



Polk County Board of County Commissioners

Meeting Agenda

July 19, 2022 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)

INVOCATION

1. Brian Lynch, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

2. Bishop Anthony Lawrence - Administrative Staff Recognition
3. Comments.

D. APPROVE CONSENT AGENDA

4. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

5. Disbursements.
6. Approve Minutes of Regular Board Meeting held on July 5, 2022.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (RANDY MINK)

7. Proposed Fiscal Year 2022-2023 budgets for the Towne Park and Yarborough Lane Community Development Districts.

8. Approve the release of a surety in the form of cash in the amount of \$6,655 for Treymont Phase 2. (No fiscal impact)
9. Accept Treymont Phase 2 & 3 potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
10. Accept a one-year warranty and surety in the amount of \$64,927.50 in the form of a cash surety for Treymont Phase 2 & 3. (No fiscal Impact)

H. COUNTY MANAGER (BILL BEASLEY)

11. Approve an Infrastructure Agreement between Center State Development 2, LLC and Polk County for Old Bartow Lake Wales Road and CR 653/Rattlesnake Road Intersection Improvements. (\$657,285.66 one-time expense)
12. Adopt Resolution approving the Fiscal Year 2022-2023 Federal Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) Annual Action Plan. (No fiscal impact)
13. Declare surplus and authorize the public sale of a County-owned facility known as the Rohr Home which is identified as Parcel ID Number 253009-000000-041040 along with a portion of Parcel ID Number 253009-000000-041020. (Potential for \$5,400,000 or greater, one-time revenue)
14. Set Proposed Millage Rate for Fiscal Year 2022-2023
15. Set Proposed Millage Rate for Library MSTU for FY 2022-2023
16. Set Proposed Millage Rate for Parks MSTU for FY 2022-2023
17. Set Proposed Millage Rate for Rancho Bonito MSTU for FY 2022-2023
18. Set Proposed Millage Rate for Stormwater MSTU for FY 2022-2023

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

19. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

20. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

21. Commissioner Braswell Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

22. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)

23. Chair Santiago Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

* County Attorney opening comments

- 24. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to a new business, Lineage Logistics Services, LLC, and approval of a Performance Agreement with the company.
- 25. Public Hearing to consider adoption of a Resolution to vacate a portion of platted, unmaintained right-of-way shown as Cypress Street on the Plat of the Roy A. Miller's Subdivision, Loughman, Florida.
- 26. Public Hearing to consider adoption of a resolution to vacate a portion of platted, unmaintained right-of-way for Jefferson Street as shown on the Plat of South Lake Wales Unit Number Six.
- 27. Public Hearing (LDCD-2022-3 Spirit Lake Sub-District Change) to consider a Sub-District Map change from Residential Low-1 (RL-1) to Residential Low-4 (RL-4) on +/- 5.00 acres.
- 28. Public Hearing (LDSPD-2022-1 Deeson SPD De Novo Hearing) to consider an appeal to the Planning Commission's decision to deny LDSPD-2022-1.
- 29. Public Hearing (LDCPAL-2022-4 Cardboard & Shredded Paper Collection) (Transmittal Hearing) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to amend the definition of Solid Waste Management Facility in Division 4.400 Glossary to exclude cardboard & shredded paper collection, and add definitions for cardboard & shredded paper collection, cardboard, and shredded paper.
- 30. Public Hearing (LDCT-2022-4 Cardboard & Shredded Paper Collection) (First Public Hearing - No Action) to consider a County initiated ordinance amending the Land Development Code to allow Cardboard & Shredded Paper Collection in specific land use districts and accessory uses to non-residential development.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

- 31. Removal of equipment from inventory as listed on Blanket Removal Form 2151.
- 32. Proposed Fiscal Year 2022-2023 budgets for the Alafia Preserve, Champion's Reserve, Charles Cove, Davenport Road South, Eagle Ridge, and Sandmine Road Community Development Districts.

COUNTY MANAGER

33. Confirm appointment of Rick Parnell as Interim Fire Chief for Polk County Fire Rescue, effective July 30, 2022.

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

34. SET HEARING (LDCPAS 2022-12 Clayton Homes CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment to change the Future Land Use designation on 1.36 +/- acres from Residential Suburban (RS) to Linear Commercial Corridor (LCC) in the Transit Supportive Development Area (TSDA). (Suggested hearing date is August 2, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
35. SET HEARING (LDCPAS 2022-10 Waverly Road CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 22 +/- acres from Business Park Center (BPC) and Neighborhood Activity Center (NAC) to Residential Low (RL) and related to LDCD-2022-5 for a Land Development District Change to Residential Low-4 (RL-4). (Suggested hearing date is August 2, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
36. SET HEARING (LDCPAS 2022-11 Mutz Motors LCC CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 0.5 +/- acres from Residential Low (RL) to Linear Commercial Corridor (LCC) in the Transit Supportive Development Area (TSDA). (Suggested hearing date is August 2, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
37. SET HEARING (LDCPAS 2022-13 Colbert Landing RM CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 4.564 +/- acres from Residential Low-X (RLX) to Residential Medium-X (RMX) in Transit Supportive Development Area (TSDA). (Suggested hearing date is August 2, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
38. SET HEARING (LDCPAS 2022-14 Concept Companies INST CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 2.03 +/- acres from Linear Commercial Corridor (LCC) to Institutional (INST) in Transit Supportive Development Area (TSDA). (Suggested hearing date is August 2, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
39. SET HEARING (LDCT-2022-5 Multi-Family in CAC and RAC Text Amendment) to consider a County-initiated ordinance amending the Chapter 2, Section 205, Table 2.1 Use Table to list the use "Multi-Family" as a "C3" Conditional Use in Regional Activity Center (RAC) and Community Activity Center (CAC) land use districts. (Suggested hearings are August 2, 2022 at 9:30 a.m. or immediately following the Regular Agenda and August 16, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
40. Approve the release of a warranty and surety in the amount of \$223,324.07 in the form of Maintenance Bond No. ES00003024M for Solterra Resort Phase 2B. (No fiscal impact)
41. Approve the release of a warranty and surety in the amount of \$52,963.48 in the form of Maintenance Bond No. LICX1177891 for Solterra Resort Phase 2C-2. (No fiscal impact)
42. Approve the release of a warranty and surety in the amount of \$176,453.09 in the form of Maintenance Bond No. LICX1193793 for Solterra Resort Phase 2D. (No fiscal impact)

