



# Polk County Board of County Commissioners

## Meeting Agenda

### May 18, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)**

#### **INVOCATION**

1. Rev. Dr. James Moyer, Chaplain

#### **PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)**

#### **A. PRESENTATIONS and RECOGNITIONS**

2. Video Recognition of employees with more than 20 years of service to Polk County.

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

3. Comments.

#### **D. APPROVE CONSENT AGENDA**

4. Approve Consent Agenda.

#### **E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

5. Disbursements.
6. Approve Minutes of Regular Board Meeting held on May 4, 2021.

#### **F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

#### **G. COUNTY ATTORNEY (MICHAEL CRAIG)**

#### **H. COUNTY MANAGER (BILL BEASLEY)**

7. Approve an agreement with Philips North America LLC for cardiac monitoring and defibrillator systems, including maintenance and warranty for Fire Rescue. (\$4,505,493.26 one-time expense)
8. Approve a construction contract with Gosalia Concrete Constructors, Inc. for the Walk In Water Road Bridge Replacement project. (\$1,631,150 one-time expense)
9. Approve a CIP Amendment and Budget Transfer for the Alachua Drive and Collier Drive Drainage Improvement Projects. (\$181,292.30 one-time expense)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

10. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

11. Appoint Carole F. Philipson, FACHE, CPPT, as Member No. 6 of the Industrial Development Authority, for the remainder of the three-year term ending January 22, 2023.
12. Commissioner Braswell Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

13. Reappoint Brian S. Boyce as Member No. 7 of the Industrial Development Authority for the three-year term, January 23, 2021 through January 22, 2024.
14. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)**

15. Commissioner Combee Comments.
  - a) Polk County Sidewalk Policy.

**M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)**

16. Chairman Wilson Comments.

**N. LAY BOARD APPOINTMENTS**

**O. PUBLIC HEARINGS**

\* County Attorney opening comments

17. Public Hearing to consider adoption of a Resolution allowing for the installation of three traffic calming devices (speed humps) on Avenue Y Northeast, near Winter Haven. (\$15,000 estimated one-time expense)
18. Public Hearing to consider adoption of a Resolution allowing for the installation of one traffic calming device (speed hump) on Sixth Street Northeast, near Winter Haven. (\$5,000 estimated one-time expense)

19. Public Hearing (LDCPAL 2021-1 FL-173 Text Amendment) (Adoption Hearing) to consider a Large Scale Comprehensive Plan Text Amendment of an applicant-initiated ordinance amending the Institutional Future Land Use designation in the Ronald Reagan Selected Area Plan (SAP).
20. Public Hearing (LDCD-2021-2 Pulte-McKnight District Change)(Adoption hearing) to consider an applicant-initiated request to change the Land Use Sub-District designation on approximately 57.75 +/- acres from Residential Low-3X (RL-3X) to Residential Low-4X (RL-4X).
21. Public Hearing (LDPD-2021-2 True Builders Inc. Office) to consider a Transitional Area District for an office use on 1.05 +/- acres in a Residential Low-1 (RL-1) land use district.

**P. CONSENT AGENDA ITEMS**

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

22. Removal of equipment from inventory as listed on Blanket Removal Form 2123.
23. Southwest Florida Water Management District's Comprehensive Annual Financial Report for fiscal year ended 2020.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

24. Approve Sponsorship Agreement with BSN Sports, LLC. (\$12,000 in-kind services annually, \$45,000 annually in sporting equipment and apparel in the first year, escalating each year for a total of \$249,500 over a five year period.)

OFFICE OF PLANNING & DEVELOPMENT

25. Accept a Performance Surety extension in the form of an Irrevocable Standby Letter of Credit (No. 90539584) for Gary Mine in the amount of \$31,793.30 for one year. (No fiscal impact)
26. SET HEARING (LDCU-2020-45 WonderHere CU De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDCU-2020-45. (Suggested hearing date is June 1, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
27. Approve Estates of Lake Florence plat for Conditional Approval. (No fiscal impact)
28. Accept Performance Bond No. 41K235100 in the amount of \$474,417.79 for Village at Crystal Beach. (No fiscal impact)

29. SET HEARING (LDCT 2021-1 PCU AMI) to consider adoption of a County-initiated ordinance amending the Land Development Code. (Suggested hearing dates are June 1, 2021 at 9:30 a.m. or immediately following the Regular Agenda and June 15, 2021 at 9:30 a.m. or immediately following the Regular Agenda)

30. Accept Performance Surety Bond No. 70NGP185019 for Willow Ridge in the amount of \$1,153,834.47. (No fiscal impact)

#### DEPUTY COUNTY MANAGER

#### PROCUREMENT

31. Approve an agreement with Tectonic Engineering & Surveying Consultants P.C. for tower inspection services. (not-to-exceed \$91,550 for initial services)

#### COMMUNICATIONS

32. Proclaim May 22-28, 2021 as National Safe Boating Week.

33. Proclaim May 2021 as National Water Safety Month.

#### COOPERATIVE EXTENSION SERVICES

#### HEALTH & HUMAN SERVICES

34. Approve a modification to the Investment Partnership (HOME) rehabilitation/replacement homeowner assistance modification agreements for property located in Lakeland, FL for Case RC 20-H-002. (\$1,034 one-time contract increase)

35. Approve HOME Investment Partnership Program homeowner assistance agreements for property located in Lake Wales, FL for Case RC 21-HOME-001. (\$150,045.20 one-time expense)

36. Approve State Housing Initiatives Partnership (SHIP) program homeowner assistance agreements for property located in Frostproof, FL for Case RC21-SHIP-002. (\$145,229.20 one-time expense).

