

September 16, 2011

**POLK COUNTY, A POLITICAL SUBDIVISION OF  
THE STATE OF FLORIDA  
ADDENDUM # 1  
CS # 11-071, TOWING SERVICES**

This addendum is issued to clarify, add to, revise and/or delete items of the Bid Document for this work. This Addendum is a part of the Bid Document and acknowledgment of its receipt shall be noted on the Addendum.

Contained within this addendum: Change to coverage and waiver of subrogation in the insurance requirements.

Mary W. Combee

*Mary W. Combee*

Procurement Analyst  
Procurement Division

**This Addendum sheet should be signed and submitted with your bid submittal. This is the only acknowledgment required.**

Signature

Printed Name:

Title:

Company:

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## **CS # 11-071, TOWING SERVICES**

### **Addendum # 1**

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## **INSURANCE REQUIREMENTS**

Vendor(s) shall purchase and maintain in force during the contract period the insurance as specified with an insurer licensed to do business in the State of Florida; rated "A VIII" or better by A.M. Best Rating Company for Class VIII financial size category. Polk County, a political subdivision of the State of Florida, must be named as an additional insured with respect to liability arising from all work performed for Polk County, for Automobile and General Liability policies of insurance. The certificate holder must be Polk County, a political subdivision of the State of Florida, P.O. Box 9005, Drawer AS05, Bartow, Florida 33831. Workers' Compensation Insurance required to provide statutory benefits, including those that may be required by any applicable federal statute. Any sole proprietor or partner actively engaged in the construction industry, and any corporate officer of a construction or non-construction industry corporation who elects to be exempt from the provisions of the workers' compensation law must provide either a workers' compensation exemption certificate (construction industry) or a letter stating the exemption status and number of employees (non-construction industry). Commercial General Liability Insurance \$500,000 combined single limit of liability for bodily injuries, death, and property damage, and personal injury resulting from any one occurrence, including the following coverages: Completed Operations: \$500,000, Broad Form CG&L \$500,000. Comprehensive Automobile Liability Insurance \$500,000.; combined single limit of liability for bodily injuries, death and property damage resulting from any one occurrence, including all owned, hired and non-owned vehicles; On Hook \$500,000. The policy shall contain a waiver of subrogation in favor of Polk County for Workers Compensation. An original certificate of insurance must be on file in the Procurement Division before a purchase order will be issued. Any questions regarding insurance requirements may be directed to Mary Combee, Procurement Specialist, Polk County Procurement Division, via fax at (863) 534-6789 or via e-mail at marycombee@polk-county.net.

The Certificate Holder must be stated as:

**Polk County a political subdivision of the State of Florida  
P.O. Box 9005, Drawer AS05  
Bartow, Florida 33831**

**The County must be named as additional insured in regards to General and Automobile Liability.**

The wording required in the description field is:

**"Polk County, a political subdivision of the State of Florida, is named as an additional insured with respect to General and Automobile liability arising from all work performed for Polk County. The policies shall contain a waiver of subrogation in favor of Polk County for Workers Compensation."**