



# Polk County Board of County Commissioners

## Meeting Agenda

### July 6, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)**

#### **INVOCATION**

1. Rev. Gavin Croft, Webster Memorial Baptist Church, Lakeland

#### **PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)**

#### **A. PRESENTATIONS and RECOGNITIONS**

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

2. Comments.

#### **D. APPROVE CONSENT AGENDA**

3. Approve Consent Agenda.

#### **E. COUNTY COMPROLLER (STACY M. BUTTERFIELD, CPA)**

4. Disbursements.

5. Approve Minutes of Regular Board Meeting held on June 15, 2021.

#### **F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

#### **G. COUNTY ATTORNEY (MICHAEL CRAIG)**

6. Adopt Tentative Rate Resolution for the 2021-22 Fire Services Non-Ad Valorem Assessments.

7. Adopt Tentative Rate Resolution for the 2021-22 Street Lighting Assessments. (No fiscal impact)
8. Adopt Tentative Assessment Resolution and Assessment Roll for the 2021-22 Nuisance Abatement Assessments to be collected by the Uniform Method of Collection of Non-Ad Valorem Assessments on the tax bill. (No fiscal impact)
9. Adopt Tentative Assessment Resolution and Assessment Roll for the 2021-22 Excessive Bulk Waste Assessments to be collected by the Uniform Method of Collection of Non-Ad Valorem Assessments on the tax bill. (No fiscal impact)
10. Adopt Tentative Rate Resolution for the 2021-22 Skyview Utility Municipal Service Benefit Unit ("MSBU"). (No fiscal impact)
11. Adopt Tentative Rate Resolution for the 2021-22 East Bimini Bay Utility Municipal Service Benefit Unit ("MSBU"). (No fiscal impact)
12. Adopt Tentative Rate Resolution for the 2021-22 Island Club West Utility Municipal Service Benefit Unit ("MSBU"). (No fiscal impact)
13. Adopt Residential Waste Program Services Tentative Assessment Resolution and Resolution Setting the Estimated Assessment Rates for Fiscal Year 2021-22. (No fiscal impact)
14. Accept Performance Surety Bond No. S-227248 for Astonia Phase 1 in the amount of \$567,727.30. (No fiscal impact)
15. Approve proposed Fiscal Year 2021-2022 budget for the VillaMar Community Development District.

**H. COUNTY MANAGER (BILL BEASLEY)**

16. Approve Reimbursement Agreement with the City of Lakeland for the West Pipkin Road Widening Project. (\$2,960,000 one-time expense)
17. Approve a construction contract with Vogel Bros. Building Co. for the Lift Station No. 253 Upgrade (Providence) Project. (\$1,250,092.20 one-time expense)
18. Approve a construction contract with Chinchor Electric, Inc. for the Standby Power System Improvements Phase 2 – NE2 & NW Project. (\$1,117,512.60 one-time expense)
19. Approve construction contract with Bul-Hed Corporation for the Bone Valley Expansion project. (\$487,487.48 one-time expense)
20. Approve contract with Thalle Construction Company, Inc. for the North Central Landfill Phase VI Expansion Project (\$13,839,937 one-time expense)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

21. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

22. Commissioner Braswell Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

23. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)**

24. Commissioner Combee Comments.

**M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)**

25. Chairman Wilson Comments.

**N. LAY BOARD APPOINTMENTS**

26. Appoint JC Martin to the Value Adjustment Board.

**O. PUBLIC HEARINGS**

\* County Attorney opening comments

27. Public Hearing (LDCPAL 2020-22 Poinciana-Cypress CPA) (Adoption Public Hearing) to consider the adoption of a Large Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 131 +/- acres from Poinciana Pre-Development of Regional Impact (Pre-DRI) in the Rural Development Area (RDA) to Residential Medium (RM) and Convenience Center (CC) in the Transit Supportive Development Area (TSDA) and an associated text amendment to Comprehensive Plan Section 2-130-A.

28. Public Hearing (LDCT 2020-14 Poinciana-DRI BLIM and Roadway Changes) (Adoption Hearing) to consider the adoption of a text amendment to the Land Development Code (LDC), Chapter 4.