#### EQUITY & HUMAN RESOURCES

#### INFORMATION TECHNOLOGY

#### CODE ENFORCEMENT

#### COUNTY PROBATION

#### RISK MANAGEMENT

37. Consider approval of the proposed settlement in the matter of Richard Lively v. Polk County Sheriff's Office.(\$99,999 one-time expense)

#### INDIGENT HEALTH CARE

#### DEPUTY COUNTY MANAGER

#### FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

- 38. Adopt Resolution setting truck restrictions on Crump Road (near Winter Haven). (\$232.61 one-time expense)
- 39. Adopt Resolution setting truck restrictions on Mt. Olive Road (near Polk City). (\$232.61 one-time expense)
- 40. Approve a Transportation Off System Post Project Maintenance Agreement between the Florida Department of Transportation and Polk County. (No fiscal impact)
- 41. Amend State Highway Lighting, Maintenance, and Compensation Agreement with the Florida Department of Transportation (FDOT) to Include Updated Exhibit "A" for FY 2021/2022. (\$432,832.73 one-time revenue/no match required)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT ADMINISTRATION

- 42. Approve an additional I.T. position for Courts. (Annual recurring cost of \$77,500 with an estimated 3.5% increase per annum)

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

- 43. Approve a Satisfaction and Release of First Down Mortgage Lien for Case FD-0005. (\$7000 one-time revenue)
- 44. Accept Quit Claim Deed for property being donated for conservation preservation, located in the Lake Wales Ridge Ecosystem - Crooked Lake West project area, Wilken Parcel. (No fiscal impact)

45. Approve Lease Agreement between Polk County and Tri-County Human Services, Inc., a Florida non-profit corporation and adopt a resolution authorizing the lease of the associated property. (No fiscal impact)
46. Accept Warranty Deed for additional right-of-way along Bailey Road, as requested through the Development Review Process, and for additional right-of-way in conjunction with a sidewalk. (No fiscal impact)
47. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact).
48. Approve Lease Agreement between Polk County and Peace River Center for Personal Development, Inc., a Florida non-profit corporation and adopt a resolution authorizing the lease of the associated property. (No fiscal impact)
49. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Williams Trust parcel. (\$1,500 one-time expense)
50. Accept Warranty Deed from Rolanda E. McLean and Richard E. Henninger Jr., for property being donated for Conservation. (\$128.02 one-time expense)
51. Accept instrument for additional right-of-way for Lake Wilson Road, as requested through the Development Review Process. (No fiscal impact)
52. Accept Warranty Deed from Saddle Creek Corporation for additional right-of-way along Moss Road in conjunction with roadside drainage improvements. (No fiscal impact)
53. Release of Liens (4) related to Workforce Housing Impact Fee Mitigations (No fiscal impact).
54. Release of Lien upon payment of \$8,038 to satisfy an Affordable Housing Impact Fee Exemption lien.
55. Request Board approve resolution regarding Florida Attorney General's Florida Plan.

## **ANNOUNCEMENTS**

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, May 18, 2021 - 6:00 p.m. – Stormwater Technical Advisory Committee will meet in the Commissioners' Conference Room, Room 407.
- Wednesday, May 19, 2021 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Wednesday, May 19, 2021 - 2:00 p.m. – Polk Regional Water Cooperative Board of Directors Meeting will be held at Nora Mayo Hall, 500 3<sup>rd</sup> Street NW, Winter Haven.
  
- Thursday, May 20, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
  
- Thursday, May 20, 2021 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
  
- Thursday, May 20, 2021 - 9:00 a.m. – Tourist Development Council’s Sports & Special Events Committee will meet at the Lake Crago Outdoor Recreation Complex, 525 Lake Crago Drive, Lakeland.
  
- Monday, May 24, 2021 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.
  
- Thursday, May 27, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
  
- Thursday, May 27, 2021 - 9:30 a.m. – Transportation Planning Organization’s Technical Advisory Committee will meet in Conference Room A at the AdventHealth Field House, 210 Cypress Gardens Blvd., Winter Haven.
  
- Thursday, May 27, 2021 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
  
- Friday, May 28, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to

discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.

- Monday, May 31, 2021 – The offices of the Board of County Commissioners will be closed in observance of the Memorial Day Holiday.