



Polk County Board of County Commissioners

Meeting Agenda

September 15, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)

INVOCATION

1. Michael Spivey, Lead Pastor, People's Church, Winter Haven

PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Video presentation of service awards for employees with 20 or more years of service to Polk County.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

3. Comments.

D. APPROVE CONSENT AGENDA

4. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

5. Disbursements.
6. Approve Minutes of Regular Board Meeting held on September 1, 2020.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

7. Approve the release of a surety in the form of Performance Bond No. 70NGP184832 in the amount of \$272,782.43 for Blossom Grove Estates. (No fiscal impact)

H. COUNTY MANAGER (BILL BEASLEY)

8. Approve agreement with Chastain-Skillman, Inc., for professional engineering services for the Northeast Regional Park (NERP) Baseball Complex expansion. (\$528,928 one-time expense)
9. Approve a contract with Carlson Environmental Consultants, PC for the North Central Landfill Gas Collection System Interconnect Project. (\$384,696.38 one-time expense)
10. Approve Public Entity Liability (\$517,308.00) and Cyber Risk and Network Security Liability (\$110,025.00) annual insurance policy renewals, effective October 1, 2020 through September 30, 2021. (\$627,333.00 annual combined expense)
11. Approve Prescription Benefit Management Services Agreement with Aetna Life Insurance Company (Aetna) for the employee group pharmacy benefit plan. (\$11,044,000 estimated recurring expense)
12. SET HEARING (LDPD-2020-24 Walker Rd PD De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDPD-2020-24. (Suggested hearing date is October 20, 2020 at 1:30 p.m.)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

13. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

14. Reappoint Paul W. Gerrard, Jr. as Member No. 3 of the Polk County Industrial Development Authority, for the three-year term, February 6, 2020 through February 5, 2023.
15. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

16. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

17. Reappoint Brent Elliott as Member No. 9 of the Industrial Development Authority for the three-year term, February 6, 2020 through February 5, 2023.
18. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)

19. Appoint Pauline Simmonds-Brown as a member (Minority Representative) of the Citizens' HealthCare Oversight Committee for the four-year term, September 15, 2020 through September 14, 2024.
20. Reappoint Harriet R. Rust as a member (Seat 7) of the Polk County Historical Commission, for the three-year term, October 1, 2020 through September 30, 2023.

- 21. Reappoint Gerald Robinson as Member No. 6 of the Polk County Industrial Development Authority for the three-year term, January 23, 2020 through January 22, 2023.
- 22. Chairman Braswell Comments.

N. LAY BOARD APPOINTMENTS

- 23. Appoint Nick Miller as member of the Tourist Development Council to serve the remainder of the four year term ending April 30, 2023.
- 24. Reappoint John Loute as a member of the Tourist Development Council for the four-year term, July 1, 2020 through June 30, 2024.
- 25. Reappoint Jackie Johnson and Ron Myers as members of the Tourist Development Council for the four-year term, September 1, 2020 through August 31, 2024.

O. PUBLIC HEARINGS

- * County Attorney opening comments
- 26. Public Hearing to consider adoption of a Resolution to vacate a portion of a platted drainage easement, as shown on the Plat of Lake Deeson Pointe Addition.
- 27. Public Hearing to consider adoption of a Resolution to vacate platted, unmaintained right-of-way, as shown on the Plat of W.F. Hallam & Co's Lakeland Highlands Club Acre Lots.
- 28. Public Hearing to consider adoption of a resolution to vacate a portion of a platted sanitary sewer easement and accept Polk County Utilities Easements from Reunion DHC, LLC and Luther Wayne Cave.
- 29. Public Hearing to consider adoption of a Resolution allowing for the installation of four traffic calming devices (speed humps) on Lake Cannon Drive West, near Winter Haven. (\$16,000 estimated one-time expense)
- 30. Public Hearing (LDSPD-2020-2 Ross Creek SPD De Novo Hearing) to consider an appeal to the Planning Commission's decision to deny LDSPD-2020-2.

P. CONSENT AGENDA ITEMS

- COMMISSIONER DISTRICT 1
- COMMISSIONER DISTRICT 2
- COMMISSIONER DISTRICT 3
- COMMISSIONER DISTRICT 4
- COMMISSIONER DISTRICT 5
- COUNTY COMPTROLLER

- 31. Removal of equipment from inventory as listed on Blanket Removal Form 2107.
- 32. Appoint property custodian for the office of Roads and Drainage/Roadway Maintenance/Fort Meade Unit

COUNTY MANAGER

33. Approve federal lobbying contract for Holland & Knight LLP. (\$108,000 one-time expense)
34. Establish holiday and Board meeting schedule for 2021.

