

April 13, 2021

POLK COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ADDENDUM #1

RFP 21-386, Waverly Park playground Installation

This addendum is issued to clarify, add to, revise and/or delete items of the RFP Documents for this work. This Addendum is a part of the RFP Documents and acknowledgment of its receipt should be noted on the Addendum.

Contained within this addendum: Clarification and Questions & Answers

Danielle Rose
Procurement Analyst
Procurement Division

This Addendum sheet should be signed and returned with your submittal. This is the only acknowledgment required.

Signature: _____

Printed Name: _____

Title: _____

Company: _____

RFP 21-386, Waverly Park playground Installation Addendum #1(Continued)

Clarification:

- The footprint of the existing playground is not to exceed 70 feet by 70 feet.
- With the **exception of swing sets**, there are to be no rope or chain components used nor anything that spins i.e.: carousel (anything that spins or depends on bearings) in the design of this project. Please refer to technical specifications Item 3.
- The County will apply for the permit for the Voluntary Footing **Permit** Inspection.
- Shading structure should not need to be removed for storm event meaning fabric shades that can hold up for example to hurricane winds and must meet specification. There are two separate shade areas. An integrated shade that is apart of the structure will be acceptable, anything free-standing will not.
- County will handle demolition/ removal of all existing equipment, PIP (rubber) area, and necessary sand. Extending sidewalk will remain.
- **In reference to the swing set structure, the swing set shall include a seat for mother/toddler, commonly referred to a mommy and me as well as a minimum of 2 belt seats**

Question & Answers:

Question 1: Per the Survey Questionnaire "Total Annual Budget of Entity." Please provide clarification on exactly what you are looking for here. For a school, are you looking for the school budget, the school's budget for capital equipment, budget for playground equipment, the school district's total budget, etc.? The same is for a city or county parks. Are you looking for the city/county total budget; recreational equipment; total for parks, etc.

Answer 1: The total annual budget refers to the total budgeted amount an entity is allotted for a project. The Cost of Services refers to the total actual expenditures spent on that project once completed. (For example: this project has a Not to Exceed of \$100,000.00 so that would be the entities budgeted amount.)

Question 2: Will the vendor be supplying the mulch for this project?

Answer 2: Yes.

Question 3: Will there be utilities; water, electric, and/or portable toilets made available by the County? Also, will we be able to securely store products on-site.

Answer 3: Per the General Information Section; Items# 5-8 of the RFP package: it is the Proposers responsibility to provide all utilities, as well as it will be at the vendor sole responsibility to securely store all products.

Question 4: Is there a preference of 3 ½ verses 5-inch post?

Answer 4: No.

Question 5: Are sealed engineering drawings required for this project? Will the winning proposer be required to have an active contractor's license?

Answer 5: No, sealed drawings are required and no, the proposer will not be required to have an active contractor's license. However, the installer will need to be a Factory Certified Installer and provide documentation. Please refer to Qualifications Item#2.

Question 6: Can the surveys provided for this project be used on other projects proposers plan to bid on?

Answer 6: Yes.

Question 7: Any permit fees to the vendor?

Answer 7: Yes, and the County will reimburse for that, **as a separate invoice.**

Question 8: In reference to the timeline is there a date for the final selection?

Answer 8: All dates/ meetings post submittal will be posted to the County's website under that specific project. Please be sure to register in order to receive any addenda's, or notifications.

Question 9: Of the two structure areas stated in the RFP which area should be used for the 40x60?

Answer 9: Please refer to the drawings that can be found on the FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is procurevendor and the password is solicitation. After you have logged in to the FTP site, double click on the file folder "RFP 21-386 – Waverly Park Attachments", select "Open" or "Save As" to download the quote documents.

Also, the footprint has been updated to 70x70 in which equals the two areas combined. One area for children ages 2-5 years of age and another for ages 5-12 years of age.

Question 10: Where it states 30% of the play area to be shaded is that of the entire play structure?

Answer 10: Yes, 30% of the total play structure.

Question 11: How many benches are required and is there a preference on bench type?

Answer 11: Must include a minimum of 2 benches. Please refer to the General Information section of the RFP package, Item#12. Only preference is no metal benches.

Question 12: Is there a color preference?

Answer 12: Based off past installations: forest green and tan colors, however, this is only a preference.

Question 13: If proposers are excavating why are boarders needed? If so, will the ramp be necessary?

Answer 13: Boarders will be to reinforce the area. Park needs to be ADA compliant and it is up to the proposers to submit their design, approach and methodology (Tab 4).