



Polk County Board of County Commissioners

Meeting Agenda

June 1, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)

INVOCATION

1. Dr. Chris Young, Senior Pastor, The Way at Inwood, Winter Haven

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Jennifer Canady, M.A., Lakeland Christian School Center for Law and Public Policy, and Director of the Research, Innovation, STEM Learning, Entrepreneurship (RISE) Institute to present the Government Finance Officers' Association (GFOA) Certificate of Achievement Awards for Financial Reporting for the 2019 Comprehensive Annual Financial Report and the 2019 Popular Annual Financial Report to Stacy M. Butterfield, CPA, Clerk and Comptroller.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

3. Comments.

D. APPROVE CONSENT AGENDA

4. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

5. Disbursements.
6. Approve Minutes of Regular Board Meeting held on May 18, 2021.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

7. Accept Aniston (aka Kitty Fox) potable water and wastewater utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
8. Accept a one-year warranty and surety in the amount of \$178,759.68 in the form of Maintenance Bond No. 70NGP185029 for Aniston (aka Kitty Fox). (No fiscal impact)
9. Approve the release of a warranty and surety in the amount of \$55,350.14 in the form of Irrevocable Letter of Credit No. BOCFL027 for Glennwood Terrace. (No fiscal impact)
10. Approve the release of a warranty and surety in the amount of \$101,858 in the form of Maintenance Bond No. 70NGP184718 for Laurelwood Landing. (No fiscal impact)

H. COUNTY MANAGER (BILL BEASLEY)

11. Approve a Utilities Customer Information System Master Service Agreement with N. Harris Computer Corporation. (\$3,703,334 not to exceed five-year expense)
12. Approve Amendment No 3 to the Agreement with Westin Technology Solutions, LLC for Utilities Software Gap Analysis. (\$612,330 not to exceed one-time expense)
13. Approve Cooperative Funding Agreement with the Southwest Florida Water Management District for the Polk County direct potable reuse feasibility study and pilot project. (\$795,000 not-to-exceed cost to the County)
14. Approve a Right-of-Way Agreement between Polk County and H.R. Baxter & Sons Enterprises, Inc. in conjunction with the Thompson Nursery Road improvement project along with a CIP amendment and budget transfer. (\$2,700,000 one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

15. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

16. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

17. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

18. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)

19. Chairman Wilson Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

* County Attorney opening comments

20. Public Hearing (LDCU-2020-45 Wonder Here De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDCU-2020-45.
21. Public Hearing (LDCT 2021-1 PCU AMI) to consider adoption of a County-initiated ordinance amending the Land Development Code.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

22. Removal of equipment from inventory as listed on Blanket Removal Form 2124.

23. Annual Financial Audit Report for the Bridgewater Community Development District.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

24. SET HEARING (LDCDD-2021-6) Lake Deer CDD) to consider the adoption of an applicant-initiated ordinance to establish the boundary of an existing Community Development District (CDD) in the unincorporated area of the county. (Suggested hearing date is June 15, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
25. SET HEARING (LDCT 2021-2 Modification to Allowable Uses in North Ridge SAP PIX) to consider the adoption of a County initiated request for a Land Development Code text amendment. (Suggested hearing dates are June 15, 2021 at 9:30 a.m. or immediately following the Regular Agenda and July 6, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
26. SET HEARING LDCT-2021-4 (Commercial BPC Amendment) to consider the adoption of a staff initiated ordinance amending the Land Development Code. (Suggested hearing dates are June 15, 2021 at 9:30 a.m. or immediately following the Regular Agenda and July 6, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
27. SET HEARING (LDCU-2021-2 All-Pro Expansion) to consider the expansion of a non-conforming salvage yard in a Residential Suburban land use district. (Suggested hearing date is June 15, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
28. Approve Aston Pointe Plat for Conditional Approval. (No fiscal impact)
29. Approve Camden Park at Providence – Phase 4 Plat for Conditional Approval. (No fiscal impact)

30. Approve the release of a warranty and surety in the amount of \$143,641.25 in the form of Maintenance Bond No. LICX1184203 for Madison Place Townhomes Phase 1. (No fiscal impact)
31. Accept Performance Surety Bond No. CMS344531 for Mirabella Phase 1 in the amount of \$55,000. (No fiscal impact)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

32. Adopt a Resolution to amend the County's user fee schedule based on the latest completed comprehensive user fee study. (\$1,858,143 estimated recurring revenue)

COMMUNICATIONS

33. Proclaim June 2021 as LGBT Pride Month.

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

34. Accept Retired Senior Volunteer Program (RSVP) grant award from the Corporation for National and Community Service (CNCS). (\$93,244 one-time revenue; \$44,045 cash match, \$46,156 in kind match)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

35. Approve Modification No. 2 to CSA No. 17-051-04 with Burgess & Niple, Inc. for the CR 547 (Davenport Boulevard) at Orchid Drive/Holly Hill Road Intersection Improvements Project. (\$32,215 one-time expense)

36. Adopt a Resolution Setting Speed Limits on Harvest Landing Circle and Harvest Landing Drive, within the Harvest Landing Subdivision, near Lakeland. (\$121.15 one-time expense)
37. Approve Modification No. 1 to CSA No. 17-059-03 with Jacobs Engineering Group, Inc. (Consultant) to provide additional engineering services for the Lyle Parkway Sidewalk Project. (\$20,818.31 one-time expense).
38. Approve an Interlocal Agreement with the School Board of Polk County for construction of a signalized intersection at Davenport High School and the Davenport School of the Arts. (\$241,418 one-time expense)