29. Public Hearing (LDCPAS 2020-12 Old Lake Wilson Road) (Adoption Hearing) to consider adoption of a Small Scale Comprehensive Plan Amendment (CPA) and associated ordinance to change the Future Land Use designation on 0.34 +/- acres from Residential Medium X (RMX) to Institutional-X (INSTX) in the Transit Supportive Development Area (TSDA) and the Ronald Reagan Selected Area Plan (SAP).

30. Public Hearing (LDCPAS 2021-1 Calvary) (Adoption Hearing) to consider adoption of a Small Scale Comprehensive Plan Amendment (CPA) and associated ordinance to change the Future Land Use designation on 7.73 +/- acres from Residential Medium (RM) to Institutional (INST) in the Transit Supportive Development Area (TSDA).

31. Public Hearing (LDCPAS 2021-4 Swindell) (Adoption Hearing) to consider adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation on 0.50 +/- acres from Residential Low (RL) to Linear Commercial Corridor (LCC) in the Transit Supportive Development Area (TSDA).

32. Public Hearing (LDCPAS 2021-3 Pipkin-Harden) (Adoption Hearing) to consider adoption of a Small Scale Comprehensive Plan Amendment and associated Ordinance to change the Future Land Use designation on 5.54 +/- acres from Residential Low (RL) to Institutional (INSTX) in the Transit Supportive Development Area (TSDA).

33. Public Hearing (LDCT-2021-2 PIX Gas Station & Incidental Car Wash Text Amendment) (Adoption Hearing) to consider an applicant-initiated ordinance amending the Land Development Code (LDC).

34. Public Hearing (LDWA-2021-9 Honey Farm Estates Waiver) to consider the adoption of an applicant-initiated request for a waiver for access through an easement serving more than four lots in a Residential Low-1 (RL-1) land use district on approximately 8.33 acres.
35. Public Hearing (LDCT-2021-4 Commercial in BPC) (Adoption Reading) to consider a County initiated ordinance amending the Land Development Code.
36. Public Hearing (LDCT 2021-1 PCU AMI) (Adoption Hearing) to consider the adoption of a County-initiated ordinance amending the Land Development Code.

**P. CONSENT AGENDA ITEMS**

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

37. Removal of equipment from inventory as listed on Blanket Removal Form 2126.
38. Proposed Fiscal Year 2021-2022 budgets for the Golden Lakes, Champion's Reserve, Forest Lake, Hammock Reserve, Scenic Highway and Westridge Community Development Districts.

COUNTY MANAGER

39. Approve Letter of Support for Mid-West Food Bank. (No fiscal impact)

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

40. Accept Camden Park @ Providence Phase 3 N29 potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
41. Accept a one-year warranty and cash surety in the amount of \$16,736.24 for Camden Park @ Providence Phase 3 N29. (No fiscal Impact)
42. Accept Champions Gate West Boulevard Phase 2 potable water and wastewater utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
43. Accept a one-year warranty and surety in the amount of \$80,346.80 in the form of Maintenance Bond No. LICX1204975 for Champions Gate West Boulevard Phase 2. (No fiscal Impact)

