



Polk County Board of County Commissioners

Meeting Agenda - Final-revised

July 11, 2023 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (GEORGE LINDSEY, CHAIR)

INVOCATION

Murphy Hanley, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (GEORGE LINDSEY, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

C.1. Comments.

D. APPROVE CONSENT AGENDA

D.1. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

E.1. Disbursements.

E.2. Minutes of Regular Board meeting held on June 20, 2023.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

- F.1. Fort Meade City Manager Jan Bagnall to discuss 1) a grant to the City to help with the refurbishment of the Fire House and 2) reimbursement for expenditures on the Equestrian Center.

G. COUNTY ATTORNEY (RANDY MINK)

- G.1. Accept Performance Surety in the amount of \$380,375.54 in the form of Performance Bond No. GM226202 One College Place. (No fiscal impact)

H. COUNTY MANAGER (BILL BEASLEY)

- H.1. Request Board approve 1) Construction Manager at Risk, Guaranteed Maximum Price Addendum #2 with Rodda Construction Inc. for the Sheriff's Office Burnham McCall Training Center (\$6,832,695.35 one-time expense) and 2) CIP amendment and transfer from reserves in the amount of \$300,000.00 from the General Capital Improvement Fund.
- H.2. Approve agreement with Furr, Wegman, & Banks, P.A., to provide architectural & engineering services for the demolition of the Lawrence Crow Building and design of a new sallyport. (\$299,840.00 one-time expense from American Rescue Plan Funds)
- H.3. Request Board Approve Amendment No.2 with Stantec Consulting Services, for Agreement 2022-018, Imperial Lakes Boulevard drainage improvement project. (\$319,953.00) (one-time expense from the American Rescue Plan Fund)
- H.4. Approve two separate First Amendments to the contracts with Tri-County Human Services, Inc. for the New Beginning Transition Center for: 1) Men; and 2) Women; both are residential and intensive outpatient treatment programs. (total amount not to exceed \$2,387,100 annually: \$1,591,400 for men and \$795,700 for women).
- H.5. Approve the Contract with Lakeland Regional Health Systems, Inc. and Lakeland Regional Medical Center, Inc. d/b/a Lakeland Regional Health for uncompensated inpatient psychiatric services. (Not to exceed \$2,000,000 annually).
- H.6. Approve Land Purchase Agreement between Lakeland Regional Health Systems, Inc. and Polk County in conjunction with a replacement fire station known as the Highland City Fire Rescue Station. (\$475,000 one-time expense)

I. COMMISSIONER DISTRICT 2 (RICK WILSON)

- I.1. Commissioner Wilson Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

- J.1. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

K.1. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

L.1. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY, CHAIR)

M.1. Chair Lindsey Comments.

N. LAY BOARD APPOINTMENTS

N.1. Appoint one member to the Affordable Housing Advisory Committee (AHAC). Tom Wodrich will fulfill a remaining term of a member that now works for the County. (No fiscal impact)

N.2. Request Appointment of Ryan Reis of Webber University to CareerSource Polk Board of Directors to fill open position, representing a private education provider, vacated by Dr. Melody Rider.

O. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

O.1. Public Hearing (LDCPAL-2022-24 Park Place Apartments CPA) (Adoption Hearing) to consider the adoption of a Large-Scale Comprehensive Plan Map Amendment on 19.6 +/- acres to change the Future Land Use from Residential Low (RL-X) and Professional/Institutional (PIX) to Residential High (RHX). (No Fiscal Impact)

O.2. Public Hearing (LDCPAL-2023-2 SR 37 PM to A/RR) (Adoption Hearing) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 57.06 +/- acres from Phosphate Mining (PM) to Agricultural Residential Rural (A/RR) in the Rural Development Area (RDA). (No Fiscal Impact)

O.3. Public Hearing (LDCT-2023-8 Private Airstrips)(First Reading) to consider the adoption of an LDC Text amendment to add Private Airstrips to Use Tables in Agricultural/Residential Rural Land Use Districts. (No Fiscal Impact).

O.4. Public Hearing (LDCT-2023-9 RV Connection to Electrical) (First Reading) to consider the adoption of LDC text amendment to allow recreational vehicles and watercraft stored at a residence to connect to electric power for maintenance.

