



# Polk County Board of County Commissioners

## Meeting Agenda

### June 21, 2022 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (GEORGE LINDSEY, VICE CHAIR)**

#### **INVOCATION**

1. Bill DeHart, Polk County Fire Rescue Chaplain

#### **PLEDGE OF ALLEGIANCE (GEORGE LINDSEY, VICE CHAIR)**

#### **A. PRESENTATIONS and RECOGNITIONS**

2. Presentation of service awards to employees with 20 or more years of service to Polk County.
3. Todd Dantzler, Managing Director & Senior Advisor of SVN Saunders Ralston Dantzler Real Estate, to present the Government Finance Officers' Association (GFOA) Certificate of Achievement Awards for Financial Reporting for the 2020 Annual Comprehensive Financial Report and the 2020 Popular Annual Financial Report to Stacy M. Butterfield, CPA, Clerk and Comptroller. He will present the GFOA Distinguished Budget Award for 2020 to Commissioner George Lindsey, Vice Chair, Board of County Commissioners.
4. Lance Schmidt of CliftonLarsonAllen, LLP, will present the Comprehensive Annual Financial Audit for the fiscal year ended September 30, 2021.

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

5. Comments.

#### **D. APPROVE CONSENT AGENDA**

6. Approve Consent Agenda.

#### **E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

7. Disbursements.
8. Approve Minutes of Regular Board Meeting held on June 7, 2022.

**F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

**SUPERVISOR OF ELECTIONS**

9. Approval of precinct changes resulting from newly created districts for US House of Representatives, Florida House of Representatives, and the Florida Senate, as recommended by Lori Edwards, Polk County Supervisor of Elections.

**G. COUNTY ATTORNEY (RANDY MINK)**

10. Approve the 2022-2023 Polk County Workforce Development Board's Preliminary Budget. (No fiscal impact)
11. Approve the release of a surety in the form of Performance Bond No. 70NGP185139 in the amount of \$869,379.73 for Chestnut Creek. (No fiscal impact)

**H. COUNTY MANAGER (BILL BEASLEY)**

12. Approve an American Rescue Plan Funding Agreement with RHEMAFI, LLC. (\$340,000 one-time expense)
13. Approve an Infrastructure Agreement with Southcrest Management LLC for construction of Intersection Improvements on the Ronald Reagan Parkway at Old Kissimmee Road Project. (\$207,633.54 one-time expense)
14. Approve the Seventh Amendment to the Memorandum of Agreement between the City of St. Cloud, the Tohopekaliga Water Authority, Orange County, Polk County and Reedy Creek Improvement District for Cost Sharing and Permit Compliance Coordination. (\$387,938 total cost to Polk County for the remaining Fiscal Year plus the next eight Fiscal Years)
15. Approve Amendment No. 7 to the Agreement with The Lunz Group, Inc., authorizing architectural and engineering services for the Moore Road Fire Rescue Station. (\$189,900 one-time expense)
16. Approve Change Order No. 2 to Contract No. 2021-055 with Thalle Construction for the construction of Phase VIB landfill. (\$10,965,535.98 one-time expense)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

17. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 2 (RICK WILSON)**

18. Commissioner Wilson Comments.

**K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

19. Commissioner Braswell Comments.

**L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)**

20. Commissioner Combee Comments.

**M. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)**

21. Chair Santiago Comments.

**N. LAY BOARD APPOINTMENTS**

**O. PUBLIC HEARINGS**

\* County Attorney opening comments

22. Public Hearing to consider adoption of an ordinance amending Ordinance 2021-21, the Economic Development Ad Valorem Tax Exemption for Coca-Cola Beverages Florida, LLC.
23. Public Hearing to consider adoption of a Resolution allowing for the installation of four traffic calming devices (speed humps) on Moss Road East, near Auburndale. (\$20,000 estimated one-time expense)
24. Public Hearing to consider adoption of a Resolution allowing for the installation of four traffic calming devices (speed humps) on Pinewood Village Circle West, near Lakeland. (\$20,000 estimated one-time expense)
25. Public Hearing (LDPD-2022-4 Auburn Creek PD De Novo Hearing) to consider an appeal to the Planning Commission's decision to deny LDPD-2022-4. (Request to be continued to August 2, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
26. Public Hearing (LDCDD-2022-4 Hartford Terrace CDD) to consider the adoption of an applicant-initiated ordinance to establish the boundary of a Community Development District (CDD) in the unincorporated area of Polk County.
27. Public Hearing (LDCDD-2022-5 Sandmine Road CDD expansion) to consider the adoption of an applicant-initiated ordinance to expand the boundary of a Community Development District (CDD) in the unincorporated area of Polk County.
28. Public Hearing (LDCDD-2022-6 Astoria CDD 2nd Expansion) to consider the adoption of an applicant-initiated ordinance to expand the boundary of a Community Development District (CDD) in the unincorporated area of Polk County.
29. Public Hearing (LDCPAL 2021-26 Residential in ECX) (Transmittal Hearing) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to modify the residential 15% Employment Center-X (ECX) cap in the North Ridge Selected Area Plan (SAP). This is related to LDCT-2022-23.
30. Public Hearing (LDCT-2021-23 Residential in ECX) (First Hearing - No Action) an applicant-initiated ordinance amending the Land Development Code to modify the 15% area of ECX limitation for multifamily.
31. Public Hearing to consider adoption of an ordinance amending Polk County Ordinance 2021-054, the Southwest Inwood Street Lighting MSBU Ordinance to correct a scrivener's error.

