:30 a.m. – Polk Regional Water Cooperative Mediation/Facilitation Workshop will be held at Nora Mayo Hall, 500 3rd Street NW, Winter Haven.
- Thursday, December 10, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, December 10, 2020 - 9:00 a.m. – Polk Regional Water Cooperative Mediation/Facilitation Workshop will be held at Nora Mayo Hall, 500 3rd Street NW, Winter Haven.
- Thursday, December 10, 2020 - 9:00 a.m. – Transportation Planning Organization Board Meeting will be held in Conference Room A at the AdventHealth Field House, 210 Cypress Gardens Blvd., Winter Haven.
- Thursday, December 10, 2020 - 9:00 a.m. – Value Adjustment Board will hold hearing virtually. For more details, contact Jennifer Leiding at JenniferLeiding@polk-county.net.
- Friday, December 11, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will

be held in the County Commission Boardroom.

- Monday, December 14, 2020 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board will meet in the County Commission Boardroom.

- Monday, December 14, 2020 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.