



Polk County Board of County Commissioners

Meeting Agenda

January 7, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)

INVOCATION

1. Pastor Cesar Perez, Iglesia Cristiana El buen Samaritano, Winter Haven

PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

2. Pastor Felix Marquez of Lives Transformed requests a fee waiver for a Conditional Use - Level 3 Review and Level 2 Review for an Emergency Shelter use.
3. Comments.

D. APPROVE CONSENT AGENDA

4. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

5. Disbursements.
6. Approve Minutes of Regular Board Meeting held on December 17, 2019.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

H. COUNTY MANAGER (BILL BEASLEY)

7. Approve Services Authorization with the University of Central Florida for the Van Fleet and Providence water treatment plant tray aeration enhancements evaluation. (\$143,236 lump sum expense)
8. Approve Consultant Services Authorization with Carollo Engineers, Inc., to provide professional services for the Northeast Regional Utility Service Area Water Use Permit Modifications project. (\$156,644.05 not-to-exceed, one-time expense)
9. Approve Consultant Services Authorization with Reiss Engineering, Inc., to provide professional services for the Lift Station Data Collection and Condition Assessments project. (\$196,156 not-to-exceed, one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

10. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

11. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

12. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

13. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)

14. Chairman Braswell Comments.

N. LAY BOARD APPOINTMENTS

15. Appoint Claire Twomey, Shawn Smith, and Steve Williams to the Housing and Neighborhood Development Office's Affordable Housing Advisory Committee (AHAC), for the three-year term, January 1, 2020 through December 31, 2022.

*****RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.*****

O. PUBLIC HEARINGS

* County Attorney opening comments

16. Public Hearing (LDCD-2019-11 Reynold's Sub-District Change)(Adoption Hearing) to consider an applicant initiated request to change the Land Use Sub-District designation on approximately ±7.86 acres from Business Park Center-1X (BPC-1X) to Business Park Center-2X (BPC-2X).
17. Public Hearing (LDCPAL-2019-11 Northeast Maintenance Facility)(Adoption Hearing) to consider a Large Scale Comprehensive Plan Map Amendment (CPA) to change the Future Land Use designation from Neighborhood Activity Center - X (NACX) to Institutional – X (INSTX) in the Transit Supportive Development Area and the Ronald Reagan Parkway Selected Area Plan (SAP) on 20 +/- total acres.

18. Public Hearing (LDCPAL-2019-10 Lake Family Trust)(Adoption Hearing) to consider a Large Scale Comprehensive Plan Map Amendment (CPA) to change the Future Land Use designation from Residential Suburban-X (RS-X) to Residential Low-1X (RL-1X) and from the Suburban Development Area (SDA) to the Urban Growth Area (UGA) on 375 +/- total acres. This hearing is related to Case LDCD-2019-8.
19. Public Hearing (LDCD-2019-8 Lake Family Trust)(Adoption Hearing) to consider a Subdistrict Map Change from Residential Low-1X to Residential Low-4X (RL-4X) on 375 +/- acres in the North Ridge Selected Area Plan. This hearing is related to Case LDCPAS 2019-10.
20. Public Hearing (LDCDD-2019-4 Astoria CDD) to consider adoption of an ordinance establishing a Community Development District (CDD) in unincorporated Polk County.
21. Public Hearing (LDCDD-2019-5 Highland Meadows West CDD expansion) to consider adoption of an ordinance to expand the boundary of an existing Community Development District (CDD) in the unincorporated area of the County.
22. Public Hearing (LDCT-2019-14 Residential Compatibility)(Adoption Public Hearing) to consider a Land Development Code (LDC) text amendment to add Residential Compatibility standards to Section 220 and relevant definitions to Chapter 10.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

23. Removal of equipment from inventory as listed on Blanket Removal Form 2090.

24. Accept list of Lands Available from Tax Deed Sale on November 21, 2019.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

25. Accept Performance Surety Bond No. 41K000378 for Campbell Crossing in the amount of \$590,420.13. (No fiscal impact)
26. Accept Performance Surety Bond No. SU1160127 for Festival Phase 3 in the amount of \$1,002,597.56. (No fiscal impact)
27. Accept Hampton Landing at Providence for Conditional Approval. (No fiscal impact)

28. Accept Villa Domani onsite and offsite potable water, wastewater and reclaimed water systems improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
29. Accept Vistamar Villages Phase 2 Plat for conditional approval. (No fiscal impact)
30. SET HEARING (LDCT-2019-12 North Ridge SAP Access Text Amendment) to consider the adoption of an applicant initiated request to amend Section 401.06.Q.3b of the LDC to allow additional driveways at non-median openings if approved by the Florida Department of Transportation. (Suggested hearing dates are January 21, 2020 at 1:30 p.m. and February 4, 2020 at 1:30 p.m.)
31. Accept a one year warranty and surety in the amount of \$36,870.30 in the form of a Maintenance Bond (No. 0728735) for Villa Domani. (No fiscal impact)
32. Approve transfer from General Fund reserve for Marketing Efforts for the 2020 Census. (\$50,000 one-time expense)

DEPUTY COUNTY MANAGER

PROCUREMENT

33. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with Sanjay Puranik, LLC for RFP 19-379, Project Management Services for Utilities Asset Management Software Implementation.

