



Polk County Board of County Commissioners

Meeting Agenda

June 16, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)

INVOCATION

1. Luis Negrón, Senior Pastor, Truth in Life Ministries, Lakeland

PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

2. Comments.

D. APPROVE CONSENT AGENDA

3. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

4. Disbursements.

5. Approve Minutes of Regular Board Meeting held on June 2, 2020.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

6. Approve the 2020-2021 Polk County Workforce Development Board's Preliminary Budget. (No fiscal impact)

7. Approve Agreement for Parcels 804/702 and 805 in conjunction with the Gibson Oaks Water Production Facility Project. (\$187,200 one-time expense)
8. Approve Agreement for Parcels 807 / 703AB in conjunction with the Gibson Oaks Water Production Facility Project. (\$105,000 one-time expense)
9. Approve Agreement for Parcel 806 in conjunction with the Gibson Oaks Water Production Facility Project. (\$52,800 one-time expense)
10. Approve Resolution supporting a Referendum to be held during the 2020 General Election to renew the Economic Development Ad Valorem Tax Exemption program
11. Proposed Fiscal Year 2020-2021 budgets for the Charles Cove, Bridgewater, Holly Hill Road East, North Boulevard, Lakeside Landings, Lakeside Preserve, Solterra Resort, and Towne Park Community Development Districts.

H. COUNTY MANAGER (BILL BEASLEY)

12. Approve Amendment No. 1 to the agreement with Reiss Engineering, Inc. for the Ernie Caldwell Reclaimed Water Main Improvements Phase II project. (\$339,428 one-time expense)
13. Approve Amendment No 4 to the agreement with The Lunz Group, Inc., to provide architectural and engineering services for the new Galloway Road Fire Station. (\$145,225 one-time expense)
14. Approve the addition of two Certified Codes Investigator positions to the Code Enforcement Division. (\$133,776 annual personnel expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

15. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

16. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

17. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

18. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)

19. Chairman Braswell Comments.

N. LAY BOARD APPOINTMENTS

20. Appoint Ronald Bryant, Jacqueline Byrd, Ginger Garner, and Derrick Woodard to the Workforce Development Board for the three-year term, July 1, 2020 through June 30, 2023.

O. PUBLIC HEARINGS

* County Attorney opening comments

21. Public Hearing to consider adoption of a Resolution to vacate maintained right-of-way for that portion of Tenoroc Mine Road lying east of the entrance gate for the Tenoroc Fish Management Area. Also approve a County Deed to, and accept an Easement from, TITF for said portion of right-of-way.
22. Public Hearing (LDCDD-2020-2 North Powerline Road CDD Expansion) to consider an applicant initiated request to adopt an ordinance to expand the boundary of an existing Community Development District (CDD) in the unincorporated area of the County.
23. Public Hearing (LDCPAL 2020-1 Bella Citta ES 20, CPA)(Transmittal Public Hearing) to consider a Large Scale Comprehensive Plan Amendment to change the Future Land Use designation on 20.15 +/- acres from Town Center-X (TCX) and Residential Medium-X (RMX) to Residential Low-X (RL-X) in the Transit Supportive Development Area (TSDA) and in the North US 27 Selected Area Plan (SAP).
24. Public Hearing (LDCT-2020-1 Solid Waste Management Facility)(Adoption Hearing) to consider a county initiated ordinance amending the Land Development Code to increase the maximum permitted height for Solid Waste Management Facilities within the Institutional-2 Land Use District.
25. Public Hearing to consider the adoption of an ordinance providing for a referendum to be called for proposed amendments to the Polk County Charter.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

26. Removal of equipment from inventory as listed on Blanket Removal Form 2101.

27. Resolution providing for the division of proceeds of the six (6) cent Local Option Gas Tax beginning on September 1, 2020.

