



Polk County Board of County Commissioners

Meeting Agenda - Final-revised

July 25, 2023 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (GEORGE LINDSEY, CHAIR)

INVOCATION

Murphy Hanley, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (GEORGE LINDSEY, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

A.1. Employee Recognition

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

C.1. Comments.

D. APPROVE CONSENT AGENDA

D.1. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

E.1. Disbursements.

E.2. Minutes of Regular Board meeting held on July 11, 2023.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

F.1. City of Winter Haven - One Water Presentation (Mike Britt, P.E. - One Water Project Manager)

G. COUNTY ATTORNEY (RANDY MINK)

H. COUNTY MANAGER (BILL BEASLEY)

H.1. Approve agreement with GFL Solid Waste Southeast LLC (GFL) for curbside residential solid waste collection services for Service Area 2. (\$22,344,521.40 first year annual estimated expense)

H.2. Approve agreement with FCC Environmental Services Florida, LLC (FCC) for curbside residential solid waste collection services for Service Area 1. (\$16,909,286.40 first year annual estimated expense)

H.3. Approve Collective Bargaining Agreements for Battalion Chiefs and Rank and File between Polk County and the International Association of Firefighters (IAFF).

I. COMMISSIONER DISTRICT 2 (RICK WILSON)

I.1. Commissioner Wilson Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

J.1. Reappoint Robert Beltran, PE, as a member (Seat 1) of the Polk County Planning Commission, for the three-year term, September 1, 2023 through August 31, 2026.

J.2. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

K.1. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

L.1. Appoint Michael B. Schmidt as a Member of the Polk County Planning Commission for the three-year term, September 1, 2023, to August 31, 2026.

L.2. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY, CHAIR)

M.1. Chair Lindsey Comments.

N. LAY BOARD APPOINTMENTS

O. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

- O.1. Public Hearing (LDCT-2023-8 Private Airstrips) (Adoption Hearing) to consider the adoption of an LDC Text amendment to add Private Airstrips to Use Tables in Agricultural/Residential Rural Land Use Districts. (No Fiscal Impact).
- O.2. Public Hearing (LDCT-2023-9 RV Connection to Electrical) (Adoption Hearing) to consider the adoption of a County-initiated request to allow recreational vehicles and watercraft stored at a residence to connect to electric power for maintenance.

P. PUBLIC HEARINGS

- P.1. Public Hearing (LDCPAS-2023-3 Brannen Road W CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 9.02 +/- acres from Residential-Medium (RM) to Business Park Center (BPC) in the Transit Supportive Development Area (TSDA). (No Fiscal Impact)
- P.2. Public Hearing (LDCD-2023-5 Brannen Road West District Change) (Adoption Hearing) to consider the adoption of a Sub-District Map Change on 3.45 +/- acres from Business Park Center-1 (BPC-1) to BPC-2 in the Transit Supportive Development Area (TSDA). (No Fiscal Impact)
- P.3. Public Hearing to consider adoption of a resolution to vacate a portion of a platted public drainage easement as shown on the Plat of Colbert Court Phase One, Lakeland, Florida. (No fiscal impact)
- P.4. Public Hearing to consider adoption of a resolution to vacate a portion of a platted and unmaintained access easement as shown on the Plat of Waverly Growers Development, Davenport, Florida. (No fiscal impact)

Q. WORK SESSION ITEMS

R. CONSENT AGENDA ITEMS

R. COMMISSIONER DISTRICT 1

- R.1. Approve amended BoCC Member & Liaison Assignments, to include the assignment of Commissioner Rick Wilson as the liaison to the Lake Wales Ridge Management Advisory Group.