P. PUBLIC HEARINGS

P.1. Public Hearing to Consider Adoption of a Resolution Allowing for the Installation of One Traffic Calming Device (Speed Hump) on Elizabeth Place, Near Lakeland. (estimated \$5,000.00 one-time expense)

- P.2. Public Hearing to Consider Adoption of a Resolution Allowing for the Installation of Two Traffic Calming Devices (Speed Humps) on Vicki Drive, Near Willow Oak. (estimated \$10,000.00 one-time expense)

Q. WORK SESSION ITEMS

R. CONSENT AGENDA ITEMS

R. COMMISSIONER DISTRICT 1

R. COMMISSIONER DISTRICT 2

R. COMMISSIONER DISTRICT 3

R. COMMISSIONER DISTRICT 4

R. COMMISSIONER DISTRICT 5

R. COUNTY COMPTROLLER

R.1. Removal of equipment from inventory as listed on Blanket Removal Form 2174.

R.2. Proposed Fiscal Year 2023-2024 budgets for the City Center, Eagle Ridge, Leomas Landing, Poinciana, Poinciana West and Saddle Creek Preserve Community Development Districts.

R.3. Appoint property custodian for the Office of State Attorney - Tenth Judicial Circuit.

R. COUNTY MANAGER

R. ECONOMIC DEVELOPMENT

R. TOURISM/SPORTS MARKETING

R.4. Request Board approve selection committee's recommendation to authorize staff to enter into contract negotiations with The Zimmerman Agency, LLC for advertising and related marketing services. (No fiscal impact)

R. OFFICE OF PLANNING & DEVELOPMENT

R.5. SET HEARING (LDCPAS-2023-3 Brannen Road West CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 9.02 +/- acres from Residential Medium (RM) to Business Park Center (BPC). The suggested adoption hearing date is July 25, 2023, at 9:30 a.m.

- R.6. SET HEARING (LDCD-2023-5 Brannen Road West District Change) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 3.45 +/- acres from Business Park Center (BPC-1) to Business Park-2 (BPC-2) The suggested adoption hearing date is July 25, 2023, at 9:30 a.m.
- R.7. Atria at Ridgewood Lakes Phase 2 Plat for Conditional Approval. (No fiscal impact)
- R.8. Accept Performance Surety in the amount of \$5,107,766.16 in the form of Performance Bond No. EACX4027715 for Lake Deer Estates. (No fiscal impact)
- R.9. Accept Performance Surety in the amount of \$1,485,303.70 in the form of Performance Bond No. SU1189282 for Marion Creek Estates Phase 1. (No fiscal impact)
- R.10. Approve the release of a cash surety in the amount of \$26,771.25 for Delphi Hills. (No fiscal impact)
- R.11. Approve the release of a warranty and surety in the amount of \$75,081.73 in the form of Maintenance Bond No. US00105958SU21A for Reserve @ Aviana (aka Aviana Ph 2). (No fiscal impact)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R.12. Request Board approve the correction of a Scrivener's Error on an agenda item regarding a CIP budget amendment transferring funding from reserves that was approved on the May 2, 2023 Board meeting.
- R.13. Approve an amended American Rescue Plan Fund Agreement with Blackmon Roberts Group, Inc. (No Fiscal Impact)
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES
- R.14. Approve HOME INVESTMENT PARTNERSHIP (HOME) rehabilitation/replacement program Homeowner Assistance Agreement and Grant Agreement for the property located in Lakeland, FL for Case RC22-HOME-009. (\$177,756.20 one-time expense).