43. Approve TPC Wilder plat for Conditional Approval. (No fiscal impact)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

44. Approve an American Rescue Plan Funding Agreement with The Freedom Tour, Inc. (\$980,000 one-time expense)
45. Approve an Amended and Restated American Rescue Plan Local Fiscal Recovery Funding Agreement with Main Street Fort Meade. (\$25,000 one-time expense)
46. Approve an Amended and Restated American Rescue Plan Local Fiscal Recovery Funding Agreement with the Fort Meade Chamber of Commerce. (\$25,000 one-time expense)

PROCUREMENT

47. Approve the lease and service agreement with Ultimate Fitness Center, Inc. (UFC) to operate the Polk County Fitness Center. (No fiscal Impact)
48. Approve selection committee's recommendation to authorize staff to enter contract negotiations with PR Latin America, Inc. for RFP 22-344, Canada & South America Public Relations and Sales Representative. (No fiscal impact)
49. Approve an agreement with Hazen & Sawyer P.C. to provide professional services for the Babson Park Water Production Facility No. 1 Improvements project. (\$381,720 one-time expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

50. Accept Retired and Senior Volunteer Program (RSVP Polk) grant from the Corporation for National and Community Service (CNCS). (\$93,244 one-time revenue, \$44,615 cash match, \$46,910 in kind match)

EQUITY & HUMAN RESOURCES

51. Approve proposed Employee Handbook Policy change.

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

52. Approve state-funded 2022-2023 Emergency Management Preparedness and Assistance (EMPA) Subgrant Agreement and Certification. (\$105,806 not-to-exceed, one-time revenue)

REAL ESTATE SERVICES

53. Approve Agreement for Transfer of Public Road, between the City of Lakeland and Polk County for a portion of Ralston Road and authorize a County Deed for the right-of-way associated therewith. (No fiscal impact)
54. Approve Agreements for Transfer of Public Roads between the Town of Lake Hamilton and Polk County for portions of Detour Road, White Clay Pit Rd, Hughes Road and Water Tank Road also authorize County Deeds for the rights-of-ways associated therewith. (No fiscal impact)
55. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Bourgoine and Cline parcels. (\$3,300 one-time expense)
56. Accept a Polk County Utilities Easement from the School Board of Polk County in conjunction with the Gibson Oaks Water Production Facility Project. (No fiscal impact)
57. Accept instruments for additional right-of-way along Citrus Ridge Drive and Eagle Lake Loop Road as requested through the Development Review Process. (No fiscal impact)

ROADS & DRAINAGE

58. Approve Amendment No. 2 to the Gopher Tortoise Relocation Agreement with Atlantic Coast Conservancy for the Lake Wilson Road Widening Project. (\$50,000 one-time expense)
59. Approve Modification No. 5 to CSA No. 17-051-04 with Burgess & Niple, Inc. for the CR 547 (Davenport Boulevard) at Orchid Drive/Holly Hill Road Intersection Improvements project. (\$18,050 one-time expense)
60. Adopt Resolution setting truck restrictions on Bella Citta Boulevard (near Davenport). (\$250.66 one-time expense)
61. Adopt Resolution setting truck restrictions on Raulerson Road, Campbell Road North and D R Bryant Road (near Lakeland). (\$616.01 one-time expense)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

62. Adopt Residential Waste Program Services Amended Tentative Assessment Resolution setting the Estimated Assessment Rates for Fiscal Year 2022-23 and Repealing Resolution 22-060. (No fiscal impact)
63. Approve Addendum to the County Manager Employment Agreement and authorize the Equity and Human Resources Director, or their designee, to submit any required forms requested by FRS to void the DROP of County Manager.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Wednesday, July 20, 2022 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Wednesday, July 20, 2022 - 10:00 a.m. – Efficiency Commission meeting will be held in the Multi-Purpose Room, Room 413.
- Thursday, July 21, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, July 21, 2022 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Thursday, July 21, 2022 - 9:00 a.m. – Tourist Development Council’s Sports & Special Events Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Monday, July 25, 2022 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.

- Tuesday, July 26, 2022 - 6:00 p.m. – Stormwater Technical Advisory Committee will meet in the Commissioners’ Conference Room, Room 407.

- Wednesday, July 27, 2022 - 9:00 a.m. – Affordable Housing Advisory Committee meeting will be held in the Commissioners’ Conference Room, Room 407.

- Thursday, July 28, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.

- Thursday, July 28, 2022 - 8:30 a.m. – Lakeland Area Mass Transit District Emergency Board Meeting will be held at 1212 George Jenkins Boulevard, Lakeland.

- Thursday, July 28, 2022 - 9:00 a.m. – Tourist Development Council’s Marketing Committee will meet at the Polk County History Center, 100 E. Main Street, Bartow.

- Thursday, July 28, 2022 - 9:30 a.m. – Transportation Planning Organization’s Technical Advisory Committee will meet in the Multi-Purpose Room, Room 413.

- Thursday, July 28, 2022 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.

- Friday, July 29, 2022 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.