44. Accept Festival Phase 4 potable water, wastewater and reclaim water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
45. Accept a one-year warranty and surety in the amount of \$50,540.12 in the form of Maintenance Bond No. LICX1204974 for Festival Phase 4. (No fiscal Impact)
46. Accept Performance Surety Bond No. LICX1165862 for Greenfield Village Phase 2 in the amount of \$76,384.26. (No fiscal impact)
47. Accept Performance Surety Bond No. 41K235101 for Hallam Preserve J in the amount of \$735,967.89. (No fiscal impact)
48. Accept Hampton Landing @ Providence N30 potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
49. Accept a one-year warranty and cash surety in the amount of \$46,485.15 for Hampton Landing @ Providence N30. (No fiscal Impact)
50. Accept the potable water, wastewater and reclaimed utility system improvements of RaceTrac 27 & Dunson for ownership, operation, and maintenance responsibilities by Polk County Utilities.
51. Accept Sedgewick Trails potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
52. Accept a one-year warranty and surety in the amount of \$1,171,940.80 in the form of Maintenance Bond with Rider No. EACX209000047 for Sedgewick Trails. (No fiscal Impact)
53. Approve the release of a surety in the form of Performance Bond No. EACX209000048 in the amount of \$145,340.55 for Sedgewick Trails. (No fiscal impact)
54. SET HEARING (LDCDD-2021-7 Fox Branch Ranch CDD) to consider the adoption of an applicant-initiated ordinance to establish the boundary of an existing Community Development District (CDD) in the unincorporated area of the county. (Suggested hearing date is July 20, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
55. SET HEARING (LDCPAL 2021-4 Riley Preserve) to consider a Large Scale Comprehensive Plan Amendment to change the Future Land Use designation on 7.73 +/- acres from Business Park Center (BPC) to Residential High (RH) in the Transit Supportive Development Area (TSDA). (Suggested hearing dates are August 3, 2021 at 9:30 a.m. or immediately following the Regular Agenda and October 5, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
56. SET HEARING (LDCT-2021-3 Noise, E911 & Property Maintenance) to consider the adoption of a County initiated request for a Land Development Code text amendment. (Suggested hearing dates are August 3, 2021 at 9:30 a.m. or immediately following the Regular Agenda and August 17, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
57. Approve recommended changes to the functional classification of select Polk County roads. (No fiscal impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

58. Approve selection committee's recommendation to authorize staff to negotiate Master Service Agreements with AIM Engineering & Surveying, Inc., Chastain-Skillman, Inc., CivilSurv Design Group, Inc., DRMP, Inc., George F. Young, Inc., NV5, Inc., Hyatt Survey Services, Inc., SurvTech Solutions, Inc., KPM Franklin, Pickett and Associates, Inc., and Southeastern Surveying and Mapping Corporation, for professional surveying and mapping services. (No fiscal impact)
59. Approve selection committee's recommendation to authorize staff to negotiate an agreement with The Lunz Group, for architectural & engineer services for the Burnham McCall Training Center. (No Fiscal Impact)
60. Approve credit application and authorization to use the State of Florida's Wex Bank fuel card services agreement. (\$960,000 estimated annual expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

61. Approve an agreement with Keystone Challenge Fund, Inc. to provide CHDO Funds for two single family new construction projects. (\$250,000 one-time expense)
62. Approve Subcontract Amendment three between the Ounce of Prevention Fund of Florida and Polk County, for the provision of Healthy Families Florida for fiscal year 2021-2022. (\$1,354,009 one-time revenue and \$327,250 cash match)
63. Approve the contract with Central Florida Health Care, Inc. to provide start-up funding for the purchase of medical and dental equipment and supplies. (total amount not to exceed \$413,565)
64. Adopt the resolution approving the FY 2021-2025 Five Year Consolidated Plan and Fiscal Year (FY) 2021-2022 Annual Action Plan. (No fiscal impact)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

65. Approve a Consultant Services Authorization with The Lunz Group for design professional services associated with the new Southwest Regional Wastewater Treatment Facility (SWRWWTF) Operations Building Annex project. (\$113,626 one-time expense)

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

66. Adopt Resolution setting truck restrictions on County Road 547 (Lee Jackson Highway) (near Davenport). (\$232.61 one-time expense)
67. Approve Interlocal Agreement with the City of Frostproof for Lake Reedy Seawall Repairs. (\$15,000 estimated one-time expense)
68. SET HEARING to consider adoption of a Resolution allowing for the installation of traffic calming devices (speed humps) on First Street North, near Winter Haven. (Suggested hearing date is Tuesday, July 20, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
69. Approve Interlocal Agreement between Polk County and the City of Auburndale for Road Improvements for the Lake Ariana Phase 2 Resurfacing Group. (\$633,978.02 estimated one-time expense)

UTILITIES

70. Approve Utility Infrastructure Agreement with CG Land Services, LLC for the Atria at Ridgewood Lakes development (County payment to developer \$61,173 not-to-exceed, one-time expense; Developer payment to County \$100,000 lump sum payment)
71. Approve Allowance Authorization Release with Metro Equipment Service, Inc. for the Gibson Oaks Offsite Pipeline Improvements (\$152,650.39 one-time expense)