- R.15. Approve modification of Community Development Block Grant (CDBG) Rehabilitation program Homeowner Assistance Agreement and Grant Agreement for the property located in Winter Haven, FL for Case# RC22-CDBG-002. (\$7,390.00 one-time expense).
- R. EQUITY & HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R. RISK MANAGEMENT
- R. INDIGENT HEALTH CARE
- R.16. Approve the First Amendment to Polk HealthCare Plan Medical Services Agreement with Central Florida Health Care, Inc. for behavioral health services. (Transfer of existing appropriations to medical provider).
- R.17. Approve the First Amendment to Polk HealthCare Plan Medical Services Agreement with Peace River Center for Personal Development, Inc. for behavioral health services. (Transfer of existing appropriations to medical provider).
- R.18. Approve the First Amendment to Polk HealthCare Plan Medical Services Agreement with Tri-County Human Services, Inc. for behavioral health services. (Transfer of existing appropriations to medical provider).
- R.19. Approve the First Amendment to the contract with Tri-County Human Services, Inc. to provide behavioral health services to eligible low-income county residents who are not Polk HealthCare Plan members. (no fiscal impact)
- R. FACILITIES MANAGEMENT
- R. FLEET MANAGEMENT
- R. PARKS & NATURAL RESOURCES
- R.20. Approve Consultant Services Agreement (CSA) 17-47-02 Modification 1 with Pennoni Associates, Inc (Pennoni) for gopher tortoise permitting and relocation for a public boat ramp facility on Lake Buffum. (\$47,200.00 one-time expense)
- R. FIRE RESCUE
- R. EMERGENCY MANAGEMENT

R.21. Ratify process to obtain Motorola goods and services utilizing Master Purchase Agreement #15-09 with Motorola Solutions, Inc. (\$2,800,000.00 one-time expense).

R. REAL ESTATE SERVICES

R.22. SET HEARING to consider requests to vacate a portion of a platted drainage easement as shown on the plat of Colbert Court Phase One and a platted public access easement as shown on the plat of Waverly Growers Development. (Suggested hearing date is July 25, 2023 at 9:30 a.m or immediately following the regular agenda)

R.23. Approve Agreement between Robert N. Stein, Jr. and Toni Joyce Stein, and Polk County in conjunction with the Elizabeth Place Water Quality/Drainage Project. (\$57,000 one-time expense)

R.24. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Jordan Estate, and Hitlan parcels. (\$7,000 one-time expense)

R.25. Approve Agreement for Transfer of Public Road, between the City of Haines City and Polk County for all of Joel Massey Road and authorize a County Deed for the right-of-way associated therewith. (No fiscal impact)

R.26. Approve maintained right-of-way map for Wilder Road, located in the Polk City area. (No fiscal impact)

R.27. Accept and approve a Temporary Construction Easement from Lowe's Home Centers, LLC in conjunction with the Fort Fraser Trail Extension Project. (No fiscal impact)

R.28. Authorize an Easement to Tampa Electric Company in conjunction with the Simmers-Young County Park facility. (No fiscal impact)

R.29. Declare surplus and authorize the conveyance of County's interest in Parcel ID Number 272721-756000-005110 to the City of Haines City. (No fiscal impact)

R.30. Declare surplus and authorize the private conveyances of the County's interest in a platted Park as shown on the plat of Hartridge Manor. (\$30,000, one-time revenue)

R.31. Declare surplus and authorize the private conveyance of County's interest in Parcel ID Number 283033-955400-000140 to Flora M. Williams. (\$1,674 one-time revenue)

R. ROADS & DRAINAGE

- R.32. Approve Modification No. 1 to Consultant Services Authorization (CSA) No. 2022-098-01 with WSP USA Inc. (Consultant) for the Kathleen Road @ Deeson Road Intersection Improvements Project (\$256,373.86 one-time expense).
 - R.33. Approve Change Order No. 1 to Contract No. 2022-099 with MG Underground, LLC (Contractor) for the Rifle Range Road Drainage Improvement Project (\$163,890.00 one-time expense).
 - R.34. Approve Amendment No. 1 to the Joint Project Agreement (JPA) Between City of Lakeland and Polk County for the North Wabash Avenue Improvement Project (\$47,362.25 one-time expense).
 - R.35. Adopt Resolution Setting Truck Restrictions on Labor Camp Road, Old Kissimmee Road and Parker Road (near Loughman). (\$1,432.26 one-time expense)
 - R.36. Adopt Resolution Setting Truck Restrictions on Colbert Road (near Lakeland). (\$272.21 one-time expense)
 - R.37. Adopt a Resolution Setting Speed Limits on Augustus Drive, Pompay Drive, Pontiff Place and Venice Lane, Within the Tivoli Reserve Subdivision, near Davenport. (\$1,110.44 one-time expense)
 - R.38. Adopt a Resolution Setting Speed Limits on Mirabella Circle and Papaya Circle, Within the Mirabella Subdivision, near Davenport. (\$901.21 one-time expense)
 - R.39. Adopt a Resolution Setting Parking Restrictions on Catherine Drive, near Lakeland (\$121.32 one-time expense)
 - R.40. Approve an Amendment to an Infrastructure Agreement with Southcrest Management LLC (Developer) for construction of Intersection Improvements on the Ronald Reagan Parkway at Old Kissimmee Road Project (No fiscal impact).
 - R.41. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with AECOM Technical Services Inc. for professional engineering services for northeast Polk County minor road projects. (No fiscal impact)
- R. UTILITIES
- R.42. Approve Consultant Services Authorization 18-061-04 with Tetra Tech Inc. for the Central Regional Utility Service Area (CRUSA) Master Plan Update Project (\$187,857.00 not-to-exceed, one-time expense)
 - R.43. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with Wharton-Smith, Inc. for RFP 23-298, Construction Manager at Risk - Northeast Regional Wastewater Treatment Facility Expansion from 6 to 9 MGD (No fiscal impact)

