



# Polk County Board of County Commissioners

## Meeting Agenda

### May 4, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)**

#### **INVOCATION**

1. Sarah Ray, Athiest Community of Polk County, Haines City

#### **PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)**

#### **A. PRESENTATIONS and RECOGNITIONS**

2. Lance Schmidt of CliftonLarsonAllen, LLP, will present the Comprehensive Annual Financial Audit for the fiscal year ended September 30, 2020.

#### **B. CEREMONIAL PROCLAMATIONS**

3. Proclaim May 9 – 15, 2021 as Peace Officers Week in Polk County.

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

4. Comments.

#### **D. APPROVE CONSENT AGENDA**

5. Approve Consent Agenda.

#### **E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

6. Disbursements.
7. Approve Minutes of Regular Board Meeting held on April 20, 2021.

#### **F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

#### **G. COUNTY ATTORNEY (MICHAEL CRAIG)**

8. Request Board direction regarding the expansion of Polk County's Land Use Hearing Officer Program.

**H. COUNTY MANAGER (BILL BEASLEY)**

9. Approve Amendment 5 to Contract 16-43 with The Kercher Group, Inc. for implementation of a Pavement Management System. (\$554,935 one-time expense)
10. Approve a Consultant Service Agreement with Wood Environmental & Infrastructure, Inc. to provide engineering, design, and permitting services for the Rifle Range Road and 7th Street East Drainage and Roadway Improvements Project. (\$243,883 one-time-expense)
11. Approve a Consultant Services Authorization with CONSOR Engineers, LLC to provide engineering services for the replacement of North Lake Reedy Boulevard Bridge. (\$199,814.79 one-time expense)
12. Approve a Consultant Services Authorization with CONSOR Engineers, LLC to provide engineering services for the design and permitting of N. Lake Reedy Boulevard at CR 630 intersection realignment and removal of the bridge on N. Lake Reedy Boulevard. (\$198,879.86 one-time expense)
13. Approve a Consultant Services Authorization with Kisinger Campo & Associates, Corp. to provide professional engineering services for the design of a new bridge structure on Thornhill Road. (\$291,824 one-time expense)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

14. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

15. Commissioner Braswell Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

16. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)**

17. Commissioner Combee Comments.

**M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)**

18. Chairman Wilson Comments.

**N. LAY BOARD APPOINTMENTS**

**O. PUBLIC HEARINGS**

\* County Attorney opening comments

19. Public Hearing to consider adoption of an ordinance amending Ordinance 20-007, the Economic Development Ad Valorem Tax Exemption for Peace River Citrus Products, Inc.

20. Public Hearing to consider adoption of a Resolution to vacate a portion of a platted public drainage and utility easement, as described on the Plat of Poinciana Neighborhood 4, Village 7.
21. Public Hearing to consider adoption of a resolution to vacate a portion of right-of-way for Old Berkley Road/Gapway Road. Also, approve a County Deed to Gapway Grove Corporation for said portion of right-of-way.
22. Public Hearing to consider adoption of a Resolution to vacate portions of platted, unopened, and unmaintained rights-of-way as shown on the Revised Plat of Crooked Lake Subdivision recorded at Plat Book 27, Page 47.
23. Public Hearing (LDCPAL 2020-22 Poinciana-Cypress CPA)(Transmittal Public Hearing) to consider adoption of a Large Scale Comprehensive Plan Amendment to change the Future Land Use designation on 131 +/- acres from Poinciana Pre-Development of Regional Impact (Pre-DRI) in the Rural Development Area (RDA) to Residential Medium (RM) and Convenience Center (CC) in the Transit Supportive Development Area (TSDA) and recommend text amendment Comprehensive Plan Section 2-130-A.
24. Public Hearing (LDCT 2020-14 Poinciana-DRI BLIM and Roadway Changes)(First Public Hearing - No Action) to consider the adoption of a text amendment to the Land Development Code (LDC), Chapter 4.

**P. CONSENT AGENDA ITEMS**

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

25. Removal of equipment from inventory as listed on Blanket Removal Form 2122.

26. Audit Reports 2021-01 Tax exemption monitoring follow-up and 2021-03 Center Cash Controls

27. Accept list of Lands Available from Tax Deed Sale on April 15, 2021.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

28. SET HEARING (LDPD-2021-2 True Builders Inc. Office) to consider a Transitional Area District for an office use on 1.05 +/- acres in a Residential Low-1 (RL-1) land use. (Suggested hearing date is May 18, 2021 at 9:30 a.m. or immediately following the Regular Agenda)