R. COMMISSIONER DISTRICT 2

R. COMMISSIONER DISTRICT 3

R. COMMISSIONER DISTRICT 4

R. COMMISSIONER DISTRICT 5

R. COUNTY COMPTROLLER

- R.2. Proposed Fiscal Year 2023-2024 budgets for the Davenport Road South, Lucerne Park, North Boulevard, Sandmine Road and Westside Haines City Community Development Districts.
- R.3. Removal of equipment from inventory as listed on Blanket Removal Form 2175.
- R.4. Appoint property custodian for the office of Tax Collector for Polk County.
- R. COUNTY MANAGER
- R. ECONOMIC DEVELOPMENT
- R. TOURISM/SPORTS MARKETING
- R. OFFICE OF PLANNING & DEVELOPMENT
- R.5. SET HEARING (LDCPAL 2022-15 US 27 Office Center) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 0.94+/- acres from Residential Low-X (RLX) to Office Center-X (OCX) in the Transit Supportive Development Area (TSDA), North US 27 Selected Area Plan (SAP), Ridge Special Protection Area (SPA), in the Green Swamp Area of Critical State Concern (GSACSC), and the Transit Centers and Corridors Overlay (TCCO). The suggested transmittal date is August 8, 2023, at 9:30 a.m. and the adoption hearing date is December 5, 2023, at 9:30 a.m.
- R.6. SET HEARING (LDCPAL 2023-4 N. US 27 SAP) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 12.86+/- acres from Professional/Institutional-X (PIX) to Residential High-X (RHX) within the Transit Supportive Development Area (TSDA), Corridor and Center of the Transit Centers and Corridors Overlay and the North US 27 Selected Area Plan (SAP). The suggested transmittal date is August 8, 2023, at 9:30 a.m. and the adoption hearing date is December 5, 2023, at 9:30 a.m.
- R.7. SET HEARING (LDCPAL 2023-3 Five Acre Rounding Error CPA) to modify policy 2.119-A3 subsection F, addressing the calculation of density in rural and suburban development areas; amending policy 2.120-A4 subsection A and, policy 2.121-A2 subsection A to address minimum lot size calculations. This is related to LDCT-2023-5, a Land Development Code text amendment to modify Chapter 2, Section 205, Footnotes for Table 2.2, and Section 208.A, to address the calculation of density in rural and suburban development areas and minimum lot size. The suggested transmittal date is August 8, 2023, at 9:30 a.m. and the adoption hearing date is October 3, 2023, at 9:30 a.m.

- R.8. SET HEARING (LDCT-2023-5 Five Acre Rounding Error Text Amendment) to modify Chapter 2, Section 205, Footnotes for Table 2.2, and Section 208.A, to address the calculation of density in rural and suburban development areas and minimum lot size. This is related to LDCPAL- 2023-3, a Comprehensive Plan text amendment to modify policy 2.119-A3 subsection F, addressing the calculation of density in rural and suburban development areas; amending policy 2.120-A4 subsection A and, policy 2.121-A2 subsection A to address minimum lot size calculations. This case is related to LDCPAL-2023-3. The suggested hearing dates are for a first reading on August 8, 2023, at 9:30 a.m. and the Adoption reading on October 3, 2023, at 9:30 a.m.
- R.9. SET HEARING (LDDRI-2023-2 Rida/Champions Gate DRI Recission) to rescind the ChampionsGate Development of Regional Impact Development Order. The suggested hearing date is August 8, 2023, at 9:30 a.m.
- R.10. Banana Road Plat for Conditional Approval. (No fiscal impact)
- R.11. Brown Family Plat for Conditional Approval. (No fiscal impact)
- R.12. Cliffside Woods Plat for Conditional Approval. (No fiscal impact)
- R.13. Town Center East - Lot 3 Plat for Conditional Approval. (No fiscal impact)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES
- R.14. Set Proposed Millage Rate for Fiscal Year 2023/2024.
- R.15. Set Proposed Millage Rate for the Library Municipal Service Taxing Unit (MSTU) for Fiscal Year 2023/2024.
- R.16. Set Proposed Millage Rate for the Parks Municipal Service Taxing Unit (MSTU) for Fiscal Year 2023/2024
- R.17. Set Proposed Millage Rate for the Rancho Bonito Municipal Service Taxing Unit (MSTU) for Fiscal Year 2023/2024.
- R.18. Set Proposed Millage Rate for the Stormwater Municipal Service Taxing Unit (MSTU) for Fiscal Year 2023/2024.
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES

- R.19. Approve modification of Community Development Block Grant (CDBG) Rehabilitation program Homeowner Assistance Agreement and Grant Agreement for the property located in Winter Haven, FL for Case# RC21-CDBG-004. (\$7,323.00 one-time expense).
- R.20. Approve modification of Community Development Block Grant (CDBG) Rehabilitation program Homeowner Assistance Agreement and Grant Agreement for the property located in Winter Haven, FL for Case# RC22-CDBG-003. (\$2,536.00 one-time expense).
- R.21. Resolution adopting the Fiscal Years (FY) 2023-2024 Annual Action Plan. (No fiscal impact).
- R.22. Approve Subcontract Amendment #0010 between the Ounce of Prevention Fund of Florida and Polk County, for the provision of Healthy Families Contribution for Fiscal Year 2023-2024 (\$1,455,000 One-time Grant Revenue, \$400,000.00 Cash Contribution, \$139,668.99 Non-recurring Revenue).
- R. EQUITY & HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R.23. Approve the Certificate of Participation between Polk County and the Florida Department of Law Enforcement (No fiscal impact)
- R. RISK MANAGEMENT
- R. INDIGENT HEALTH CARE
- R. FACILITIES MANAGEMENT
- R.24. Approve Cooperative Agreement with Ring Power Corporation for the purchase of electric power generation equipment and related services (estimated \$1,000,000 recurring annual expense)
- R. FLEET MANAGEMENT
- R. PARKS & NATURAL RESOURCES
- R.25. Approve Consultant Services Authorization (CSA) with Borrelli & Partners and associated Transfer from Reserves and Community Investment Program (CIP) Amendment for a site assessment for a Saddle Creek Park Maintenance Office. (\$69,249.00 one-time expense).

- R.26. Request Board approve selection committee's recommendation to authorize staff to enter into contract negotiations with Patel, Greene & Associates, LLC for professional engineering services for the master trail plan for the Lake Hancock multiuse trail. (No fiscal impact)
- R. FIRE RESCUE
- R. EMERGENCY MANAGEMENT
- R.27. Approve state-funded 2023-2024 Emergency Management Preparedness and Assistance (EMPA) Subgrant Agreement and Certification.
- R. REAL ESTATE SERVICES
- R.28. Approve Right-of-Way Agreements between Hoyt R. Barnett and Polk County and The Nature Conservancy and Polk County in conjunction with Parcel 100 of the CR 540 A at Hallam Preserve Boulevard Signalization Project. (\$5,000 one-time expense)
- R.29. Accept Quit Claim Deed from Lucerne Park Investment, LLC in conjunction with the County Road 557 Improvement Project. (no fiscal impact)
- R.30. Accept instruments for additional rights-of-way along Jersey Road NW and Morgan Street and Hunt Brothers Road, as requested through the Development Review Process. (No fiscal impact)
- R.31. Accept Sidewalk Easement from Waterside Village Homeowners Association Inc. in association with Avenue Z SE Pedestrian Bridge project. (No fiscal impact)
- R.32. Declare surplus and authorize the private conveyance of County owned Parcel ID Number 232812-048500-023030 to Lakeland Masonic Lodge 52 Inc, a Florida not-for-profit corporation, and adopt a resolution authorizing the conveyance of the property. (No fiscal impact)
- R. ROADS & DRAINAGE
- R. UTILITIES
- R. WASTE & RECYCLING
- R.33. Request Board approve selection committee's recommendation to authorize staff to enter contract negotiations with Jones Edmunds and Associates, Inc. for construction management and construction quality assurance services for the North Central Landfill wetlands construction project. (No fiscal impact)
- R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY
- R. COURT RELATED

- R. POLK COUNTY PROPERTY APPRAISER
- R. POLK COUNTY SHERIFF
- R. POLK COUNTY SUPERVISOR OF ELECTIONS
- R. POLK COUNTY TAX COLLECTOR
- R. SUPERINTENDENT OF POLK COUNTY SCHOOLS
- R. WORKFORCE DEVELOPMENT BOARD
- R. COUNTY ATTORNEY

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Wednesday, July 26, 2023 – 9:00 a.m. – Affordable Housing Advisory Committee meeting will be held in the Commissioners' Conference Room, Room 407.
- Wednesday, July 26, 2023 – 2:00 p.m. – Polk Regional Water Cooperative (PRWC) Board of Directors meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, July 27, 2023 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, July 27, 2023 – 8:30 a.m. – Lakeland Area Mass Transit District (LAMTD) will meet in the Hollingsworth Board Room, 1212 George Jenkins Boulevard, Lakeland.
- Thursday, July 27, 2023 – 9:30 a.m. – Technical Advisory (TAC) Committee will meet in Room 413, Fourth Floor, Polk County Administration Building.
- Thursday, July 27, 2023 – 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Wednesday, August 2, 2023 – 9:00 a.m. – Planning Commission Meeting will be held in the County Commission Boardroom.
- Wednesday, August 2, 2023 – 2:00 p.m. – Arts, Culture and Heritage Guidelines Subcommittee will meet in the Irma Meeting Room, Third Floor, Catapult Lakeland, 502 E. Main Street, Lakeland.
- Thursday, August 3, 2023 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Friday, August 4, 2023 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.