R. WASTE & RECYCLING

- R.44. Approve Change Order #5 with Thalle Construction Company to repair damaged geosynthetic liner system at the Polk County North Central Landfill, Phase VI-A landfill cell and 60-day contract extension (one-time expense \$94,117.00)

R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

R. COURT RELATED

R. POLK COUNTY PROPERTY APPRAISER

R. POLK COUNTY SHERIFF

R. POLK COUNTY SUPERVISOR OF ELECTIONS

R. POLK COUNTY TAX COLLECTOR

R. SUPERINTENDENT OF POLK COUNTY SCHOOLS

R. WORKFORCE DEVELOPMENT BOARD

- R.45. Approve the 2023-2024 Polk County Workforce Development Board's Preliminary Budget (CareerSource Polk). (No fiscal impact.)

- R.46. Approve Memorandum of Understanding by and between CareerSource Polk and Exceed, LLC (Pinellas County Job Corps) for coordination of resources and ensure effective and efficient delivery of the One-Stop Customer Delivery System.

- R.47. Approve Memorandum of Understanding between CareerSource Polk and School Board of Polk County for coordination of resources and ensure effective and efficient delivery of the One-Stop Customer Service Delivery System.

- R.48. Approve Agreement between Polk County and the Polk County Workforce Development Board, Inc. d/b/a CareerSource Polk regarding the one-stop operator duties imposed by Workforce Innovation and Opportunity Act (WIOA).

R. COUNTY ATTORNEY

- R.49. Approve and authorize payment of invoice from the Maldonado Law Firm, P.A., for Appellate Code Enforcement Special Magistrate services rendered in connection with the WHS Visions appeal (one-time payment of \$2,000.00)

- R.50. Release of Lien related to an Affordable Housing Impact Fee Waiver for Dumi and Elinette Mathurin (No fiscal impact).

- R.51. Approve amendment to Code Enforcement Alternate Special Magistrate Agreement with Boswell and Dunlap, LLP.

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, July 11, 2023 – 1:30 p.m. – Librarian’s Advisory Council will meet at the Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Tuesday, July 11, 2023 – 6:00 p.m. – Sidewalk Advisory Committee will meet in Room 413, Fourth Floor, Polk County Administration Building.
- Wednesday, July 12, 2023 – 1:20 p.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, July 12, 2023 – 1:30 p.m. – Planning Commission Meeting will be held in the County Commission Boardroom.
- Wednesday, July 12, 2023 – 1:30 p.m. – Governing Board will meet at the Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Wednesday, July 12, 2023 – 5:30 p.m. – Contractor Licensing Board Meeting will be held in the County Commission Boardroom.
- Thursday, July 13, 2023 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Tuesday, July 18, 2023 – 9:00 a.m. – Budget Work Session will be held in the County Commission Boardroom.
- Tuesday, July 18, 2023 – 10:30 a.m. – Polk County Sheriff’s Office Budget Work Session will be held in the County Commission Boardroom.
- Wednesday, July 19, 2023 – 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Wednesday, July 19, 2023 – 8:30 a.m. – Lakeland Area Mass Transit District (LAMTD) Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Lakeland.
- Thursday, July 20, 2023 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, July 20, 2023 – 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Friday, July 21, 2023 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.
- Monday, July 24, 2023 – 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.