29. SET HEARING (LDCD-2021-2 Pulte-McKnight District Change) to consider a Sub-District Map change from Residential Low-3X (RL-3X) to Residential Low-4X (RL-4X) on +/- 57.75 acres. (Suggested hearing date is May 18, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
30. Accept Springs at Posner Park potable water and reclaimed water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
31. Accept a one-year warranty and surety in the amount of \$6,175.50 in the form of Maintenance Bond No.1219400034 for Springs at Posner Park. (No fiscal impact)
32. Approve the release of a surety in the form of Performance Bond No. ES00004977 in the amount of \$5,901,842.91 for Windsor Island Resort (aka Sand Mine Road Ph 1). (No fiscal impact)
33. Approve Saddle Creek Preserve Phase 1 plat for Conditional Approval. (No fiscal impact)
34. Accept Windsor Island Resort (aka Sand Mine Road Ph 1) potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
35. Accept a one-year warranty and surety in the amount of \$187,756.15 in the form of Maintenance Bond with Rider No. ES00004977M for Windsor Island Resort (aka Sand Mine Road Ph 1). (No fiscal impact)

#### DEPUTY COUNTY MANAGER

#### PROCUREMENT

36. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with Sonic Boom Wellness for RFP 21-224, Incentive Management and Wellness. (No fiscal impact)
37. Approve agreement with Weikert Ford, Inc for RFP 21-053, Ford Vehicle Acquisitions and Service Classes 1-5. (\$2,400,000 estimated annual expense)
38. Approve agreement with Orlando Freightliner dba Polk Freightliner, Inc for RFP 21-056, Vehicle Acquisitions and Service Classes 6-8. (\$1,300,000 estimated annual expense)
39. Approve agreement with Presort Plus, Inc. for RFP 21-253 Printing and Direct Mail Services. (\$80,000 estimated annual expense)

#### COMMUNICATIONS

40. Proclaim May 16-22, 2021 as Florida Water Reuse Week.

#### COOPERATIVE EXTENSION SERVICES

#### HEALTH & HUMAN SERVICES

41. Adopt Resolution approving Substantial Amendments No. 4 to the Fiscal Year 2019-2020 and No. 1 to the 2020-2021 Consolidated Annual Action Plans. (No fiscal impact)

#### EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

42. Approve letter of support for allocation of FY20 Justice Assistance Grant funds. (No fiscal impact)

RISK MANAGEMENT

43. Approve the proposed settlement in the matter of Sharon Farrell vs. Polk County. (\$30,000 one-time expense)

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

44. Adopt a Resolution setting parking restrictions on Majesty Drive and Tiffany Loop, within the Royal Palms Subdivision, near Davenport. (\$1,609.60 one-time expense)
45. Amend Traffic Signal Maintenance and Compensation Agreement with the Florida Department of Transportation (FDOT) to Include Updated Exhibit "A" for FY 2021/2022. (\$721,979 one-time revenue/no match required)
46. Approve Railroad Reimbursement Agreement for the synchronization of grade crossing traffic control devices with the Florida Department of Transportation and CSX Transportation, Inc. (No fiscal impact)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

47. Approve a budget transfer of \$140,500 from the Tax Collector Reserve Fund for a roof replacement at the Tax Collector's Office located in Lakeland. (This is a facility owned by the Tax Collector)

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

48. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact)
49. Approve Release of Liens (3) related to Affordable Housing Impact Fee Waivers. (No fiscal impact)
50. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Hummel and Wolf parcels (\$3,000 one-time expense)
51. Accept Warranty Deed from Daniel Allen Stateler et al, as Trustees, in conjunction with the CR54 at Old Kissimmee Road Intersection Improvements. (No fiscal impact)
52. Approve mediated settlement agreement with Dwight R. Graves and Phillip D. Graves for parcels 101 and 701 in the case of Polk County v. Dwight R. Graves, et al (2021CA-000430), an eminent domain lawsuit filed to acquire needed rights-of-way for the County Road 54 at County Road 547 Project. (\$407,981 one time expense)

**ANNOUNCEMENTS**

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, May 4, 2021 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Multi-Purpose Room, Room 413.
- Wednesday, May 5, 2021 - 8:15 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, May 5, 2021 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.

- Thursday, May 6, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, May 6, 2021 - 9:00 a.m. – Tourist Development Council’s Arts, Culture and Heritage Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Tuesday, May 11, 2021 - 1:30 p.m. – Library Cooperative Librarian’s Advisory Council meeting will be held at the Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Tuesday, May 11, 2021 - 3:00 p.m. – Lakes Access Advisory Committee will meet at Parks and Natural Resources, 4177 Ben Durrance Road, Bartow.
- Wednesday, May 12, 2021 - 8:30 a.m. – Lakeland Area Mass Transit District Board Meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.
- Wednesday, May 12, 2021 - 1:30 p.m. – Library Cooperative Governing Board meeting will be held at the Winter Haven Public Library, 325 Avenue A NW, Winter Haven.
- Wednesday, May 12, 2021 - 4:00 p.m. – Central Florida Development Council Board Meeting will be held at 1725 Bartow Road, Lakeland.
- Thursday, May 13, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, May 13, 2021 - 9:00 a.m. – Tourist Development Council’s Marketing Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
  
- Thursday, May 13, 2021 - 2:30 p.m. – Historical Commission and Marker Committee will meet in the County Commission Boardroom.
  
- Thursday, May 13, 2021 - 5:30 p.m. – Contractor Licensing Board will meet in the County Commission Boardroom.
  
- Friday, May 14, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners’ Conference Room, Room 407.