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

35. Approve the release of a warranty and cash surety in the amount of \$9,471 for Alamanda Addition. (No fiscal impact)
36. Approve Cee Oaks Plat for Conditional Approval. (No fiscal impact)
37. Approve Meadow Walk Phase 2 plat for Conditional Approval. (No fiscal impact)
38. Accept Trinity Ridge Commercial potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
39. Approve the release of a surety in the form of Performance Bond No. 268012801 in the amount of \$424,798.33 for Trinity Ridge Commercial. (No fiscal impact)
40. Accept a one year warranty and surety in the amount of \$27,893.96 in the form of Maintenance Bond No. 268014085 for Trinity Ridge Commercial. (No fiscal Impact)
41. SET HEARING (LDCPAL 2020-15 Wetland Density Transfer CPA) to consider the transmittal and adoption of a Comprehensive Plan Text Amendment and associated ordinance. (Suggested hearing dates are October 6, 2020 at 9:30 a.m. or immediately following the Regular Agenda and December 1, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
42. SET HEARING (LDCT 2020-7 Wetland Density Transfer) to consider the adoption of a Land Development Code text amendment. (Suggested hearing dates are October 6, 2020 at 9:30 a.m. or immediately following the Regular Agenda and December 1, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
43. SET HEARING (LDCD-2020-5 Florida Utility Trailer Sub-District Change) to consider the Planning Commission's recommendation of approval for a sub-district change. (Suggested hearing date is October 6, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
44. SET HEARING (LDPD-2020-22 East Atlantic PD De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDPD-2020-22. (Suggested hearing date is October 20, 2020 at 9:30 a.m. or immediately following the Regular Agenda)

DEPUTY COUNTY MANAGER

PROCUREMENT

45. Approve piggyback agreement with UniFirst Corporation. (\$65,150 estimated recurring expense)
46. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with AECOM, Inc. for construction engineering and inspection Services for the West Pipkin Road widening project. (No fiscal impact)
47. Approve an agreement with Digitech of Lakeland, Inc. DBA Digitech Graphics Group for graphic design services. (\$100,000 estimated annual recurring expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

48. Approve Letter of Agreement from the State of Florida, Agency for Health Care Administration (AHCA) for Central Florida Health Care request for matching funds through the Low Income Pool (LIP). (\$687,327 not-to-exceed one-time expense)
49. Approve a contract with Polk County School Board for the Maynard A. Traviss Technical College to provide dental services to eligible low income county residents. (\$111,000 not-to-exceed annual expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

50. Approve Modification No. 2 to Consultant Services Authorization (CSA) No. 17-048-01 with Wood Environment & Infrastructure Solutions for construction and permitting services for Phase 2 of the Bomber Road Sidewalks and Drainage Improvement Project. (\$8,090 one-time expense)

UTILITIES

51. Adopt Resolution authorizing an amendment to the Fiscal Year 2019/2020 Utilities Division Budget and approve a CIP amendment to change funding sources. (\$303,701,022.00 increase in Utilities Budget revenues and expenses)

WASTE & RECYCLING

52. Approve the renewal of a Non-Exclusive Commercial Franchise for FY2019-20 with FCC Environmental Services Florida, LLC.

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

53. Approve the extension of the Ad Valorem Tax and Non-Ad Valorem Assessment Rolls prior to the completion of the Value Adjustment Board hearings.

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

54. Ratify Quit Claim Deed from Pulte Home Company, for Del Webb Orlando Lift Station 309 site. (No Fiscal Impact)
55. Approve Right-of-Way Agreement for Parcel 702 in conjunction with the West Pipkin Road Improvement Project. (\$55,000 one-time expense)
56. Approve Right-of-Way Agreement for Parcel 101 and 701 in conjunction with the West Pipkin Road Improvement Project. (\$37,500 one-time expense)
57. Approve Right-of-Way Agreement for Parcel 106 in conjunction with the West Pipkin Road Improvement Project. (\$18,000 one-time expense)
58. Approve Satisfaction and Release of First Down Mortgage Lien for Case FD-0055, Erica Nicole Smith. (\$7,000 one-time revenue)
59. Accept a Polk County Utilities Easement from Trimurti Development, LLC, as requested through the Development Review Process. (No fiscal impact)
60. Approve a Release of Lien related to a Workforce Housing Impact Fee Mitigation. (No fiscal impact)
61. Approve a Subordination Agreement for Workforce Housing Impact Fee Lien. (No fiscal impact)
62. Accept instrument for additional right-of-way for Old Lake Wilson Road, as requested through the Development Review Process. (No fiscal impact)

63. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Anderson, Hontani/Gambacorta, Mason, Walker Trust, and Owen parcels. (\$6,200 one-time expense)
64. Accept Quit Claim Deed from the Executor of the Estate of Sybil W. Rigsby, for property being donated for conservation preservation. (No Fiscal impact)
65. Authorize the conveyance of the County's interest in portion of Parcel ID Number 252824-348000-001502 to Ridgepoint Church, Inc., a Florida Corporation (\$500 one-time revenue)
66. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact).
67. Approve Right-of-Way Agreement between Heller Highway 27, LLC and Polk County in conjunction with the Dunson Road at Buckingham Road intersection improvement. (\$60,000 one-time expense)
68. Resolution approving issuance by the Polk County Industrial Development Authority of its Polk County Industrial Development Authority Industrial Development Revenue Bonds in a principal amount not exceeding \$90,000,000 for the purpose of financing the cost of the acquisition, construction, and equipping of a warehouse facility and to extract phosphate from solid waste and reclamation of land for Mineral Development, LLC.
69. Ratify and approve Polk Cares 2020 Funding Program revisions and all activities carried out thereunder.
70. Approve resolution endorsing John E. Hall to fill Polk County's vacant position on the Governing Board of the Southwest Florida Water Management District.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, September 14, 2020 - 6:00 p.m. – Public Hearing to adopt 2020-21 Final Assessment Resolutions and Final Assessment Rolls for (1) Residential Waste Program Services, (2) Street Lighting Districts, (3) Fire Services, (4) the Skyview Utility Municipal Services Benefit Unit, (5) Roadway Paving Improvements Assessment (Angus Road, Asherwoods, Black, White, Huggins Roads, Estate Road, J.E.H. Road, Moore Road, Pete's Lane, Pioneer Drive, Ridge Road, and Roy Burt Road), (6) Nuisance Abatement, (7) Excessive Bulk Waste, (8) East Bimini Bay Utility Municipal Services Benefit Unit, and (9) Island Club West Utility Municipal Services Benefit Unit non-ad valorem assessments for fiscal year 2020-

21.

- Monday, September 14, 2020 - 6:00 p.m. – Public Hearing to adopt Tentative Millage Rates and Budget for fiscal year 2020-21 (includes millage rates and budget for the Parks, Library, Stormwater, and Rancho Bonito MSTUs) will be held in the County Commission Boardroom.

- Wednesday, September 16, 2020 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Wednesday, September 16, 2020 - 2:00 p.m. – Polk Regional Water Cooperative Board of Directors meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Thursday, September 17, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, September 17, 2020 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Thursday, September 17, 2020 - 2:00 p.m. – The Sports and Special Events Committee will be held via Zoom meeting, by a link provided on the Polk County Sports Marketing website at www.centralfloridasports.com.

- Thursday, September 17, 2020 - 5:01 p.m. – Lakeland Area Mass Transit District TRIM Final Public Hearing and set millage rate for LAMTD will be held via Zoom platform. For more details, contact James Phillips at JPhillips@ridecitrus.com.

- Friday, September 18, 2020 - 8:30 a.m. – Citizens HealthCare Oversight

Committee will meet in the County Commission Boardroom.

- Monday, September 21, 2020 - 6:00 p.m. – Public Hearing to adopt Final Millage Rates and Budget for fiscal year 2020-2021 (includes millage rates and budget for the Parks, Library, Stormwater, and Rancho Bonito MSTUs) will be held in the County Commission Boardroom.
- Tuesday, September 22, 2020 - 10:00 a.m. – Value Adjustment Board Organizational Meeting will be held virtually. For details, contact Jennifer Leidinger at JenniferLeidinger@polk-county.net.
- Thursday, September 24, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, September 24, 2020 - 9:30 a.m. – Polk Transportation Planning Organization’s Technical Advisory Committee will meet in the Multi-Purpose Room, Room 413.
- Thursday, September 24, 2020 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Monday, September 28, 2020 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board meeting will be held in the County Commission Boardroom.
- Monday, September 28, 2020 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.
- Tuesday, September 29, 2020 - 9:00 a.m. – Finance and Audit Committee Meeting will be held in the County Commission Boardroom.

- Friday, October 2, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda, TPO Board meeting and any other matters that may come before the Board will be held in the County Commission Boardroom.