**P. CONSENT AGENDA ITEMS**

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

32. Proposed Fiscal Year 2022-2023 budgets for the Belle Haven, City Center, Crossroads Village Center, Crosswinds West and Scenic Highway Community Development Districts.
33. Removal of equipment from inventory as listed on Blanket Removal Form 2149.
34. Appoint property custodian for the office of Cooperative Extension Services.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

35. SET HEARING for (LDCDD-2022-2 Crosswinds East CDD) to consider the adoption of an applicant-initiated ordinance to establish the boundary of a Community Development District (CDD) in the unincorporated area of Polk County and the city of Haines City. (Suggested hearing date is July 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
36. SET HEARING (LDSPD-2022-2 Heritage Place MHP) to consider a Suburban Planned Development request for a 14-unit Mobile Home Park on approximately 4.8 acres in a Residential Suburban (RS) land use district. (Suggested hearing date is July 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
37. RESET HEARING (LDSPAL-2022-3 Water Supply Plan) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to update the 10-Year Water Supply Plan. (Suggested hearing date is July 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
38. Approve the release of a cash surety in the amount of \$55,000 for Camden Park at Providence Phase 4 (aka Providence N19). (No fiscal impact)
39. Accept Camden Park at Providence Phase 4 (aka Providence N19) potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
40. Accept a one-year warranty and cash surety in the amount of \$107,262.54 for Camden Park at Providence Phase 4 (aka Providence N19). (No fiscal impact)
41. Approve Garden Hill at Providence - Phase 1 plat for Conditional Approval. (No fiscal impact)
42. Approve Providence Boulevard - Phase 3 plat for Conditional Approval. (No fiscal impact)

43. Approve recommended changes to the functional classification of select Polk County roads: Dees Road, Floyd Road and Palmeroy Road. (No fiscal impact)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

44. Approve an American Rescue Plan Funding Agreement with Bradley Community Project, Inc. (\$60,000 one-time expense)

PROCUREMENT

45. Approve selection committee's recommendation to authorize staff to negotiate a professional engineering services agreement with Matern Engineering Building for generators at twenty-four Polk County Fire Rescue (FR)/Emergency Medical Services (EMS) Stations. (No fiscal impact)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

46. Authorize and designate the County Manager or his designee as individuals who have the authority to legally bind Polk County in National Institute of Health grant-administration matters by providing signature approval on grant application submissions within the National Institute of Health's eRA Commons online system, and ratify prior signature approvals made within that system. (No fiscal impact)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

REAL ESTATE SERVICES

47. Approve Land Purchase Agreements in conjunction with the purchase of a conservation preservation property located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Ferrie, Doran, Schlachter and Stamp Parcels. (\$7,000 one-time expense)
48. Accept instruments for additional right-of-way along C.F. Kinney Road, H.L. Smith Road, Drane Field Road, and Hamilton Road as requested through the Development Review Process. (No fiscal impact)
49. SET HEARING to consider requests to vacate a portions of a platted and unmaintained right-of-way as shown on the Plat of Poinsettia Park; platted and maintained right-of-way known as Burbank Avenue as shown on the Re-Plat of Shore Acres Gardens and platted drainage easements shown on the plat of Sandhill Lane. (Suggested hearing date is July 5, 2022 at 9:30 a.m or immediately following the regular agenda)

#### ROADS & DRAINAGE

50. Approve Consultant Services Authorization No. 17-057-08 with Patel, Greene and Associates, PLLC for Peer Review Services on the CR 557 Widening Project. (\$105,337.12 one-time expense)
51. Approve CIP Amendment, Budget Transfer and Modification No. 3 to CSA No. 17-058-03 with Rummel, Klepper & Kahl, LLC for the Fort Fraser Trail Extension Project. (\$102,380 transfer and one-time expense)
52. Adopt a Resolution setting parking restrictions on Aster Drive, Bacopa Pass, Canna Drive, Cassia Drive, Elderberry Drive, Purslane Pass and Roseling Crossing, within the Four Corners subdivision, near Davenport. (\$2,602.11 one-time expense)
53. Adopt Resolution setting truck restrictions on Gandy Road and Gandy Cemetery Road (near Bartow). (\$250.66 one-time expense)

#### UTILITIES

#### WASTE & RECYCLING

#### ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

#### COURT RELATED

#### POLK COUNTY PROPERTY APPRAISER

#### POLK COUNTY SHERIFF

#### POLK COUNTY SUPERVISOR OF ELECTIONS

#### POLK COUNTY TAX COLLECTOR

#### SUPERINTENDENT OF POLK COUNTY SCHOOLS

#### WORKFORCE DEVELOPMENT BOARD

#### COUNTY ATTORNEY

54. Adopt Resolution approving Declarations Extending State of Local Emergency 22-01 (2022 Residential Waste Collection Emergency). (No fiscal impact)

## ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Thursday, June 23, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, June 23, 2022 - 9:00 a.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Monday, June 27, 2022 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board meeting will be held in the County Commission Boardroom.
- Tuesday, June 28, 2022 – Friday, July 1, 2022 – Florida Association of Counties Annual Conference will be held at the Hyatt Regency Orlando, 9801 International Drive, Orlando.
- Thursday, June 30, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Friday, July 1, 2022 - 1:30 p.m. – Budget Work Session will be held in the Commissioners' Conference Room, Room 407.
- Friday, July 1, 2022 - 3:00 p.m. (or immediately following the Budget Work Session) – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.

- Monday, July 4, 2022 – The offices of the Board of County Commissioners will be closed in observance of the Independence Day Holiday.