28. Accept list of Lands Available from Tax Deed Sale on May 21, 2020.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

29. Accept a two year warranty and surety in the amount of \$4,626.90 in the form of Maintenance Bond No. BND21577688 for Berkley Ridge Phase 2 Asphalt Improvements. (No fiscal impact)
30. Approve the release of a surety in the form of Performance Bond No. BND 21577457 in the amount of \$360,654.00 for Berkley Ridge Phase. (No fiscal impact)
31. Accept a two year warranty and surety in the amount of \$34,278.88 in the form of Maintenance Bond No. BND21577687 for Berkley Ridge Phase 2. (No fiscal impact)
32. Approve the release of a warranty and surety in the amount of \$159,017.60 in the form of Maintenance Bond No. 024234035 for Cayden Reserve Phase 1. (No fiscal impact)
33. Accept Circle K Store #7487 – 4890 Spirit Lake Road potable water and wastewater water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
34. Accept a one year warranty and surety in the amount of \$330.50 in the form of a cash surety for Circle K Store #7487, 4890 Spirit Lake Road. (No fiscal impact)
35. Approve the release of a warranty extension in the amount of \$103,857.38 in the form of Maintenance Bond Rider No. 0219273 for Greenfield Village Phase 1. (No fiscal impact)
36. Approve the release of a warranty and cash surety in the amount of \$116,883.69 for Natures Reserve Phase 1. (No fiscal impact)
37. Approve the release of a warranty and cash surety in the amount of \$43,645.70 for Natures Reserve Phase 2. (No fiscal impact)
38. Accept Natures Reserve Phase 3 potable water, wastewater and reclaimed water systems improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
39. Accept a one year warranty and surety in the amount of \$58,991.37 in the form of Maintenance Bond No. RCB0022800 for Natures Reserve Phase 3. (No fiscal impact)
40. Accept Sereno Phase 6 onsite potable water, wastewater and reclaimed water systems improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
41. Accept a one year warranty and surety in the amount of \$17,930.00 in the form of Maintenance Bond No. 41K000284 for Sereno Phase 6. (No fiscal impact)
42. SET HEARING (LDCPAS 2019-19 Westside Lakes, CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Residential Low (RL) with a Land Development Code subdistrict of RL-4X to Residential Medium "X" (RMX) in the Transit Supportive Development Area (TSDA) and the Ronald Regan Selected Area Plan (SAP). (Suggested hearing date is July 7, 2020 at 9:30 a.m. or immediately following the Regular Agenda)

43. SET HEARING (LDCPAS 2020-1 ECP North CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Neighborhood Activity Center-X (NACX) to Residential Medium-X (RMX) in the Transit Supportive Development Area (TSDA) and the North Ridge Selected Area Plan (SAP). (Suggested hearing date is July 7, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
44. SET HEARING (LDCPAS 2020-2 Davis CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Business Park Center (BPC) to Residential Low (RL) in the Urban Growth Area (UGA). (Suggested hearing date is July 7, 2020 at 9:30 a.m. or immediately following the Regular Agenda)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

45. Accept Distinguished Budget Presentation Award to Polk County.

PROCUREMENT

46. Authorize staff to negotiate an agreement with Rodda Construction for phase one services, for the Northeast Regional Park (NERP) baseball complex expansion. (No fiscal impact)
47. Approve an agreement with McLeod Communications, LLC for RFP 20-472, Comprehensive Communications Audit. (\$66,000 initial one-time expense)

COMMUNICATIONS

48. Proclaim June 14, 2020 as Race Amity Day.

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

49. Approve Emergency Solutions Grant (ESG) Subrecipient Agreement Amendment No. 1 between Polk County and Homeless Coalition of Polk County, Inc. (\$100,000 one-time expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

50. Adopt Resolution setting speed limits on Agarosa Drive, Joyoti Drive, Marival Drive, Novara Way, Pescara Avenue, Segovia Avenue, Seville Boulevard and Seville Drive, Lying within the Carlisle Grand Subdivision, near Davenport. (\$1,347.26 one-time expense)
51. Adopt a Resolution authorizing the Chairman to execute the State Highway Lighting, Maintenance, and Compensation Agreement with the Florida Department of Transportation (FDOT) for FY 2020/2021, on behalf of the Polk County Board of County Commissioners. (No fiscal impact)

