



# Polk County Board of County Commissioners

## Meeting Agenda

### February 4, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)**

#### **INVOCATION**

1. Pastor Eddie Lake, New Bethel AME Church, Lakeland

#### **PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)**

#### **A. PRESENTATIONS and RECOGNITIONS**

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

2. Comments.

#### **D. APPROVE CONSENT AGENDA**

3. Approve Consent Agenda.

#### **E. COUNTY COMPROLLER (STACY M. BUTTERFIELD, CPA)**

4. Disbursements.
5. Approve Minutes of Regular Board Meeting held on January 21, 2020.
6. Adopt resolution authorizing the issuance of Utility System Revenue and Refunding Bonds. (\$120,000,000 one-time bond proceeds)

#### **F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

#### **G. COUNTY ATTORNEY (MICHAEL CRAIG)**

7. Accept Cascara Phase Two Plat for Conditional Approval. (No fiscal impact)

**H. COUNTY MANAGER (BILL BEASLEY)**

8. Approve Consultant Services Authorization with Johnson Engineering, Inc. to provide design services for the CR 546 (Old Dixie Highway), Dixie Highway, North Galloway Road, and Swindell Road sidewalk projects. (\$151,310 one-time expense)
9. Approve Change Order No. 3 to the Construction Manager at Risk Agreement with Miller Construction Management, Inc. for the Roads and Drainage office annex project. (\$303,548.30 not-to-exceed, one-time expense)
10. Approve construction contract with Vogel Bros. Building Co. for the Cherry Hill Water Production Facility (\$6,978,708 one-time expense)
11. Approve and ratify Letter of Agreement from the State of Florida, Agency for Health Care Administration (AHCA) for the Public Emergency Medical Transportation Medicaid Managed Care Supplement Payment Program. (\$1,109,060 not-to-exceed, one-time expense)
12. Approve agreement with Audio Visual Innovations, Inc. to provide the Emergency Operation Center with audio visual equipment, supplies and services. (\$200,000 not-to-exceed, one-time expense)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

13. Appoint Cathy Case to serve as a member of the Housing Finance Authority for the remainder of the four-year term ending January 22, 2021.
14. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 2 (RICK WILSON)**

15. Commissioner Wilson Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

16. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)**

17. Commissioner Hall Comments.

**M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)**

18. Chairman Braswell Comments.

**N. LAY BOARD APPOINTMENTS**

**\*\*\*RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.\*\*\***

**O. PUBLIC HEARINGS**

\* County Attorney opening comments

19. Public Hearing to consider adoption of a Resolution to vacate a portion of maintained and platted right-of-way for McCall Road, located south off Crews Lake Road, Lakeland.

20. Public Hearing (Withdrawal at Transmittal) (LDCPAL-2019-15 Compatibility and Density) to consider a Large Scale Comprehensive Plan Map Amendment (CPA) to Amend the text of the Comprehensive Plan regarding the residential and wetland policies and add definitions for abutting lot, boundary lot, and lot width ratio.
21. Public Hearing (LDCPAS 2019-11 Gadd CPA) to consider adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Residential Low-4X (RL-4X) to Business Park Center-X (BPC-X) in the Transit Supportive Development Area (TSDA) and in the US Highway 98 Selected Area Plan (SAP). (The applicant is requesting to continue the hearing to May 5, 2020 at 1:30 p.m.)
22. Public Hearing (LDCT-2019-12 North Ridge Circle K Text Amendment) (Adoption Public Hearing) to consider a request for a Land Development Code (LDC) text amendment to Chapter 4, Section 401.06.Q.3.b of the Land Development Code to allow the Florida Department of Transportation (FDOT) to authorize driveways on US 27 closer than 1,320 feet.
23. Public Hearing (Fox Branch Ranch CDD Dissolution) to consider adoption of a county initiated ordinance to dissolve an existing Community Development District (CDD) that has been declared inactive by the state.
24. Public Hearing (LDCPAL-2019-6 Triple Canopy) (Adoption Public Hearing) to consider a Large Scale Comprehensive Plan Map Amendment (CPA) to change the Future Land Use designation from Agriculture/Residential-Rural (A/RR) to Leisure/Recreation (L/R) in the Rural Development Area (RDA) on 345 +/- total acres. This case is related to LDCT 2019-7.
25. Public Hearing (LDCT-2019-7 Triple Canopy) (Adoption Public Hearing) to amend the Polk County Land Development Code Appendix E and add Appendix E105-L.
26. Public Hearing to consider adoption of an ordinance providing for the designation of the county seal; providing for the uses and enforcement relating to the county seal; providing for severability; providing for an effective date.