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

72. Accept Report of Discounts, Errors, Double Assessments & Insolvencies.

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

73. Adopt Resolution Approving Repeal of Fire Department Burn Ban 21-01.
74. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact)
75. Approve Satisfaction and Release of First Down Mortgage Lien for Case FD-74, Antonio & Lareeka Gray (\$7,000 one-time revenue)
76. Approve Release of Lien related to an Affordable Housing Impact Fee Waiver. (No fiscal impact)
77. Authorize an Easement to Tampa Electric Company and a Communication Easement to Frontier Florida LLC both in conjunction with the Sheriff's Processing Center. (No fiscal impact)
78. Accept Corrective Warranty Deed from Standard Sand and Silica Company, in conjunction with the Ernie Caldwell Boulevard Master Lift Station 2. (No fiscal impact)
79. Accept Quit Claim Deed from Sue A. Sealey for property being donated for conservation preservation. (No Fiscal impact)
80. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Brazeil, Burkett, Hansen, McCleese, Cirullo/Murano, Custer, and Be A Man Buy Land parcels. (\$18,500 one-time expense)
81. Accept utility easement from CFT NV Developments, LLC, as requested through the Development Review Process. (No fiscal impact)
82. SET HEARING to consider requests to vacate portions of platted, unopened and unmaintained rights-of-way as shown on the plat of Lake Caloosa Banana Corporation Plat No. 1 and on the plats of Poinsettia Park and Poinsettia Park Unit One. (Suggested hearing date is July 20, 2021 at 9:30 a.m or immediately following the regular agenda)
83. Accept Quit Claim Deed from Kim A. Weaver for property being donated for conservation preservation. (No Fiscal impact)
84. Accept Drainage Easement from Richard Eugene Tucker in conjunction with drainage improvements associated with Rosalie Oaks Blvd. (No fiscal impact)
85. Accept Special Warranty Deed for additional right-of-way along Baker Dairy Road in conjunction with proposed development. (No fiscal impact)
86. Approve Land Purchase Agreement between Heritage Investments of Polk, LLC and and Polk County in conjunction with Lake Gwyn Park. (\$1,000 one-time expense)



87. SET HEARING to consider adoption of final rate resolutions and assessment rolls for the (1) Residential Waste Program Services, (2) Street Lighting Assessment Areas, (3) Fire Services, (4) the Skyview Utility Municipal Services Benefit Unit, (5) Roadway Paving Improvements, (6) Nuisance Abatement, (7) Excessive Bulk Waste, (8) Island Club West Utility Municipal Services Benefit Unit, and (9) East Bimini Bay Utility Municipal Services Benefit Unit non-ad valorem assessments for fiscal year 2021-22. (Suggested hearing date is September 13, 2021 at 6:00 p.m.)
88. Accept Warranty Deed and Perpetual Joint Use Drainage Easement from Albertson International, Inc. and Centrecorp, Inc. in conjunction with development. (No fiscal impact)

## **ANNOUNCEMENTS**

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, July 5, 2021 – The offices of the Board of County Commissioners will be closed in observance of the Independence Day Holiday.
- Tuesday, July 6, 2021 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Multi-Purpose Room, Room 413.
- Wednesday, July 7, 2021 - 8:15 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, July 7, 2021 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, July 8, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, July 8, 2021 - 9:00 a.m. – Tourist Development Council's Arts, Culture

and Heritage Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Thursday, July 8, 2021 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Thursday, July 8, 2021 - 5:30 p.m. – Contractor Licensing Board will meet in the County Commission Boardroom.
- Tuesday, July 13, 2021 - 9:00 a.m. – Budget Work Session will be held in the County Commission Boardroom.
- Tuesday, July 13, 2021 - 1:30 p.m. – Library Cooperative Advisory Council will meet at the Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Wednesday, July 14, 2021 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.
- Wednesday, July 14, 2021 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Wednesday, July 14, 2021 - 1:30 p.m. – Library Cooperative Governing Board will meet at the Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Thursday, July 15, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, July 15, 2021 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
  
- Friday, July 16, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.