UTILITIES

52. Approve Amendment No. 1 to Software Development and Maintenance Agreement 15-038 with EPIC Engineering and Consulting Group, LLC. (Work Authorizations will be negotiated on an individual basis)
53. Approve Modification No. 1 to the Consultant Services Authorization with Jones Edmunds and Associates, Inc., to provide professional engineering services for the CR 540A Booster Station project. (\$16,308 additional one-time expense, for a not-to-exceed cost of \$163,400)

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

54. Accept a Polk County Utilities Easement from Professional Resource Development, Inc., as requested through the Development Review Process. (No fiscal impact)
55. Approve Subordination Agreement between Polk County and the City of Lakeland for parcels associated with the West Pipkin Road Improvement Project. (No fiscal impact)

56. Accept instrument for additional right-of-way for Socrum Loop Road West, as requested through the Development Review Process. (No fiscal impact)
57. Accept a Polk County Utilities Easement from Bella Citta, FL, LLC, as requested through the Development Review Process. (No fiscal impact)
58. Declare surplus and authorize the private conveyance of the County's interest in Parcel ID Number 262901-663510-000411 to Jacob Alan Baldwin (\$905 one-time revenue)
59. Authorize the purchase of Parcel ID Numbers 273027-000000-023050/041010/041210 from Lands Available for Taxes List in conjunction with the purchase of conservation preservation property, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; (\$5,742.54 one-time expense)
60. Accept Drainage Pipeline Easement from Rebekah Anderson in conjunction with Lake Starr Boulevard drainage. (No Fiscal Impact)
61. Approve Right-of-Way Agreement between Victoria Driggers, Cody Blake Driggers, and Jonathan Robert Driggers and Polk County in conjunction with the County Road 557 Improvement Project. (\$355,000 one-time expense)
62. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Kern parcel. (\$1,000 one-time expense)
63. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact).
64. Approve Satisfaction and Release of First Down Mortgage Lien for Case FD-0084, Timothy W. Richardson. (\$9,000 one-time revenue)
65. SET HEARING to conduct a Review Hearing for Hunt Construction Group, Inc. related to a request for an Alternative Impact Fee Calculation. (Suggested hearing date is July 7, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
66. Approve conveyance of County's interest in Parcel ID Numbers 272617-704406-000010/000020 to Lakeland Area Mass Transit District in conjunction with a Transit Center in the Victor Posner development. (No Fiscal Impact)
67. SET HEARING to consider the appeal of the Board's approval of First 2 Aid EMS, Inc., application for a Type G: ALS Interfacility Transport Service Certificate of Public Convenience and Necessity. (Suggested hearing date is July 7, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
68. Adopt Resolution Approving Repeal of Fire Department Burn Ban 20-01.
69. Ratify and approve modifications to Polk Cares 2020 Funding Program.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, June 15, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda, TPO Board meeting and any other matters that may come before the Board will be held in the County Commission Boardroom.

- Wednesday, June 17, 2020 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Thursday, June 18, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, June 18, 2020 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Friday, June 19, 2020 - 8:30 a.m. – Citizens HealthCare Oversight Committee will meet in the County Commission Boardroom.

- Monday, June 22, 2020 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.

- Tuesday, June 23, 2020 - 9:00 a.m. – Board/Staff Work Session will be held in the County Commission Boardroom.

- Thursday, June 25, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, June 25, 2020 - 9:00 a.m. – Polk Transportation Planning Organization (TPO) Board meeting will be held in the County Commission Boardroom.

- Thursday, June 25, 2020 - 9:30 a.m. (or immediately following the Polk TPO Board meeting) – Polk Transit Authority Board meeting will be held in the County Commission Boardroom.

- Friday, June 26, 2020 - 9:00 a.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.

- Monday, June 29, 2020 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board meeting will be held in the County Commission Boardroom.

- Wednesday, July 1, 2020 - 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.

- Wednesday, July 1, 2020 – 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.

- Wednesday, July 1, 2020 - 4:00 p.m. – Central Florida Development Council Board meeting will be held at Central Florida Development Council, 5908 Hillside Heights Drive, Lakeland.

- Thursday, July 2, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Friday, July 3, 2020 – The offices of the Board of County Commissioners will be closed in observance of the Independence Day Holiday.

- Monday, July 6, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will

be held in the County Commission Boardroom.