UTILITIES

39. Approve Services Authorization 18-019-05, Modification No. 1 with the University of Central Florida for the Van Fleet and Providence Water Treatment Plant Tray Aeration Enhancements Evaluation (\$14,833 increase; revised Lump Sum Cost of \$158,069 and time extension of 180 days).
40. Approve request to remove Uncollectible Accounts from the Utilities Division Accounts Receivable Subsidiary Ledger in preparation of software implementation. (No fiscal impact)

WASTE & RECYCLING

41. Approve a Non-Exclusive Commercial Franchise Renewal with Waste Management Inc. of Florida.
42. Approve a Non-Exclusive Commercial Franchise Renewal with Waste Pro of Florida, Inc.
43. Approve a Non-Exclusive Commercial Franchise Renewal with WCA Waste Corporation.
44. Approve a Consultant Services Authorization with SCS Engineers to provide professional engineering services for the Phase V Gas System Construction. (\$173,702 one-time expense)

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

45. SET HEARING to consider adoption of an ordinance amending Polk County Ordinance 11-007 "Polk County Structural Maintenance Ordinance." (Suggested hearing date is June 15, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
46. Accept Quit Claim Deed from Tamknight, LLC for additional right-of-way along Holly Hill Road. (No fiscal impact)
47. Accept Special Warranty Deeds from Domain Homes, Inc., for the return of property associated with an affordable housing project. (No fiscal impact)
48. Accept instrument for additional right-of-way for 30th Street and CR 544 as requested through the Development Review Process. (No fiscal impact)
49. Approve First Amendment to an Interlocal Agreement defining the Utility Service Areas of Polk County and the City of Haines City. (No fiscal impact)
50. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Cabell, Dangell, Nilsson, and Reed parcels. (\$6,350 one-time expense)
51. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact).
52. Approve Audit Closing and Settlement Agreement with Citizens Rx related to 2019 Pharmacy Benefit Management Services. (\$471,346.25 one-time revenue)
53. Approve Conservation Easement Documentation Reports in conjunction with the South Lake Walk- in-Water Environmental Lands project area and the Avon Park Air Force Range encroachment buffer zone. (\$4,042 one-time expense)
54. Declare surplus and authorize the private conveyance of the County's interest in Parcel ID No. 242731-164400-000310 to Sequence Properties Lakeland, LLC. (\$500 one-time revenue)
55. Adopt Resolution Approving Fire Department Burn Ban 21-01. (No Fiscal Impact)

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, May 31, 2021 – The offices of the Board of County Commissioners will be closed in observance of the Memorial Day Holiday.
- Tuesday, June 1, 2021 - 10:00 a.m. (or immediately following the Board of County Commissioners' meeting) – Board/Staff Work Session to discuss Polk County – American Rescue Plan Funding will be held in the County Commission

Boardroom.

- Tuesday, June 1, 2021 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Multi-Purpose Room, Room 413.

- Wednesday, June 2, 2021 - 8:15 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.

- Wednesday, June 2, 2021 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.

- Thursday, June 3, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, June 3, 2021 - 11:30 a.m. – Polk County Farm Bureau 2021 Legislative Wrap-Up Luncheon will be held at the W.H. Stuart Center, 1702 Highway 17 S, Bartow.

- Monday, June 7, 2021 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board will meet in the County Commission Boardroom.

- Monday, June 7, 2021 - 6:00 p.m. – Eloise Community Redevelopment Agency (CRA) Advisory Committee will meet at the Johnny and Freda Brooks Resource Center (formerly known as the Eloise Resource Center), 710 Snively Avenue, Eloise.

- Tuesday, June 8, 2021 - 9:00 a.m. – Finance & Audit Committee Meeting will be held in the County Commission Boardroom.

- Tuesday, June 8, 2021 - 11:30 a.m. – Youth Leadership Polk Lunch & Roundtable Discussion will be held in the Multi-Purpose Room, Room 413.

- Wednesday, June 9, 2021 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.

- Wednesday, June 9, 2021 - 3:00 p.m. – Central Florida Development Council Board Meeting will be held at Nucor Steel Florida, 22 Nucor Drive, Frostproof.

- Wednesday, June 9, 2021 - 4:00 p.m. – Central Florida Development Council Investor Meeting will be held at Nucor Steel Florida, 22 Nucor Drive, Frostproof.

- Thursday, June 10, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, June 10, 2021 - 9:00 a.m. – Transportation Planning Organization Board Meeting will be held in Conference Room A at the AdventHealth Fieldhouse, 210 Cypress Gardens Blvd., Winter Haven.

- Thursday, June 10, 2021 - 9:30 a.m. (or immediately following the TPO meeting) – Polk Transit Authority meeting will be held in Conference Room A at the AdventHealth Fieldhouse, 210 Cypress Gardens Blvd., Winter Haven.

- Thursday, June 10, 2021 - 5:30 p.m. – Contractor Licensing Board will meet in the County Commission Boardroom.

- Friday, June 11, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to

discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.