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

34. Approve State Housing Initiatives Partnership (SHIP) homeowner assistance agreements for Case RC 19 S 006. (\$122,982.14 one-time expense)
35. Approve State Housing Initiatives Partnership (SHIP) homeowner assistance agreements for Case RC 19 S 008. (\$134,234.14 one-time expense)
36. Approve HOME Investment Partnership (HOME) homeowner assistance agreements for Case RC 18 H 011. (\$132,516.14 one-time expense)
37. Adopt Resolution approving Substantial Amendment No. 2 to the Fiscal Year 2018-2019 and Substantial Amendment No. 1 for Fiscal Year 2019-2020 Community Development Block Grant (CDBG) Consolidated Action Plans. (No fiscal impact)
38. Approve State Housing Initiatives Partnership (SHIP) Annual Performance Report (APR) for FY 16-17. (No fiscal impact)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

39. Adopt a Resolution for Golf Cart Designation of all county-maintained roads within Country Class Phase 1, Country Class Estates Phases 1 & 2, Country Class Meadows, and Itchepackesassa Creek Units 1, 2 and 3 (near Lakeland). (\$126.70 one-time expense)
40. Adopt a Resolution setting speed limit on Sunnywood Circle, near Lakeland. (\$51.45 one-time expense)
41. Approve Cooperative Funding Agreement No. 20CF0002689 with Southwest Florida Water Management District (SWFWMD) to fund the Crescent Lake Feasibility Study. (\$37,500 one-time revenue)
42. SET HEARING to consider adoption of a Resolution allowing for the installation of traffic calming devices (speed humps) on Lake Eloise Drive, near Winter Haven. (Suggested hearing date is January 21, 2020 at 1:30 p.m.)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

43. SET HEARING to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption for Project Eagle, an expanding business. (Suggested hearing date is January 21, 2020 at 1:30 p.m.)
44. SET HEARING to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption for Project Sugar Cane, a New Business. (Suggested hearing date is January 21, 2020 at 1:30 p.m.)
45. Execute a Release of a Lien related to the Workforce Housing Impact Fee Mitigation program.
46. Execute Subordination Agreement for Affordable Housing Impact Fee Waiver. (No fiscal impact)
47. Execute a Release of Lien related to a Workforce Housing Impact Fee Mitigation upon payment to the County of \$2080. (\$2080 one-time revenue)
48. Execute a Release of Lien related to a Workforce Housing Impact Fee Mitigation upon payment to the County of \$2080. (\$2080 one-time revenue)
49. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Orzechowski parcel. (\$1,000 one-time expense)
50. Accept Polk County Utilities Easements from Sunset Cove Retail, LLC, a Florida limited liability company, and also Tijo Antony Mankidiyan and Salim K. Mathew as requested through the Development Review Process. (No fiscal impact)

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Saturday, January 4, 2020 - 10:30 a.m. – Grand Opening of the AdventHealth Fieldhouse will be held at 210 Cypress Gardens Boulevard, Winter Haven.
- Tuesday, January 7, 2020 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Commissioners' Conference Room, Room 407.
- Wednesday, January 8, 2020 - 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.

- Wednesday, January 8, 2020 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.

- Wednesday, January 8, 2020 - 4:00 p.m. – Central Florida Development Council Board Meeting will be held at AdventHealth Fieldhouse & Conference Center, 210 Cypress Gardens Boulevard, Meeting Room B, Winter Haven.

- Thursday, January 9, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, January 9, 2020 - 9:00 a.m. – Northeast Polk County Roadway Advisory Committee meeting will be held at the Polk County Sheriff’s Office, Northeast Command Center, 1100 Dunson Road, Davenport.

- Thursday, January 9, 2020 - 9:00 a.m. – Tourist Development Council’s Marketing Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Thursday, January 9, 2020 - 1:00 p.m. – First Selection Committee Meeting for RFP 19-831, Polk Bicycle Pedestrian Safety Education Program (LAP), will be held in the Commissioners’ Conference Room, Room 407.

- Thursday, January 9, 2020 - 5:30 p.m. – Contractor Licensing Board will meet in the County Commission Boardroom.

- Tuesday, January 14, 2020 - 3:00 p.m. – Lakes Access Advisory Committee meeting will be held at Parks & Natural Resources, 4177 Ben Durrance Road, Bartow.

- Wednesday, January 15, 2020 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.

- Wednesday, January 15, 2020 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Wednesday, January 15, 2020 - 9:00 a.m. – Interviews for RFP 19-029, Professional Engineering Services for Wahneta Street Lighting Design (LAP), will be held in the Commissioners' Conference Room, Room 407.

- Wednesday, January 15, 2020 - 2:00 p.m. – Interviews for RFP 19-969, Professional Engineering Services for Wabash Avenue Multi-Use Trail (LAP), will be held in the Commissioners' Conference Room, Room 407.

- Wednesday, January 15, 2020 - 2:00 p.m. – Polk Regional Water Cooperative Board of Directors meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Thursday, January 16, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, January 16, 2020 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Thursday, January 16, 2020 - 9:00 a.m. – Tourist Development Council Sports & Special Events Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Friday, January 17, 2020 - 8:30 a.m. – Citizens HealthCare Oversight Committee On Location Meeting will be held at Tri-County Human Services New Beginnings Men, 1255 Gunn Highway, Bartow.

- Friday, January 17, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.

- Monday, January 20, 2020 – The offices of the Board of County Commissioners will be closed in observance of the Martin Luther King, Jr. Holiday.