**P. CONSENT AGENDA ITEMS**

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

27. Removal of equipment from inventory as listed on Blanket Removal Form 2092

28. Accept list of Lands Available from Tax Deed Sale on January 16, 2020.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

## TOURISM/SPORTS MARKETING

### OFFICE OF PLANNING & DEVELOPMENT

29. Accept County Line Commons Aldi onsite and offsite potable water, wastewater and reclaimed water systems improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
30. Accept a one year warranty and surety in the amount of \$2,840.00 in the form of a cash surety for County Line Commons Aldi. (No fiscal Impact)
31. Accept Performance Surety Bond No. 41K000380 for Creeks Crossing East in the amount of \$345,155.86. (No fiscal impact)
32. Accept Harvest Landing Plat for Conditional Approval. (No fiscal impact)
33. Accept Jackson Housing Plat for Conditional Approval. (No fiscal impact)
34. Accept a cash surety for Lakeside Heritage Phase 2 in the amount of \$5,500.00. (No fiscal impact)
35. Accept Regency Ridge Plat for Conditional Approval. (No fiscal impact)
36. Accept Performance Surety Bond No. LICX1167090 for Solterra 2C-2 in the amount of \$582,598.26. (No fiscal impact)
37. Accept Performance Surety Bond No. LICX1192074 for Solterra 2D in the amount of \$1,940,984.02. (No fiscal impact)
38. Accept Performance Surety Bond No. ES00003024 for Solterra 2B in the amount of \$2,456,564.77. (No fiscal impact)
39. Accept Sutton Estates Plat for Conditional Approval. (No fiscal impact)
40. SET HEARING (LDCU-2019-31 Negron Mobile Home) to consider an applicant initiated request for conditional use approval of one mobile home in the Residential Low-4X (RL-4X) land use district within the Ronald Reagan Parkway Selected Area Plan (SAP) on approximately 0.42+/- acres. (Suggested hearing date is February 18, 2020 at 1:30 p.m.)

### DEPUTY COUNTY MANAGER

#### PROCUREMENT

41. Approve agreement with Saltmarsh, Cleaveland & Gund, for specialized accounting and healthcare consulting. (\$30,000 estimated annual expense)
42. Approve a Piggyback Agreement with Kronos Incorporated through U.S. Communities with Cobb County Georgia for purchase of a new payroll software. (\$67,578 estimated start-up expense)

#### COMMUNICATIONS

#### COOPERATIVE EXTENSION SERVICES

#### HEALTH & HUMAN SERVICES

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

43. Adopt a Resolution setting speed limits on Jim Edwards Road, near Haines City. (\$123.66 one-time expense)
44. Adopt a Resolution setting parking restrictions on Club Circle, near Lake Wales. (\$455.54 one-time expense)
45. Adopt a Resolution setting truck restrictions on Lake Hamilton Drive West, Country Club Road North and Country Club Road South (near Winter Haven). (\$445.58 one-time expense)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

46. Accept Quit Claim Deed from Orva W. Lambright and Verba Jean Lambright, his wife, for property being donated for conservation preservation. (No fiscal impact)
47. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Riley parcel. (\$625 one-time expense)

**ANNOUNCEMENTS**

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, February 4, 2020 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Commissioners’ Conference Room, Room 407.
- Wednesday, February 5, 2020 - 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, February 5, 2020 - 9:00 a.m. – Housing & Neighborhood Development’s Affordable Housing Advisory Committee will meet in the Finance Conference Room, 1290 Golfview Avenue, Bartow.
- Wednesday, February 5, 2020 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Wednesday, February 5, 2020 - 11:30 a.m. – Youth Leadership Lake Wales Lunch & Roundtable Discussion will be held at the History Center, 100 E. Main Street, Bartow.
- Wednesday, February 5, 2020 - 4:00 p.m. – Central Florida Development Council Board Meeting will be held at SVN, 114 N. Tennessee Avenue, Lakeland.

- Thursday, February 6, 2020 - 8:00 a.m. – Board/Staff Retreat will be held at the Polk Nature Discovery Center, Circle B Bar Reserve, 4399 Winter Lake Road/SR 540, Lakeland.
- Thursday, February 6, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Monday, February 10, 2020 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board meeting will be held in the County Commission Boardroom.
- Tuesday, February 11, 2020 - 12:00 p.m. – Youth Leadership Northeast Polk Chamber Lunch & Roundtable Discussion will be held in the Multi-Purpose Room, Room 413.
- Wednesday, February 12, 2020 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.
- Thursday, February 13, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, February 13, 2020 - 9:00 a.m. – Polk Transportation Planning Organization Board Meeting will be held in the County Commission Boardroom.
- Friday, February 14, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.