

## NOTICE OF INVITATION FOR BID

Polk County, a political subdivision of the State of Florida, is soliciting bids for the following: **BID #24-641, S. Lake Wales Drainage Improvement Project - ARP**

A **MANDATORY** pre-bid meeting will be held Tuesday, September 3, 2024, 10:30 a.m. at the Polk County Roads and Drainage complex, located at 3000 Sheffield Rd., Conference Room 102, Winter Haven, FL 33880. An authorized representative or agent of the Bidder must be present at this meeting in person as evidenced by their signature on the meeting's sign-in sheet, or the Bidder's bid will be considered non-responsive.

Bid packages may be obtained from the Procurement Division, 330 West Church Street, Room 150, Bartow, Florida, 33830, (863) 534-6757 or downloaded from our website at <https://www.polk-county.net/procurement/bids>. Respondents must submit one (1) original copy of the bid submittal prior to 2:00 p.m. on the bid receiving date. Bids must be submitted in a "sealed" parcel. Bids will be publicly opened at 2:00 p.m. on receiving date.

To obtain a copy of the specifications and drawings please go the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is *procurevendor* and the password is *solicitation*. After you have logged in to the FTP site, double click on the file folder "**Bid 24-641 S. Lake Wales Drainage Improvement Project – ARP.zip**", select "Open" or "Save As" to download the Bid documents, drawings, and technical specifications. If you need assistance accessing this website due to ADA or any other reason, please email Michael Guerrero at [michaelguerrero@polk-county.net](mailto:michaelguerrero@polk-county.net).

Respondents must submit one (1) original copy of the bid submittal prior to 2:00 p.m. on the bid receiving date. Bids must be submitted in a "sealed" parcel. Bids will be publicly opened and read at 2:00 p.m. on receiving date.

**Scope of Work:** The work is for the construction of drainage improvements along U.S. Highway 27 and along local streets within the community of South Lake Wales. in accordance with plan sheets and project manual outlined in the bid documents.

**Qualification Requirements:** Licensed Underground Utility or General Contractor shall have experience in completing similar projects.

**Receiving Date:** Prior to 2:00 pm., Wednesday, September 25, 2024, NO EXCEPTIONS

**BID OPENING:** Bidders may attend the Bid Opening via conference call by dialing (646) 558-8656 and enter Meeting ID: 327 647 2818. Vendors that want to attend in person may do so in compliance with safe COVID 19 practices. A listing of all bidders will be posted to Procurement's website as soon as possible after bid opening.

**QUESTIONS:** Questions regarding this bid should be in writing and should reference the above Bid. Submit all questions to Michael Guerrero, Sr. Procurement Analyst, via email at [michaelguerrero@polk-county.net](mailto:michaelguerrero@polk-county.net) or via fax at (863) 534-6789 by 4:00 p.m. Monday September 16, 2024.

**Special Instructions:** The County hereby notifies all Bidders that Women/Minority Business Enterprise firms are to be afforded a full opportunity to participate in any bid by the County and will not be subject to discrimination on the basis of race, color, sex or national origin. It is asked that Bidders make good faith efforts to use qualified W/MBE subcontractors in preparing their bid. Bidders are encouraged to contact the Office of Supplier Diversity at (863) 534-5959 for assistance or visit our website at: <http://vendordirectory.polk-county.net/default.aspx?id=0>

**STATEMENT OF NO BID  
BID #24-641**

If submitting a "NO BID", Bidder shall return this form to the Polk County Board of County Commissioners Procurement Division, 330 West Church Street, Room 150, Bartow, Florida 33830; or fax it to (863) 534-6789.

**We have declined to bid on the above-mentioned bid for the following reasons (Please Circle all that apply):**

- |                                   |  |
|-----------------------------------|--|
| Specifications too "restrictive." | Insufficient time to respond to invitation for bid |
| Do not offer this product/service | Our schedule would not permit us to perform        |
| Unable to meet specifications     | Unable to meet bond/insurance requirements         |
| Specifications unclear            |  |
| Other (please specify): _____     |  |

Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_