



Revision to Construction Plans or Plan Documents

Office of Planning and Development
Building Division
330 W. Church St.
P.O. Box 9005, Drawer GM02
Bartow, FL 33831-9005
(863)534-6080

www.polk-county.net/aca

Date: _____

Type of Permit: Residential _____ Commercial _____

NOTE: Construction plans and supporting plan documents must remain in like format. The original submittal method, whether electronic or hard copy, must be used throughout review and re-review process. You may not submit part digitally and part hard copy. **Mixed submittals will be denied.**

Type of Correction

Correction to Denied Plans (prior to Permit Issuance) _____

Revision to Previously Approved Plans (After permits been paid for and Permit Card Issued) _____

Plans Related Documents (Energy Calcs, FL Product Approval, Supplement Sheets, etc.) _____

Additional Information requested by permit technician prior to or after plans approval _____

Lobby Customer Name: _____ Permit Number: _____

Job Site Address: _____

Contact Name: _____ Contact Phone: _____

Contact E-Mail Address: _____

Description of Changes to Plans or Documents & Sheet Numbers:
